

At a regular meeting of the Orange County Board of Supervisors held on Tuesday, June 28, 2016, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: Lee H. Frame, Chairman; S. Teel Goodwin, Vice Chairman; R. Mark Johnson; James K. White, and James P. Crozier. Also present: R. Bryan David, County Administrator; Thomas E. Lacheny, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: LIFE SAVING AWARDS

R. Bryan David, County Administrator, presented a Life Saving Award to the following individuals:

With the Orange County Department of Fire and EMS:

- Noah Madden
- Michael Stewart

RE: INTRODUCTION OF LOUISA RESIDENCY ADMINISTRATOR

D. Mark Nesbit, Warrenton Residency Administrator, Virginia Department of Transportation, introduced Alan Saunders, Louisa Residency Administrator, who was recently hired. As previously explained, Orange County would transition to the Louisa Residency effective July 1, 2016, when the Louisa Residency would officially re-open.

The Board thanked Mr. Nesbit for his service and looked forward to working with Mr. Saunders on VDOT matters going forward.

RE: SAFETY PROJECT ON ROUTES 15 AND 780 (LITCHFIELD DRIVE)

Mr. Ben Davison, Acting Maintenance Operations Manager with the Virginia Department of Transportation, presented information to the Board regarding a safety project that would be completed at the intersection of Routes 15 (James Madison Highway) and 780 (Litchfield Drive) in Orange County, near the Lee Industrial Park. He indicated that VDOT already had the necessary funding to complete the project, and the need for the project originated from continual maintenance activity to repair damaged guardrail at the intersection and to improve sight distance. Lastly, Mr. Davison briefly reviewed the project details and proposed timeline for completion.

Discussion ensued among the Board regarding: whether or not the installation of an acceleration lane had been considered and evaluated.

The Board thanked Mr. Davison for his presentation.

RE: UPDATE ON DELINQUENT PROPERTY TAX COLLECTIONS

Henry Lee Carter, Special Commissioner, provided a report to the Board regarding the sale of delinquent properties throughout the County, as well as the collection of surplus funds from said property sales to-date. He also reviewed the status of all pending cases.

Discussion ensued among the Board regarding: the sale of a particular parcel; and the work dedicated to locating the 133 defendants for the Murphy property.

The Board thanked Mr. Carter for his presentation.

RE: CONSENT AGENDA

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

RE: FY16 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30045004-35975	For. Assets - DCJS Sheriff	\$ (7,455.15)	\$ (3,816.90)	\$ (11,272.05)
43120006-46800	Forfeited Asset Expenses	11,797.01	3,816.90	15,613.91
30030006-33500	Donations - Animal Shelter	(42,068.16)	(826.00)	(42,894.16)
43520003-43115	Prof. Serv. - Emer. Vet	53,904.16	826.00	54,730.16
30034002-34000	Court Costs - Del. Tax Suits	(59,500.00)	39,085.00	(20,415.00)
30031001-33175	Sale of Delinquent Parcels	(148,378.00)	(122,999.00)	(271,377.00)
49310001-47312	To County Capital Projects	3,505,566.76	83,914.00	3,589,480.76
30051003-39100	Transfer from General Fund	(2,466,296.76)	(83,914.00)	(2,550,210.76)
49400000-48005	Capital Project Development	647,582.73	83,914.00	731,496.73
30045003-35980	For. Assets - State Pol. - CA	0.00	(66.10)	(66.10)
42210002-46800	Forfeited Asset Expenses	13,191.34	66.10	13,257.44
30045003-35750	For. Assets - DCJS CA	(1,563.34)	(1,080.00)	(2,643.34)
42210002-46800	Forfeited Asset Expenses	13,191.34	1,080.00	14,271.34
TOTALS		\$ 1,519,971.93	\$ 0.00	\$ 1,519,971.93

RE: SURPLUS DISPOSITION OF COUNTY VEHICLE

As part of the Consent Agenda, the Board declared a 2007 Ford Crown Victoria (VIN# 5273) as surplus and authorized the County Administrator to initiate disposal in accordance with the Board-adopted Surplus Disposition Policy.

RE: MINUTES

This item was struck from the agenda.

