

At a worksession of the Orange County Board of Supervisors held on Tuesday, June 28, 2016, beginning at 4:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: Lee H. Frame, Chairman; S. Teel Goodwin, Vice Chairman\*; R. Mark Johnson; James K. White, and James P. Crozier. Also present: R. Bryan David, County Administrator; Thomas E. Lachenev, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

\* S. Teel Goodwin arrived at 4:16 p.m.

RE: CAPITAL PROJECTS FINANCIAL STRATEGIES

R. Bryan David, County Administrator, explained that the Financial Policies Subcommittee had been working in consultation with the County's financial advisors to develop a financing model for major capital projects. He noted that the major capital projects included the Public Safety Telecommunications System, the consolidated public safety facility, and the fiber optics project and broadband initiative.

Mr. David introduced Ted Cole, Senior Vice President and Co-Head of Public Finance with Davenport & Company, the County's financial advisors. Mr. Cole presented a PowerPoint presentation to the Board, which included information on the following topics: goals and objectives of the discussion; a look at the County's Existing Debt Profile, including existing debt service and a debt affordability analysis; a "Case 1" debt analysis using selected capital projects; and a "Case 2" debt analysis using selected capital projects and future other capital projects.

Discussion ensued among the Board regarding: short-term payouts versus long-term payouts; conservative percentages for use in debt policies; structure of debt for refinancing; percentage of debt service; when to confirm estimates and finalize amounts to borrow; whether or not the new debt can be coupled with the existing debt refinance; financing options in addition to Virginia Resources Authority (VRA); and next steps in the process.

The Board took the information regarding capital projects financial strategies under advisement, and there was no action taken at this time.

RE: JUVENILE AND DOMESTIC RELATIONS CLERK'S OFFICE PROJECT

R. Bryan David, County Administrator, explained that the Board had previously authorized staff to proceed with engaging Wiley|Wilson to prepare a scope of work, budget, and schedule for the Juvenile and Domestic Relations Clerk's Office project, in an amount up to \$15,000. He stated that the cost for the design services came in at \$38,500, which was above the amount authorized by the Board. Mr. David indicated that the driver for the cost was primarily because of the lack of detailed schematics (shop drawings) for the HVAC and fire suppression systems. He added that there were sufficient funds in the project development line item to cover this scope of work, even at the higher amount.

Aaron Caine, Buildings and Grounds Supervisors, reviewed photographs with the Board that detailed where the proposed office space reallocation work would take place as part of this project. Randy Vaughan, representative from Wiley|Wilson, reviewed his scope of work with the Board as well.

Discussion ensued among the Board regarding: whether there was a capacity issue at the Courthouse, or if it was more of a space distribution issue; why the "as-built" drawings or shop drawings were not available; and the desire to receive updates or warnings, as necessary, if there were any surprises found during the design process that may impact the project cost.

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to proceed with engaging Randy Vaughan with Wiley|Wilson to perform the proposed scope of work, and to appropriate \$38,500 from the Project Development Fund in the Capital Improvements Budget, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: ORANGE COUNTY BROADBAND AUTHORITY (OCBbA) ORGANIZATIONAL MEETING  
This item was moved to the Regular Meeting during the 7:00 p.m. session.

RE: ADJOURN  
The Board concluded its Worksession and continued to its Regular Meeting at 5:07 p.m.

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Lee H. Frame, Chairman

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R. Bryan David, County Administrator