

**BOARD OF SUPERVISORS MINUTES**

**FEBRUARY 14, 2017**

At a regular meeting of the Orange County Board of Supervisors held on Tuesday, February 14, 2017, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: S. Teel Goodwin, Chairman; Lee H. Frame, Vice Chairman; R. Mark Johnson; James K. White, and James P. Crozier. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda, as modified. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: SERVICE AWARDS

R. Bryan David, County Administrator, presented the following Service Awards:

- Rose Deal                      5 Years                      Economic Development Assistant
- Donna Ellis                      15 Years                      Custodian

Receiving a Service Award, but not in attendance at the meeting, was:

- Kristie Proctor                      5 Years                      Human Services Assistant I
- Davis Smith                      10 Years                      Code Compliance Inspector
- Bryan McFarlane                      10 Years                      Court Room Security

RE: BUSINESS SPOTLIGHT

Mr. Greg Engel, Owner of Doughlicious Donuts and Bakery, appeared before the Board to spotlight his business. He explained that his bakery opened in Locust Grove about a year ago and was a full-service bakery with fresh products available every day. Mr. Engel highlighted his community involvement and emphasis on customer service and his goal to make customers happy.

The Board thanked Mr. Engel for his presentation.

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION QUARTERLY UPDATE

E. Alan Saunders, Louisa Resident Engineer, provided an update to the Board on VDOT activities. He reported on fatal accidents reported in 2016; SmartScale project recommendations; projects currently in development; projects under construction; completed and ongoing traffic engineering studies; and overall maintenance activities.

Discussion ensued among the Board regarding: safety improvement funds available in Orange County; patching and paving projects; the ranking of Orange County's SmartScale projects; and a review of the intersection at Eheart.

The Board thanked Mr. Saunders for his presentation.

RE: PROPOSED VETERAN'S MEMORIAL

This item was struck from the agenda.

RE: CONSENT AGENDA

On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

RE: FY17 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
42170001-42212	Line of Duty Benefits	\$ 4,490.00	\$ 968.00	\$ 5,458.00
43120001-42212	Line of Duty Benefits	17,960.00	50.00	18,010.00
43231001-42212	Line of Duty Benefits	23,090.00	(2,763.00)	20,327.00
43250001-42212	Line of Duty Benefits	14,915.00	1,745.00	16,660.00
47120015-43100	Instruct - Skiing	10,000.00	2,098.00	12,098.00
30026004-32100	Learn to Ski	(10,300.00)	(2,480.00)	(12,780.00)
30052001-39900	Appropriated Fund Balance	(6,452,305.22)	382.00	(6,451,923.22)
49400015-48260 C1101	Tourism - Vehicle Repl.	23,338.00	1,067.00	24,405.00
48160001-43100	Prof Services - Other	32,500.00	(1,067.00)	31,433.00
30051003-39100	Transfer from General Fund	(1,914,686.00)	(1,067.00)	(1,915,753.00)
49310001-47312	To County Capital Project	3,614,686.00	1,067.00	3,615,753.00
30030006-33500	Donations - Animal Shelter	(20,289.00)	(790.00)	(21,079.00)
43520003-43115	Prof. Serv. - Emergency Vet	19,789.00	790.00	20,579.00
30026501-32400	Orange Library - Lost Books	0.00	(323.00)	(323.00)
30026501-32475	Wilderness Lib. - Lost Books	0.00	(201.00)	(201.00)
30026501-32525	G'ville Lib. - Lost Books	0.00	(122.00)	(122.00)
47310001-46466	Books - Refunds	0.00	323.00	323.00
47311001-46466	Books - Refunds	0.00	201.00	201.00
47312001-46466	Books - Refunds	0.00	122.00	122.00
30045000-35700	Welfare - State Revenues	(1,121,473.00)	(9,203.00)	(1,130,676.00)
30045100-37125	Welfare - Federal Revenues	(1,264,692.00)	(13,760.00)	(1,278,452.00)
45321001-45730	Fostering Futures	0.00	9,450.00	9,450.00
45321001-45735	Adoption Incentives	0.00	5,000.00	5,000.00
45311001-41200	Wages - Overtime	14,000.00	8,513.00	22,513.00
<b>TOTALS</b>		<b>\$ (7,008,977.22)</b>	<b>\$ 0.00</b>	<b>\$ (7,008,977.22)</b>

RE: FY17 SUPPLEMENTAL APPROPRIATION FOR ORANGE COUNTY PUBLIC SCHOOLS

As part of the Consent Agenda, the Board approved supplemental appropriations and budget amendments for the Orange County Public Schools in the amount of \$32,882 in the Child Care Fund and \$329,045 in the Head Start Fund, as presented.