RE: FY2018 - FY2022 CAPITAL IMPROVEMENTS PLAN SCHEDULE

As part of the Consent Agenda, the Board adopted the following schedule for the development and adoption of the FY2018 - FY2022 Capital Improvements Plan, as presented:

DATE	ACTION
Friday, June 24, 2016	CIP Info Distributed to Project Managers
Friday, July 29, 2016	CIP Requests Due from Project Managers
Wednesday, September 7, 2016	CIP Meetings with Departments Complete
Tuesday, October 11, 2016	CIP Draft to Board of Supervisors

Tuesday, October 25, 2016	CIP Potential Worksession
Wednesday, November 9, 2016	CIP Discussion/Adoption

RE: NEW BUSINESS

RE: AWARD OF THE CONTRACT FOR RADIO CONSULTING AND ENGINEERING SERVICES

Stephanie Straub, Financial Management Specialist, explained that a solicitation had been released on March 24, 2016, to solicit proposals from qualified firms to establish a contract to provide proposals for professional radio engineering and consulting services for multiple projects. She indicated that seven (7) qualified responses were received.

Ms. Straub added that the Selection Committee had ranked the Offerors, conducted interviews with the top-ranked firms, and felt that Federal Engineering offered quality services and stellar assistance with radio-related projects.

Discussion ensued among the Board regarding: reimbursement of any related expenses through a reimbursement resolution once the project was financed.

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to enter into a contract with Federal Engineering for one (1) year, with the possibility of four (4) additional one (1) year renewals, with the first contract term beginning July 1, 2016, and ending June 30, 2017, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

RE: PARKS AND RECREATION QUARTERLY REPORT

Tim Moubray, Parks and Recreation Director, presented the Parks and Recreation Quarterly Report, which included information on the following topics:

- Participation in the various youth and adult Spring programs;
- A summary of various discount ticket sales;
- An update on efforts at Booster Park; and
- A highlight reel of photos and events from the past quarter.

Discussion ensued among the Board regarding: an interest in sending letters of thanks for recognition for those who helped with the efforts and Booster Park; and thanks and feedback that had been received from constituents regarding the operations at the Park.

The Board thanked Mr. Moubray for his presentation.

RE: UPDATE ON COMPREHENSIVE SERVICES ACT (CSA) EXPENDITURES AND MONTHLY REPORT

Alisha Vines, Office on Youth Director, provided an update to the Board regarding the Comprehensive Services Act (CSA) and expenses throughout the fiscal year. She requested the Board's consideration of a supplemental appropriation in the amount of \$152,815, which was anticipated to cover overages through the remainder of the fiscal year.

Glenda Bradley, Finance Director, provided an explanation to the Board on how the overages would be funded, if the Board were to approve.

Discussion ensued among the Board regarding: driving factors leading to the increase in costs; State-wide trends and increases in foster care; who was responsible for making the decisions that affected CSA costs; and whether or not there had been recent policy changes leading to the increase in costs.

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board authorized staff to appropriate the additional funds needed for the FY16 Comprehensive Services Act (CSA) programs in the amount of \$152,815, with \$120,549 coming from the Contingency Fund and \$32,266 coming from the CVRJ Operating Reserve, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: LITTER CONTROL COMMITTEE

Kurt Hildebrand, Public Works Director, and Jayson Woods, Litter Control Coordinator, provided an update to the Board on the Litter Control Committee. The update included information on the following topics: meetings and efforts to-date; membership on the Committee; event support and promotion; program finances; the establishment of priorities; roadside clean-up; and recognition of volunteer groups.

Discussion ensued among the Board regarding: roadside clean-up efforts; education efforts in an attempt to be proactive against litter; sources of litter; and the establishment of fines for littering.

The Board took the information regarding the Litter Control Committee under advisement, and there was no action taken at this time.

RE: RENEWAL OF INSURANCE BENEFITS

Glenda Bradley, Finance Director, reviewed the options provided to the Benefits Committee for the renewal of various insurances and benefits for the upcoming plan year. She introduced Carrie Bartlett from Digital Benefits Advisors, who provided additional information.

Ms. Bartlett presented a PowerPoint presentation to the Board, which included information on the following topics: a review of the October 1, 2016 renewal; a review of changes implemented in 2015; recommendations from the Benefits Committee; long-term strategies; a summary of other benefit renewals; and action required by the Board.

Discussion ensued among the Board regarding: providing protection in the Self Insurance Fund to avoid or sustain future increases; whether or not the County's claims were trending back down to normal; building the Self Insurance Fund reserve; and whether or not there were any changes in Anthem's fees and charges.

