Orange County Planning Commission Regular Meeting Gordon Building Meeting Room Thursday, January 5, 2012 7:00 p.m. Minutes

Present: Nigel Goodwin, Walter Smith, Andy Hutchison, Donald Brooks,

J.P. Tucker, III, Jim White, BOS Representative

Staff Present: Julie Jordan, County Administrator; Kevin McMahan, Planner;

Janet Jones, Permit Technician

All discussion and comment made during this meeting was captured via digital audio recording. The minutes as written below are intended to be a summary of this discussion and comment. Anyone desiring detailed information about comment or discussion made during the meeting is referred to the recording.

1. Call to Order

2. **Determination of Quoru**m

Ms. Jordan called the meeting to order at 7:00 p.m. She stated a quorum was present to conduct business.

3. Election of Officers

Ms. Jordan asked for nominations for Chairman.

Mr. Hutchison nominated Mr. Goodwin for Chairman. Ms. Jordan asked for other nominations for Chairman, there were no other nominations. The Commission voted 4-0 for Mr. Goodwin as Chairman. Mr. Goodwin abstained.

Ms. Jordan turned the meeting over to the Chairman Goodwin.

Chairman Goodwin asked for nominations for Vice-Chairman.

Mr. Tucker nominated Mr. Smith for Vice-Chairman. Chairman Goodwin asked for other nominations for Vice-Chairman, there were no other nominations. The Commission voted 4-0 for Mr. Smith as Vice-Chairman. Mr. Smith abstained.

Chairman Goodwin asked for appointment of Secretary. Mr. Brooks nominated Ms. Jones as Acting Secretary. The Commission voted 5-0 to appoint Janet Jones Acting Secretary.

4. Approval of Agenda

Chairman Goodwin asked if there were any additions to or deletions from the agenda.

Mr. Brooks stated he believed BOS Chairman Goodwin has something to say about time frames.

Chairman Goodwin stated it has not been approved by the BOS but he is suggesting a time frame of 90 days to have the Comprehensive Plan done; 180 days after completion of the comprehensive plan to have the zoning ordinance done; subdivision ordinance 90 days after completion of zoning ordinance.

Mr. Brooks stated he would like to follow up with a motion to use the recommended time frame as proposed by BOS Chairman Teel Goodwin.

The Commission held a short discussion on the proposed time frame for the comprehensive plan, zoning ordinance and subdivision ordinance.

A motion was made by Mr. Smith seconded by Mr. Brooks that the agenda be approved as amended with the addition of item 4A. Motion carried with all members voting in the affirmative.

4A. Timescale for Revision of Comprehensive Plan, Zoning and Subdivision Ordinances

A motion was made by Mr. Brooks seconded by Mr. Hutchison to set goal for the Commission to meet the suggested schedule for completion of the comprehensive plan in 90 days from today, zoning ordinance 180 days after comprehensive plan and subdivision ordinance 90 days after zoning ordinance. Motion carried with all members voting in the affirmative.

Mr. McMahan stated he has completed the Demographic but now will have to update the figures. Ms. Jordan stated Charlie Carter will not be working on the comprehensive plan. Ms. Jordan stated Mr. Zody will be returning to work and he will working on the comprehensive plan since he will be the one that will have to live with it.

Chairman Goodwin stated the Commission still needs to review the Future Land Use Map. Chairman Goodwin stated he wants as much as possible brought back to the Commission at the February 2, 2012 meeting.

5. Adoption of 2012 meeting schedule

Chairman Goodwin opened the floor for discussion on the adoption of the meeting schedule. Ms. Jones stated that three meetings fall the same time as budget work sessions and that those meetings will have to be cancelled or moved.

The Commission discussed the meetings and it was decided to keep the dates of meetings that conflict with budget work sessions and find other locations for those meeting that conflict with the BOS budget work sessions.

A motion was made by Mr. Hutchison seconded by Mr. Smith that the meeting schedule for 2012 be approved with the location of the meetings that conflict with the BOS work sessions be moved. Motion carried 5-0.

6. Annual review of Commission By-laws

The Commission briefly discussed the draft Commission By-Laws. Chairman Goodwin stated Lisa Robertson, Esq. was given the policies and guidelines and incorporated them into Commission By-laws. Chairman Goodwin asked the Commissioners if they have any comments to forward them to Ms. Robertson and staff. Chairman Goodwin asked staff to check the availability of Ms. Robertson for the February 2, 2012 meeting.

7. Approval of minutes

Chairman Goodwin asked for additions to or deletions from the minutes of September 29, 2011.

A motion was made by Mr. Hutchison, seconded by Mr. Tucker that the minutes of September 29, 2011 be approved as presented. Motion carried 5-0.

Chairman Goodwin asked for additions to or deletions from the minutes of October 6, 2011.

A motion was made by Mr. Smith, seconded by Mr. Brooks that the minutes of October 6, 2011 be approved as presented. Motion carried 5-0.

Chairman Goodwin asked for additions to or deletions from the minutes of October 13, 2011.

A motion was made by Mr. Hutchison, seconded by Mr. Tucker that the minutes of October 13, 2011 be approved as presented. Motion carried 5-0.

Chairman Goodwin asked for additions to or deletions from the minutes of October 20, 2011.

A motion was made by Mr. Smith, seconded by Mr. Hutchison that the minutes of October 20, 2011 be approved as amended. Motion carried 5-0.

8. Public Comment

There was no public comment.

9. Old Business

A. Board of Supervisors Report – Jim White

Mr. White stated he really did not have anything to report at this time. Mr. White stated the first meeting of the BOS for 2012 was held on Tuesday, January 3, 2012 with Teal Goodwin elected Chairman and Lee Frame, Vice-Chairman.

Mr. Brooks stated he would like Mr. White to take back to the BOS the need for a joint meeting with BOS and Commission at least once a year.

Mr. Brooks stated he would like a little insight given to the Commission concerning the budget.

Mr. Brooks stated he wanted it passed to BOS the good job that Kevin McMahan and Janet Jones have been doing keeping everything together during the absence of Mr. Zody.

Chairman Goodwin stated he would like to have two meetings a year with the BOS. Chairman Goodwin asked that BOS Chairman Goodwin take this request to the BOS.

B. Planning and Zoning Report – Kevin McMahan

Mr. McMahan briefly reviewed with the Commission the Planning and Zoning Monthly Report for November. Mr. McMahan stated the Wal-mart revised site plans have been received into the Planning and Zoning office and forwarded back out to agencies for review. Mr. McMahan stated he has started his review. Mr. McMahan stated a subdivision plat needs to reviewed and approved for the property.

10. New Business

There was no new business.

11. Commissioner Comments

There were no Commissioner comments.

12. Next meeting

• Thursday, January 19, 2012 (By-laws)

13. Adjourn

A motion was made by Mr. Brooks, seconded by Mr. Tucker that the meeting be adjourned. Motion carried 5-0. Meeting adjourned at 7:55 p.m.