RE: RESOLUTION OF APPRECIATION FOR STEVE HOPKINS

As part of the Consent Agenda, the Board adopted the following resolution, as presented:

A RESOLUTION OF APPRECIATION FOR  
*Steven B. Hopkins*

WHEREAS, Steven B. Hopkins served as Extension Agent for the Virginia Cooperative Extension Office in Orange County, Virginia for twenty-seven (27) years, proudly representing the County from 1990 to 2017, after graduating from Virginia Polytechnic Institute and State University in 1998; and

WHEREAS, in the more than 100 years since an Extension Agent was first assigned to Orange County, Mr. Hopkins served as only the fifth Extension Agent in the County, representing a long-standing history of stability and dedication; and

WHEREAS, during his tenure, Mr. Hopkins served on numerous Boards and Associations, including, but not limited to, the Central Virginia Cattlemen Association; the Virginia Cattlemen Feeder Council; the Virginia Association of Agriculture Extension Agents; the Culpeper Soil and Water Conservation District Board; the Virginia Agribusiness Council; Orange County Farm Bureau; the Virginia State Fair Livestock Committee; the Central Virginia Sheep Producers Association; and the National Cattlemen and Beef Association; and

WHEREAS, Mr. Hopkins received many honors and awards during his service, including, but not limited to, the Virginia Tech Alumni Association's Excellence in Extension Award; the Virginia Agriculture Extension Agent Wall of Fame Award; Certificates of Recognition from the Virginia Pesticide Control Board; the Virginia 4-H All-Star Award; the Superior Service Award for the Virginia Beef Cattle Improvement Association; the Orange County Chamber of Commerce Public Service Award; and a Virginia General Assembly Commendation; and

WHEREAS, through the Central Virginia Cattlemen Association, Mr. Hopkins provided leadership to local producers, working together to increase education, market beef cattle for higher profits, and improve livestock production practices, an association that grew to over 240 members; and

WHEREAS, Mr. Hopkins created the annual Central Virginia Beef Producer Field Day and Cattle Sale; held quarterly educational meetings with nationally-known speakers and agriculture economics, animal health, and farm profitability; cultivated relationships with cattle buyers and feedlot owners in Pennsylvania and Iowa to promote Central Virginia-raised feeder cattle; coached award-winning youth cattle working teams; assisted with station research; supported Master Gardener volunteers; and co-managed 4-H components of the annual Orange County Fair; and

WHEREAS, outside of work, Mr. Hopkins proudly served as President and Majority Owner of Riverview Farms Cattle, LLC, located in Louisa, Virginia and as a Deacon at Louisa Baptist Church; and

WHEREAS, throughout his entire career, Mr. Hopkins remained true to his agricultural background and focused on his role as Extension Agent, educating, assisting, and coaching the residents of Orange County and surrounding counties in the areas of agriculture, horticulture, and more;

NOW, THEREFORE, BE IT RESOLVED, on this 14<sup>th</sup> day of February, 2017, that the Orange County Board of Supervisors hereby extends its appreciation, gratitude, and admiration to Steven B. Hopkins for his passion and dedication in his role as Extension Agent in Orange County, Virginia, and wishes Mr. Hopkins success and wellness in his retirement and future endeavors.

RE: APPOINTMENTS TO THE COMMUNITY POLICY MANAGEMENT TEAM (CPMT)

As part of the Consent Agenda, the Board appointed the following individuals to the Orange County Community Policy Management Team (CPMT) for 2017, as presented:

Entity

Local Government Official

Representative

Alisha Vines, Office on Youth Director

Community Services Board  
16<sup>th</sup> District Court Service Unit  
Orange County Health Department  
Orange County Social Services  
Orange County Public Schools

Private Provider Representative  
Parent Representative

Lynne Blythe, Children's Services Program  
Marc Moore, Court Services Supervisor  
VACANT  
Elizabeth Middleton, Social Services Director  
Vickie Baker, Compliance Coordinator  
Susan Aylor, Special Education Director  
Joseph Nagle, Psychology Associates  
Adam Colson