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board agreed to renew the various insurance benefits by accepting the recommendations of the Benefits Committee for Option B, which renewed other insurance plans at the current rates and with the current vendors, and continued to provide a total of three (3) health insurance plans, as follows:

- County: Maintain \$20 monthly contribution for employees, but share the 4.9% increase with dependent tiers.
- Schools: Implement a \$10 monthly contribution plus the 4.9% increase for all full-time employees and dependent tiers.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CLOSED MEETING

At 6:13 p.m., Mr. Lacheny read the following motion authorizing Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County desired to discuss in Closed Meeting the following matters:

- Discussion, consideration, or interviews of prospective candidates for employment; or assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body. - §2.2-3711(A)(1) of the Code of Virginia
- Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. - §2.2-3711(A)(5) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(1), (A)(5), and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby authorized discussion of the aforestated matters in Closed Meeting.

On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 7:13 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: PUBLIC COMMENT

At 7:14 p.m., Chairman Frame opened the floor for public comment.

There being no speakers, public comment was closed at 7:14 p.m.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

RE: GERMANNA-WILDERNESS AREA PLAN (GWAP) UPDATE

R. Bryan David, County Administrator, and members of the GWAP Steering Committee provided an update to the Board regarding the recent Steering Committee meeting and the work completed to-date, particularly as it related to the Utilities Master Plan.

The Board took the information regarding the Germanna-Wilderness Area Plan (GWAP) under advisement, and there was no action taken at this time.

RE: BOARD OF SUPERVISORS TWO-YEAR (FY2016-2017 - FY2017-2018) STRATEGIC PRIORITIES

R. Bryan David, County Administrator, presented the final draft of the Two-Year Strategic Priorities to the Board. He explained that these priorities were a result of the Board's Strategic Planning retreat from April, 2016. Mr. David requested the Board adopt the Priorities as presented.

Discussion ensued among the Board regarding: whether or not the Priorities and Retreat report reflected what was discussed at the Retreat; and the idea that the Board was adopting the Priorities and not necessarily the entire Retreat report.

On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the Two-Year (FY2016-2017 - FY2017-2018) Strategic Priorities, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: VIRGINIA WORLD WAR I AND WORLD WAR II COMMEMORATION COMMISSION

R. Bryan David, County Administrator, explained that an invitation had been received for the County to participate on the Virginia World War I and World War II Commemoration Commission. He indicated that the initiative would focus on honoring veterans and their stories by connecting people to this period of history through travel and tourism. Mr. David added that it would be appropriate to designate Leigh Mawyer, Tourism Manager, as Orange County's liaison given her recent management of Orange County's participation in the similar Civil War Sesquicentennial.

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board designated Leigh Mawyer, Tourism Manager, as Orange County's liaison on the Virginia World War I and World War II Commemoration Commission.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: BOARD COMMENT

Supervisor Goodwin commented on the success of the recent shredding event sponsored by the Ruritan Club and the Litter Control Committee. He also requested that staff prepare a resolution of appreciation for Rose Bowman for her years of service on the Social Services Board.

Chairman Frame requested that staff also prepare a resolution of appreciation for Nigel Goodwin for his years of service on the Planning Commission.

Supervisor Crozier commented on the recent cost overruns for agencies, such as the Comprehensive Services Act (CSA) and the Central Virginia Regional Jail (CVRJ) for medical expenses. He also reported on the Central Virginia Partnership for Economic Development's (CVPED) anniversary and recent annual meeting.

Supervisor Johnson commented on the permitting process for home occupation regulations, specifically the home enterprises that were recently adopted. He requested that the process be scheduled for discussion at an upcoming worksession.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- March 28, 2016 Health Center Commission Minutes
- May 3, 2016 Culpeper Soil and Water Conservation District Minutes
- VDOT Monthly Report for June
- Virginia Alcohol Safety Action Programs
- Letter from VDOT Regarding Secondary System of State Highways
- Thank You Letter from Hospice of the Piedmont

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

By consensus, the Board re-appointed Robert Michael Ross as the District 4 Representative on the Orange County Board of Zoning Appeals for a five-year term, with said term commencing July 1, 2016, and expiring on June 30, 2021.

RE: CALENDAR

The Board received copies of its calendar for the months of June 2016, July 2016, and August 2016.

RE: ORANGE COUNTY BROADBAND AUTHORITY (OCBbA) ORGANIZATIONAL MEETING

R. Bryan David, County Administrator, presented information to the Board regarding the Organizational Meeting of the Orange County Broadband Authority. The materials included draft bylaws, procurement policy, and operating budget template, which would be discussed at said meeting.

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to schedule an organizational meeting of the Orange County Broadband Authority (OCBbA) on Tuesday, July 12, 2016 at 3:00 p.m.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: ADJOURN

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adjourned the meeting at 8:00 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

Lee H. Frame, Chairman

R. Bryan David, County Administrator