

BOARD OF SUPERVISORS MINUTES

DECEMBER 17, 2013

At a regular meeting of the Orange County Board of Supervisors held on Tuesday, December 17, 2013, beginning at 3:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: Lee H. Frame, Jr., Vice-Chairman; Shannon C. Abbs; Grover C. Wilson; and James K. White. Absent: S. Teel Goodwin, Chairman. Also present: Julie G. Summs, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

Mr. White moved, seconded by Mrs. Abbs and carried, to adopt the agenda as presented. Ayes: Abbs, Wilson, Frame, White. Nays: None. Absent: Goodwin.

RE: CONSENT AGENDA

Mrs. Abbs moved, seconded by Mr. Wilson and carried, to approve the Consent Agenda as presented.

RE: FY14 SUPPLEMENTAL APPROPRIATIONS

The Board approved the following supplemental appropriations as presented:

DEPARTMENT	ACCOUNT DESCRIPTION	AMOUNT	FUNDING SOURCE
Animal Shelter	Prof. Serv. - Emergency Vet	\$ 1,462.00	Donations
Animal Shelter	Prof. Serv. - Other Medical	\$ 500.00	Donations
Subtotal Animal Shelter		\$ 1,962.00	
Sheriff's Office	Program Expenses	\$ 1,474.93	Forfeited Assets
Subtotal Sheriff's Office		\$ 1,474.93	

RE: RESOLUTION OF RECOGNITION HONORING GROVER C. WILSON, JR. FOR HIS MANY YEARS OF SERVICE ON THE ORANGE COUNTY BOARD OF SUPERVISORS

The Board adopted the following resolution of recognition as presented:

A RESOLUTION OF RECOGNITION HONORING GROVER C. WILSON, JR.
FOR HIS MANY YEARS OF SERVICE ON THE
ORANGE COUNTY BOARD OF SUPERVISORS

WHEREAS, Grover C. Wilson, Jr. was elected to the Orange County Board of Supervisors in November 1991 and began his eighteen-year tenure on the Board in January 1992, diligently serving and representing the citizens of District 4, and leading the Board of Supervisors throughout the year as Chairman in 2004; and

WHEREAS, during his many years of service, Grover C. Wilson, Jr. served on numerous important committees, such as the Airport Commission, Economic Development Authority, Fire Chief's Association, Fire and Rescue Commission, Lake Anna Advisory Committee, Rapidan Service Authority, Rappahannock-Rapidan Regional Commission, Rappahannock River Basin Commission, and Workforce Development Board, as well as various subcommittees, such as the Water Subcommittee and Solid Waste Subcommittee; and

WHEREAS, Grover C. Wilson, Jr. has always been interested in providing employment and education opportunities to the community and has become well known over the years for his vast knowledge of the County and its' history;

NOW, THEREFORE, BE IT RESOLVED, on this 17th day of December, 2013, that the Orange County Board of Supervisors hereby recognizes Grover C. Wilson, Jr. for being a faithful and judicious public servant for almost two decades, one who always kept his focus on the health, safety, and welfare of the citizens of Orange County.

RE: RESOLUTION OF APPRECIATION FOR JULIE G. SUMMS, COUNTY ADMINISTRATOR

The Board adopted the following resolution of appreciation as presented:

A RESOLUTION OF APPRECIATION BY
THE ORANGE COUNTY BOARD OF SUPERVISORS FOR
Julie G. Summs

WHEREAS, Julie G. Summs has faithfully served as County Administrator for the County of Orange, Virginia for four years; and

WHEREAS, prior to serving as County Administrator, Mrs. Summs also served as Assistant County Administrator and Economic Development Director for Orange County; and

WHEREAS, during her tenure, Mrs. Summs exhibited excellent leadership and was instrumental in many of the economic development advances in Orange County, such as construction of the new airport terminal, and the location of new businesses such as Wal-Mart, and Diversified Information Technologies; and

WHEREAS, Mrs. Summs has been the primary staff lead in the Route 3 Visioning Initiative, organizing and helping to conduct joint meetings and a retreat of the Board of Supervisors, Economic Development Authority, and Planning Commission, assistance with the development of the vision statement, and the general advancement of the Initiative since its conception; and

