

At a regular meeting of the Orange County Board of Supervisors held on Tuesday, March 22, 2016, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: Lee H. Frame, Chairman; S. Teel Goodwin, Vice Chairman; R. Mark Johnson; James K. White, and James P. Crozier. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda, as modified. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: PRESENTATION OF THE PROCLAMATION FOR NATIONAL CHILD ABUSE PREVENTION MONTH

Chairman Frame read the Proclamation for National Child Abuse Prevention Month and presented a signed, framed copy to Ms. Alisha Vines, Office on Youth Director.

RE: PRESENTATION FROM STREAM SWEEPERS

Ms. Debbie Manzari, Program Manager for Stream Sweepers, presented information to the Board regarding the Stream Sweepers program. She reviewed statistics on the amount of trash and debris collected along the Rapidan River last year, as well as the number of local employees hired and the number of hours worked. Ms. Manzari also reviewed the areas where the program's work would be focused during the upcoming season.

Discussion ensued among the Board regarding: the recruitment and selection process for employees; the process of obtaining approval from landowners to access the rivers; specific areas of the rivers that collected the most trash; and access points along the rivers.

By consensus, the Board agreed to refer Ms. Manzari's requests regarding permission to post program flyers; the waiver of Landfill tipping fees; a County-wide announcement of the Stream Sweeper efforts; and discussion of a tire amnesty day to the Litter Control Committee for review and action.

The Board thanked Ms. Manzari for her presentation.

RE: PRESENTATION FROM CENTRAL VIRGINIA REGIONAL JAIL

Mr. Frank Dyer, Superintendent from the Central Virginia Regional Jail, introduced himself to the Board. He also provided statistics regarding Orange County's usage at the Jail, the status of the current renovation and expansion project, and ideas for future inmate programs.

Discussion ensued among the Board regarding: available bed capacity and future projections; options to fill empty bed space; the decrease in Federal inmates; management of the work release program; the benefits and appreciation of the workforce program; and appreciation for the continued partnership.

The Board thanked Mr. Dyer for his presentation.

RE: CONSENT AGENDA

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as modified.

RE: FY16 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30045004-35975	FA - DCJS for Sheriff	\$ (1,800.40)	\$ (2,187.05)	\$ (3,987.45)
43120006-46800	Sheriff Forfeited Asset Exp.	6,142.26	2,187.05	8,329.31
30045003-35750	FA - DCJS for Comm. Atty.	0.00	(1,563.34)	(1,563.34)
42210002-46800	CA Forfeited Asset Exp.	11,628.00	1,563.34	13,191.34
30045030-36100	DCJS - Victim Witness	(55,453.00)	(8,318.00)	(63,771.00)
43175001-45600	Other Miscellaneous	500.00	8,318.00	8,818.00
30033501-33250	Miscellaneous	(102,510.30)	(750.00)	(103,260.30)
43120001-46355	Police K-9 Supplies	11,899.00	750.00	12,649.00
30044002-35650	Comp Board - Tech. Trust	(4,938.00)	(3,886.00)	(8,824.00)
42160002-48110	EDP Equipment	4,938.00	3,886.00	8,824.00
TOTALS		\$ (129,594.44)	\$ 0.00	\$ (129,594.44)

RE: FY16 BUDGET TRANSFER

This item was struck from the agenda.

RE: RESOLUTION RECOGNIZING THE 100TH ANNIVERSARY OF THE GORDONSVILLE VOLUNTEER FIRE COMPANY

As part of the Consent Agenda, the Board adopted the following resolution, as presented:

A RESOLUTION IN RECOGNITION OF THE 100TH ANNIVERSARY OF THE
GORDONSVILLE VOLUNTEER FIRE COMPANY

WHEREAS, the Gordonsville Volunteer Fire Company was founded by local citizens in March, 1916, after a fire destroyed fifteen (15) businesses and six (6) residences in the Town of Gordonsville's Main Street and business area; and

WHEREAS, remembered as the oldest fire company in Orange County, the Gordonsville Volunteer Fire Company is proud to be celebrating its 100th Anniversary and rich history; and

WHEREAS, throughout the years, the Gordonsville Volunteer Fire Company has remained true to its mission to provide protection and safety for the health and well-being of Orange County's citizens through dedicated service to the community; and

WHEREAS, the Gordonsville Volunteer Fire Company has always been committed to assisting the residents of the County through safety and preservation of life, property, and the environment; and

WHEREAS, in its earlier years, the Gordonsville Volunteer Fire Company responded to approximately thirty (30) calls a year, but have steadily increased efforts, responding to a total of 509 calls in 2015, and spending 4,333 hours collectively in answering calls, training, fundraising, and maintaining; and

WHEREAS, the Gordonsville Volunteer Fire Company is very proud of its Ladies Auxiliary, which has been active since being founded in January, 1924; and

