

BOARD OF SUPERVISORS MINUTES

MARCH 21, 2017

At a budget worksession of the Orange County Board of Supervisors held on Tuesday, March 21, 2017, beginning at 6:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: S. Teel Goodwin, Chairman; Lee H. Frame, Vice Chairman; R. Mark Johnson; James K. White, and James P. Crozier. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda, as modified. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CLOSED MEETING

At 6:02 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County desired to discuss in Closed Meeting the following matters:

- Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. - §2.2-3711(A)(3) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(3) and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby authorized discussion of the aforesated matters in Closed Meeting.

On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 6:45 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed

Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: COUNTY ADMINISTRATOR'S REPORT

RE: AUTHORIZATION OF FY2017 - 2018 BUDGET ADVERTISEMENTS AND LOCAL TAX RATES

R. Bryan David, County Administrator, explained that since the Board of Supervisors' Regular Meeting on March 14, 2017 was cancelled, staff had to proceed with submitting the tax rates and budget advertisements to the local newspaper in order to meet the State Code deadlines and still conduct the Public Hearings as scheduled. He added that there were no changes advertised to the tax rates or to the total revenues and expenditures that were presented to the Board on March 7, 2017. Mr. David requested that the Board ratify staff's previous action to submit the necessary advertisements.

On the motion of Mr. Frame, seconded by Mr. White, which carried by a vote of 5-0, the Board ratified staff's previous action of proceeding with advertising the proposed tax rates and proposed FY18 budgets, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: RELOCATION PLAN FOR THE DEPARTMENT OF FIRE AND EMS ADMINISTRATION, MEDIC UNIT 23, AND DUTY OFFICER FROM ORANGE COUNTY VOLUNTEER RESCUE SQUAD (STATION 23)

R. Bryan David, County Administrator, explained that he was scheduled to present a relocation plan for the Department of Fire and EMS administration, Medic Unit, and Duty Officer at the Regular Meeting on March 14, 2017, but the meeting was cancelled. This was in response to the dissolving of Orange County Volunteer Rescue Squad, Inc. and the need to remove the County department from the facility. Mr. David indicated that because there was a need to develop and implement a plan quickly, he didn't want to wait until the next Regular Meeting to present the information.

Mr. David stated that discussions had taken place with Orange Volunteer Fire Company to relocate the Medic Unit and Duty Officer at their facility. However, new information revealed that arrangement could only be offered for about six (6) months and would require the County to pay rent to the Fire Company. Given these conditions, Mr. David explained that staff began identifying other suitable locations, including the old terminal building at the Orange County Airport.

Kurt Hildebrand, Assistant County Administrator for Operations, added that he had visited the old terminal building with Fire and EMS staff, and it would require some alternations before administrative staff could relocate. The minor alterations included removing an old hangar door, framing in a wall, installing new flooring, and making electrical upgrades. Mr. Hildebrand indicated that the cost estimates were around \$25,000. However, an additional need not able to be met through the old terminal building was the housing for the crews (sleeping area, restrooms, showers, etc.). He explained that a temporarily trailer would likely have to be located on the site in order to meet that need, and there would be a cost associated with that as well. Lastly, given the relationship of the Airport with the Federal Aviation Administration (FAA), there may be a requirement for Fire and EMS to pay rent to the Airport for use of the old terminal building as the proposed use eliminated the ability to use the facility for aeronautical purposes.

Discussion ensued among the Board regarding: how relocating Fire and EMS would affect the long-term use of the old terminal building; the need to find a permanent location for the Medic

Unit, preferably in the Town of Orange; and the anticipated timing of the repairs and relocation efforts.

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to proceed with the relocation of Fire and EMS administration, Medic Unit, and Duty Officer from Station 23 to the Orange County Airport in the old terminal building, understanding that staff would also proceed with the necessary repairs and upgrades to be funded from the Capital Project Development Fund.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: FY2017 - 2018 OPERATING BUDGET WORKSESSION

R. Bryan David, County Administrator, reminded the Board that the County Administrator's Recommended Budget had been presented on March 7, 2017. He indicated that the Public Hearings regarding the proposed tax rates and budgets were scheduled for April 4, 2017, with a planned adoption date of April 11, 2017. He opened the floor for any discussion and/or questions from the Board.

Discussion ensued among the Board regarding: the remaining balance in the 3% additional reserve; various components of the School Board's budget; additional funding for the Schools to cover the priority items (health insurance, Virginia Retirement System, and step increase); how to provide the additional funding to the Schools; the proposed step increase and the fact that it would be "new" or recurring funding each year; a review of changes in the County's operating budget, including positions that were not recommended for funding; Fire and EMS staffing needs; and how to communicate the recommendation and structural changes to the School Board.

By consensus, the Board requested that staff present additional information related to Fire and EMS staffing, the Schools appropriation, and the staffing level in the Building Department at its next meeting on March 28, 2017.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adjourned the meeting at 7:53 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

S. Teel Goodwin, Chairman

R. Bryan David, County Administrator