WHEREAS, Mrs. Summs worked diligently towards completion of the Board of Supervisors' Fourteen Priorities established for 2012 and 2013 following the January, 2012 Retreat; and

WHEREAS, Mrs. Summs has devoted her time and attention to representing Orange County's interests on numerous Boards, Committees, and Commissions, including: the Central Virginia Partnership for Economic Development, the Piedmont Workforce Network, the Rappahannock Rapidan Regional Commission, the Orange County Education Foundation, and has served as an Ex-Officio member on the Orange County Chamber of Commerce Board, and the Orange Downtown Alliance; and

WHEREAS, Mrs. Summs has been active in numerous tourism endeavors including the collaboration of the Piedmont Crossroads Visitors Center, and the formation of the Tourism Advisory Committee; and

WHEREAS, Mrs. Summs has been a strong proponent of public safety and has strived to maintain and develop the latest public safety technology in order to provide the highest level of public safety to the citizens of Orange County; and

WHEREAS, Mrs. Summs successfully led the County through the Great Recession of 2007/2008 while maintaining the County's Fiscal Stability Reserve in accordance with the Board's

policy, she creatively balanced each annual budget, made difficult, but thoughtful choices for budget recommendations, maintained a team atmosphere among the staff, and as the recession ended, delivered a structurally balanced budget recommendation for the County's 2014 fiscal year; the first since 2005;

NOW, THEREFORE BE IT RESOLVED, that the Orange County Board of Supervisors extends its appreciation, gratitude, and admiration to Julie G. Summs for her unparalleled leadership; her numerous contributions to the recent advancements in Orange County; her enthusiastic dedication to serving the Board of Supervisors, County employees, and the citizens of the County; and for her years of hard work and positive results.

RE: APPOINTMENT OF KURT HILDEBRAND, PUBLIC WORKS DIRECTOR, AS THE AIRPORT SPONSOR

As detailed in the memorandum provided to the Board by Julie Summs, County Administrator, Kurt Hildebrand, Public Works Director, was required to submit reimbursement requests to the Federal Aviation Administration (FAA), and an "outlay report" must be included, which was a standard FAA form required for submission. Mrs. Summs explained that this form contained a certification signature line for a representative to sign, attesting that the disbursements from the FAA Grant were done in accordance with the terms of the Grant.

Mrs. Summs noted that currently, in her role as County Administrator, she signed on the certification signature line as the "official sponsor" on the FAA Grant documents. She further noted that in an effort to avoid any delays with the upcoming transition to an Interim County Administrator, and because of the institutional knowledge and familiarity Mr. Hildebrand had, she recommended appointing him as the "Official Airport Sponsor" for the Orange County Airport for the purposes of the FAA Grant documents.

The Board appointed Kurt Hildebrand, Public Works Director, as the Official Airport Sponsor, effective immediately, on all FAA Grant documents related to the Orange County Airport.

RE: SURPLUS DECLARATION OF COUNTY VEHICLES

As detailed in the memorandum provided to the Board by Stephanie Straub, Procurement and Grant Coordinator, the Finance Department recently received a request from the Sheriff's Office to surplus the following two (2) vehicles, which were no longer operable or feasible to make operable:

1. 2005 Ford Crown Victoria, VIN# 5761
2. 2005 Ford Crown Victoria, VIN# 4064

Ms. Straub noted that pursuant to the County's Surplus Disposition Policy, Section 1.03, staff was requesting that the Board declare the vehicles surplus in order to dispose of them through a competitive process. Ms. Straub further noted that Chief Bobby Shifflett of the Barboursville Volunteer Fire Department had requested that the County donate one of the vehicles (VIN# 4064) to them. She explained that the County's Surplus Disposition Policy, Section 1.06, allowed the Board of Supervisors to donate property to an organization with a designated 501(c)(3) status.

The Board declared a 2005 Ford Crown Victoria (VIN# 5761) as surplus and authorized the County Administrator to initiate its disposal through a competitive process in accordance with the Board-adopted Surplus Disposition Policy.

