

At a worksession of the Orange County Board of Supervisors held on Tuesday, January 12, 2016, beginning at 4:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: Lee H. Frame, Chairman; S. Teel Goodwin, Vice Chairman*; R. Mark Johnson; James K. White, and James P. Crozier. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

* S. Teel Goodwin arrived at 4:58 p.m.

RE: INFORMATION TECHNOLOGY GAP ANALYSIS AND STRATEGIC PLAN

Stephanie Straub, Financial Management Specialist, provided a brief explanation to the Board on the procurement and selection process for completion of the Information Technology Gap Analysis and Strategic Plan.

Eric Neidermeyer, representative of Morton Consulting, provided a PowerPoint presentation to the Board, which included information on the following topics: findings of importance from the Gap Analysis; findings of importance from the Strategic Plan; and timing and proposed costs to implement efficiencies related to both the Gap Analysis and the Strategic Plan.

Discussion ensued among the Board regarding: whether or not impacts to missions and duties were currently being experienced by staff because of the status of the IT systems; the use of out-of-date systems; system design and operations to protect from hacking; replication and back-up of systems; necessary hardware; and involvement with the Orange County Public School system.

The Board took the information regarding the IT Gap Analysis and Strategic Plan under advisement, and there was no action taken at this time.

RE: PUBLIC SAFETY COMMUNICATIONS NETWORK PROJECT

R. Bryan David, County Administrator, summarized the work and discussions that had been completed to-date regarding the Public Safety Communications Network Project. He indicated that based on general discussion among the Board, staff had identified four (4) overall project elements, each of which were intended to provide structure to timelines and tasks necessary to undertake such a large project. Mr. David explained that some of the immediate decisions included initiating the procurement process for professional consulting services to design and install the project, as well as better understanding the space needs and cost estimates for a consolidated public safety facility.

Discussion ensued among the Board regarding: inclusion of the IT Department and systems in the consolidated facility; space requirements in order to consolidate operations; the idea of having an expandable space for future needs; considerations of geography and location; guidance necessary to provide to the consultant; potential partnerships; and tower design specifications.

By consensus, the Board authorized the following:

1. The scheduling of a worksession on Tuesday, January 26, 2016, at 4:00 p.m. with Wiley|Wilson to discuss a scope of work, budget, schedule, and deliverables for the assessment of space and site needs for a consolidated public safety facility along with preliminary cost estimates and potential phasing options.
2. The County Administrator to contact the County Administrators of Louisa County and Fluvanna County, as well as other potential partner localities, to determine the viability of potential partnership(s) in the areas of capital design, procurement, and development of public safety communications networks and/or operations and maintenance of such networks.

* S. Teel Goodwin arrived at 4:58 p.m.

RE: ADJOURN

The Board concluded its Worksession and continued to its Organizational Meeting at 5:02 p.m.

Lee H. Frame, Chairman

R. Bryan David, County Administrator