WHEREAS, in 1927, the Gordonsville Volunteer Fire Company proudly purchased its first piece of new apparatus, the American La France, which is still used in today's parades; and

WHEREAS, the Gordonsville Volunteer Fire Company, after many years of fundraising and careful planning, was able to purchase out-right its newest apparatus, an Impel Triple Combination Pumper, in 2015, in order to continue meeting the growing needs of the area; and

WHEREAS, over the years, the Gordonsville Volunteer Fire Company has been served well by many faithful generations of men and women, volunteering their time and talents, and providing the opportunity to keep its services and traditions going strong; and

WHEREAS, while many things in the community may have changed, the Board of Supervisors is proud to say that the Gordonsville Volunteer Fire Company's commitment to the community has never wavered;

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of March, 2016, that the Orange County Board of Supervisors hereby recognizes the Gordonsville Volunteer Fire Company on its 100th Anniversary, congratulates them in the achievement of this milestone, and expresses its appreciation for being a community asset over the last century; and

BE IT FURTHER RESOLVED, that the Board of Supervisors extends its support to the Gordonsville Volunteer Fire Company in its efforts in the many years to come.

RE: RENEWAL OF THE CONTRACT WITH BOUND TREE MEDICAL, LLC FOR FIRE & EMS MEDICAL SUPPLIES

As part of the Consent Agenda, the Board authorized staff to renew the contract with Bound Tree Medical, LLC for a one (1) year term, pursuant to the original contract terms.

RE: RENEWAL OF THE CONTRACT WITH SHI INTERNATIONAL CORPORATION FOR DESKTOP PRODUCTIVITY SOFTWARE

As part of the Consent Agenda, the Board authorized staff to renew Contract VA-14041-SHI with SHI International Corporation for a one (1) year term, pursuant to the original contract terms.

RE: FY16 SUPPLEMENTAL APPROPRIATION FOR ORANGE COUNTY PUBLIC SCHOOLS

As part of the Consent Agenda, the Board approved a supplemental appropriation to the FY16 School Operating Fund in the amount of \$212,524.95; to the FY16 Food Services Fund in the amount of \$6,891.06; and to the FY16 Head Start Fund in the amount of \$279,280.00, for the Orange County Public Schools, as presented.

RE: CORRECTIONS TO POSITION CLASSIFICATION LIST

As part of the Consent Agenda, the Board adopted corrections to the Position Classification List, as presented.

RE: MINUTES

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0-1, with Mr. Crozier abstaining, the Board approved the March 8, 2016 Worksession minutes and the March 8, 2016 Regular Meeting minutes, as presented.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

RE: PARKS AND RECREATION QUARTERLY REPORT

Tim Moubray, Parks and Recreation Director, presented the Parks and Recreation Quarterly Report, which included information on the following topics:

- Participation in the various youth and adult Winter programs;
- A summary of various discount ticket sales;
- A review of the License to Slide and Adult Dodgeball programs; and
- A highlight reel of photos and events from the past quarter.

The Board thanked Mr. Moubray for his presentation.

RE: ORANGE COUNTY LIBRARY SEMI-ANNUAL REPORT

Katie Hill, Library Director, presented the Library Semi-Annual Report to the Board, which included information on the following topics:

- Completion of the Wilderness Library renovation project;
- An update on the tablet program, new collection software, and surplus disposition contract;
- Review of the Adult Reading Program;
- A summary of grant and gift funding; and
- Usage and program statistics.

Discussion ensued among the Board regarding: the objective of the Adult Reading Program; targeted demographics for use of the library; use of library facilities by community organizations; and changes to the Library Board of Trustees.

The Board thanked Ms. Hill for her presentation.

RE: UPDATE ON POTENTIAL BOND REFUNDING

Glenda Bradley, Finance Director, reminded the Board that discussions had taken place in January 2016, regarding the potential refinancing of the County's 2007 bonds. The Board initially authorized an application with Virginia Resources Authority (VRA) as the market conditions were favorable at the time. Ms. Bradley explained, however, that following an analysis by Davenport & Company and the Financial Policies Subcommittee, a recommendation was made to wait until the fall to consider the refinancing.

Discussion ensued among the Board regarding: the delayed timing; use of other financing agencies; the best option to wait until the fall; and the requirement of temporary collateral.

By consensus, the Board agreed with the recommendation to delay application on refinancing its 2007 bonds until fall of 2016.

RE: FY16 SUPPLEMENTAL APPROPRIATION FOR LOCUST GROVE CHILD CARE

Glenda Bradley, Finance Director, presented information to the Board regarding the conversion of a part-time child care Site Director position to full-time, which would require an amendment to the FY16 budget. She indicated that for FY16, the site had already exceeded its original revenue estimate by over \$28,000, and because of the increased activity at the site, the part-time Director was struggling to maintain only part-time hours. Ms. Bradley added that this change was requested and recommended for approval in the County Administrator's FY17 budget, but the Office on Youth Director was seeking approval to implement the change sooner.