RE: SURPLUS DISPOSITION OF COUNTY VEHICLES

As part of the Consent Agenda, the Board declared the following vehicles/equipment as surplus and authorized the County Administrator to initiate disposal in accordance with the Board-adopted Surplus Disposition Policy:

- 2000 Jeep (VIN# 1022)
- 2001 Toyota (VIN# 6445)
- 1968 Case-Master Body, Inc. 3/4 Ton Trailer

RE: MINUTES

As part of the Consent Agenda, the Board approved the following minutes:

- January 24, 2017 Worksession
- January 24, 2017 Regular Meeting

RE: NEW BUSINESS

RE: REQUEST TO ADD ROUTE 630 (MATTHEWS MILL ROAD) TO THE AUXILIARY LIST

Alyson Simpson, Chief Deputy Clerk, explained that Route 630 (Matthews Mill Road) was located in District 2, and ran between Route 629 (Lahore Road) and Route 669 (Marquis Road). She indicated there was a narrow portion of roadway that contained a bridge where an old mill was formerly located, and Supervisor White had received a number of concerns regarding the safety and condition of said portion of roadway.

Ms. Simpson noted that funds may be available through VDOT to address some of the concerns. Therefore, it was recommended the Board express its intent to designate Matthews Mill Road as a Rural Rustic Road, pursuant to §33.2-332 of the Code of Virginia, and petition VDOT to hardsurface the secondary road. Upon such action, VDOT would evaluate Matthews Mill Road to determine if it met the applicable requirements. Ms. Simpson stated that the County would then be notified of the determination by VDOT.

Ms. Simpson explained that in order for any potential funds to be applied to the project in the future, Matthews Mill Road would have to be added to the Secondary Six-Year Plan. As the Board only amended and approved the Secondary Six-Year Plan once a year, the most appropriate action at this time would be to add the entire length of Matthews Mill Road to the Orange County Auxiliary List for Secondary Roads, with the understanding that a more defined project scope could be determined at a later date.

On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to add the entire length of Route 630 (Matthews Mill Road) to the Orange County Auxiliary List for Secondary Roads, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: AWARD OF THE CONTRACT FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE CONSOLIDATED PUBLIC SAFETY FACILITY

Kurt Hildebrand, Assistant County Administrator for Operations, explained that a solicitation had been released requesting proposals from qualified vendors to provide the design, engineering, and construction administration of a multi-function Consolidated Public Safety Facility, and a total of twelve (12) responses had been received.

Mr. Hildebrand noted that after reviewing the responses, staff ranked the vendors and conducted interviews with the top firms. Staff recommended that Wiley|Wilson be awarded the contract for the various services.

On the motion of Mr. Crozier, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized staff to enter into a contract with Wiley|Wilson for professional architectural and engineering services for the Consolidated Public Safety Facility for a term of the length of the project plus one (1) year from the date of final payment of work related to the project, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

RE: ECONOMIC DEVELOPMENT QUARTERLY REPORT

Tommy Miller, Economic Development Director, presented the Economic Development Quarterly Report, which included information on the following topics:

- Unemployment statistics;
- Orange Workforce Center statistics;
- Quarterly prospect activity;
- Website statistics; and
- Other activities throughout the last quarter.

The Board thanked Mr. Miller for his presentation.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

RE: BOARD OF SUPERVISORS' TWO-YEAR PRIORITIES (FY2016-2017\_FY2017-2018) – SECOND QUARTER (Q2) UPDATE

R. Bryan David, County Administrator, provided a quarterly update on the Board's Two-Year Priorities, reviewing the progress that had been made on each priority to-date.

The Board took the information regarding the Two-Year Priorities under advisement, and there was no action taken at this time.

RE: VIRGINIA INITIATIVE FOR GROWTH AND OPPORTUNITY (GO VIRGINIA) REGIONAL COUNCIL 9

R. Bryan David, County Administrator, briefly provided information to the Board concerning development and implementation of the GO Virginia economic development initiative. He

explained that as part of the initiative, a regional council was to be empaneled to oversee the program, and was a requirement to receive grant funding. The State grant funding would be made available to eligible economic development and regional collaboration projects, subject to the regional council's endorsement. Mr. David noted that membership on the regional council was prescribed by the State-enabling legislation and the membership was to be populated by a majority of non-governmental representatives. He reported that he had been asked to serve as the Rappahannock-Rapidan Regional Commission's Local Government Administrator on the Region 9 Council.