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized the conversion of the Locust Grove Child Care Site Director's position from

part-time to full-time and adopted the following budget amendment for FY16, which appropriated the associated costs through user fees from the child care site, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30025501-31780	LGES - Fees	\$ (64,686.00)	\$ (20,000.00)	\$ (84,686.00)
45342301-41111	Salaries & Wages - Regular	0.00	6,800.00	6,800.00
45342301-42100	FICA & Medicare	4,432.00	550.00	4,982.00
45342301-42210	Retirement	0.00	800.00	800.00
45342301-42310	Medical Insurance	0.00	1,100.00	1,100.00
45342301-42400	Group Life Insurance	0.00	100.00	100.00
45342301-42500	Disability Insurance	0.00	25.00	25.00
45342301-42710	Workers Comp.	418.00	25.00	443.00
45342301-41322	Wages - Part-Time	56,682.00	8,850.00	65,532.00
45342301-42100	FICA & Medicare	4,432.00	1,500.00	5,932.00
45342301-42710	Workers Comp.	418.00	250.00	668.00
TOTALS		\$ 1,696.00	\$ 0.00	\$ 1,696.00

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: COUNTY ATTORNEY'S REPORT

RE: AMENDMENT TO UPDATE THE CODE OF ORDINANCES FOR THE FOOD AND BEVERAGE TAX PENALTIES

Thomas Lacheney, County Attorney, explained that he and the Commissioner of the Revenue had discovered an outdated section in the Orange County Code of Ordinances. He added that the penalties for late filing or payment of food and beverage taxes were in excess of what was permitted by law, and the section must be amended in order to align with State Code.

By consensus, the Board authorized staff to advertise for and schedule a Public Hearing to consider amendments to update the Orange County Code of Ordinances for the Food and Beverage Tax penalties on Tuesday, April 26, 2016, at 7:00 p.m.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: COUNTY ADMINISTRATOR'S REPORT

RE: GERMANNA-WILDERNESS AREA PLAN (GWAP) UPDATE

R. Bryan David, County Administrator, and members of the Germanna-Wilderness Area Plan Steering Committee, provided an update to the Board on the most recent Steering Committee Meeting. Members explained the work that had been discussed and completed regarding the GWAP overlay district, transportation and involvement with VDOT, and water supply and usage.

The Board took the information regarding the Germanna-Wilderness Area Plan under advisement, and there was no action taken at this time.

RE: AMENDMENT TO PERSONNEL POLICIES 4.6 AND 4.7 REGARDING OVERTIME AND COMPENSATORY TIME

Alyson Simpson, Chief Deputy Clerk, presented amendments to the Board for Personnel Policies 4.6 and 4.7 regarding overtime and compensatory time. She explained that the amendments were proposed to accomplish a change in the "buy back," or pay out, of compensatory time, as well as to clean-up the policies and match them with current practice. Ms. Simpson indicated that compensatory time was currently paid out in a June payroll, but the amendment would allow the pay out to take place in a May payroll, making the process more efficient with the built-in process of the financial software. Lastly, she noted that the other amendments would not affect the way overtime hours were calculated or the way compensatory time was earned.

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the amendments to Personnel Policies 4.6 and 4.7, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CLOSED MEETING

At 6:09 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County desired to discuss in Closed Meeting the following matter:

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

WHEREAS, pursuant to §2.2-3711 (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby authorized discussion of the aforesated matters in Closed Meeting.

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 7:10 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: PUBLIC COMMENT

At 7:10 p.m., Chairman Frame opened the floor for public comment.

There being no speakers, public comment was closed at 7:10 p.m.

RE: NEW BUSINESS

RE: ACTION FOLLOWING CLOSED MEETING

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to initiate the process for a potential text amendment to add *pyrotechnic organizations* as a Special Use in the Zoning Ordinance.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: BOARD COMMENT

Supervisor White commented on the recent Wreath Laying Ceremony at James Madison's Montpelier, as well as his concern with roadside litter and clean-up efforts.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- February 2, 2016 Culpeper Soil and Water Conservation District Minutes
- November 23, 2015 Health Center Commission Minutes
- VDOT Monthly Report for March
- Letter from Germanna Community College Regarding Appointment of John Harkness

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

There were no appointments at this time.

RE: CALENDAR

The Board received copies of its calendar for the months of March 2016, April 2016, and May 2016.

RE: ADJOURN

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adjourned the meeting at 7:23 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

Lee H. Frame, Chairman

R. Bryan David, County Administrator