The Board took the information regarding the GO Virginia Regional Council under advisement, and there was no action taken at this time.

RE: REQUESTED POSITION ON PROPOSED LEGISLATION (HB 2402 AND SB 795)

R. Bryan David, County Administrator, indicated that information had previously been sent to the Board requesting a position on proposed legislation related to the Freedom of Information Act (HB 2402) and the availability of check registers online (SB 795). He added that the Board had expressed a desire to discuss this legislation prior to submitting any formal position of support or opposition.

Discussion ensued among the Board regarding: the fact that the Board's opinion would be watered down if a formal position was submitted on every item of legislation; and the idea that neither of these items of legislation rose to the level of contacting our legislators.

By consensus, the Board agreed to take no position on the proposed legislation, requiring no notification be sent to our legislators.

RE: AMENDMENT TO THE FISCAL YEAR 2018 BUDGET CALENDAR

R. Bryan David, County Administrator, indicated that he had previously requested a delay in the presentation of his recommended budget. He noted that his presentation was scheduled for Tuesday, February 28, 2017, at 7:00 p.m. and he suggested delaying the presentation until Tuesday, March 7, 2017, at 6:00 p.m. Mr. David added that March 7, 2017, was previously selected for a budget worksession, which would have to be rescheduled. He presented an amended Fiscal Year 2018 Budget Calendar, which delayed his budget presented as requested and scheduled three (3) additional budget worksessions, with the idea that the additional worksessions could be cancelled if they were not necessary.

On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 5-0, the Board adopted amendments to the Fiscal Year 2018 Budget Calendar, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: BOARD COMMENT

Supervisor Crozier commented on the costs and services at the Central Virginia Regional Jail, indicating that there had been much discussion at the most recent Jail Board meeting.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- November 17, 2016 Rapidan Service Authority (RSA) Minutes
- Department of Planning and Zoning 2016 Annual Report

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

By consensus, the Board appointed Elizabeth Ross as the District 4 Representative on the Economic Development Authority, filling the unexpired four-year term of Tony Wilson, with said term commencing immediately and expiring on December 31, 2018.

RE: CALENDAR

The Board received copies of its calendar of meetings for the months of February 2017, March 2017, and April 2017.

RE: CLOSED MEETING

At 5:58 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County desired to discuss in Closed Meeting the following matters:

- Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. - §2.2-3711(A)(3) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(3) and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby authorized discussion of the aforesated matters in Closed Meeting.

On the motion of Mr. Johnson, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 7:02 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: PUBLIC COMMENT

At 7:02 p.m., Chairman Goodwin opened the floor for public comment.

The following individual spoke:

- Ann Kloeckner, Representative of Legal Aid

There being no further speakers, public comment was closed at 7:09 p.m.

RE: SCHOOL BOARD BUDGET PRESENTATION

Sherrie Page, Chair of the Orange County School Board, thanked the Board of Supervisors for the opportunity to present the School Board's proposed budget, and turned the presentation over to Dr. Tanner.

Dr. Brenda Tanner, School Superintendent, presented the proposed School Board budget to the Board of Supervisors. Her presentation included information on the following topics: a review of focus areas, as defined in the School Board's Strategic Plan; budget assumptions used to prepare the proposed budget; priorities, as established by the School Board; State funding trends; expenditure per pupil trends; required local effort; teacher salary comparisons; a budget summary of employee benefits; priority needs and associated costs; a proposed budget summary by funding source; individual fund budgets; an all funds summary; and revenue by funding source.

Discussion ensued among the Board regarding: the increase in regulations for special education; the use, cost, and life expectancy of Chromebooks; additional funding provided for "cost to compete" localities; the "moving target" to analyze competitor salaries; trends in employment and national standards; the purpose of the math specialist position; trends related to enrollment and the percentage of free and reduced lunch recipients; early childhood education and programs; the capital projects fund; overall enrollment trends and figures; and the calculation of the local composite index.

Ms. Page thanked the Board of Supervisors for hearing their presentation.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adjourned the meeting at 8:35 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

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S. Teel Goodwin, Chairman

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R. Bryan David, County Administrator