The Board declared a 2005 Ford Crown Victoria (VIN# 4064) as surplus and authorized the County Administrator to donate the vehicle to the Barboursville Volunteer Fire Department, as

receipt of final documentation of their current 501(c)(3) status was received and verified, in accordance with the Board-adopted Surplus Disposition Policy.

RE: RESOLUTION OF RECOGNITION HONORING THOMAS MALLORY
The Board adopted the following resolution of recognition as presented:

A RESOLUTION BY THE
ORANGE COUNTY BOARD OF SUPERVISORS

WHEREAS, Private First Class Thomas E. Mallory, age 89, passed away on December 14, 2013; and

WHEREAS, Mr. Mallory, known by most as "Tommy," was an esteemed community leader and a true American patriot who dedicated his life to military and community service; and

WHEREAS, Mr. Mallory was very well-known for his dedication to, commitment to, and love for his family; and

WHEREAS, Mr. Mallory was a World War II veteran who served for the United States Army as a member of the 254th infantry, 63rd division, "Blood and Fire," which received a presidential citation for its work during World War II; and

WHEREAS, for his military service, Mr. Mallory was awarded several medals of honor, including the Purple Heart, Bronze Star, Good Conduct Medal, and European African Middle Eastern Service Medal; and

WHEREAS, Mr. Mallory joined the Orange Volunteer Fire Company in June, 1949, and served several years as a Lieutenant and as a life member; and

WHEREAS, Mr. Mallory's extensive fundraising efforts with the Orange Volunteer Fire Company left an indelible mark on many throughout the community; and

WHEREAS, Mr. Mallory was a member of numerous local organizations, including the Orange County Chapter of The American Legion, serving for over 50 years, and faithfully attended Orange Baptist Church as a member since October 17, 1948;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors publicly recognizes the life of Thomas E. Mallory and extends its appreciation for his lifelong dedication to service as an honored and respected community leader.

RE: MINUTES
The Board approved the following minutes:

- December 3, 2013 Regular Meeting

Ayes: Abbs, White, Wilson, Frame. Nays: None. Absent: Goodwin.

RE: PUBLIC APPEARANCES

RE: EMPLOYEE OF THE MONTH
Julie Summs, County Administrator, presented the Employee of the Month award for December 2013 to Tom Joyce, Assistant Chief of Operations for Fire and EMS.

RE: LIFE SAVING AWARDS

Julie Summs, County Administrator, presented a Life Saving Award to the following individuals:

With Lake of the Woods Rescue Squad:

- EMT-B Benny Taylor
- EMT-B Chris Wagoner
- EMT-Enhanced Dan Scofield
- Driver Richard Gullickson

Also receiving a Life Saving Award are the following recipients from Virginia Beach:

- Deputy Chief David Hutcheson
- Battalion Chief Tracy Freeman
- Captain Scott Prentice
- Retired Captain Keene Black
- Retired Master Firefighter Debbie Black
- Chief Steve Cover
- Ruth Prentice
- Troy Prentice
- Dan Ackaway

Receiving a Life Saving Award, but not in attendance, was:

- Firefighter/Medic John Badgley

RE: PRESENTATION OF RESOLUTION AND JEFFERSON CUP TO GROVER C. WILSON, JR.

Vice Chairman Frame presented the Resolution of Recognition and Jefferson Cup to Grover C. Wilson, Jr. for his many years of service on the Orange County Board of Supervisors.

RE: PRESENTATION OF RESOLUTION AND JEFFERSON CUP TO JULIE G. SUMMS

Vice Chairman Frame presented the Resolution of Appreciation and Jefferson Cup to Julie G. Summs.

Gregg Zody, Clerk to the Planning Commission, presented a Resolution of Appreciation to Julie G. Summs, on behalf of the members of the Planning Commission.

RE: BUSINESS SPOTLIGHT

Mr. Michael Collins, Executive Director for The Center for Natural Capital, appeared before the Board to spotlight his business. He explained that they were a 501(c)(3) organization based in Orange County that began in 2006, and their mission was to use the strategy of economic development to achieve environmental conservation and recreation. Before concluding, Mr. Collins explained their program areas - energy, rivers, landscape, and people - and the make-up of their thirteen (13) member Board of Directors.

The Board inquired about The Center for Natural Capital's involvement and partnership with State agencies, such as DCR and DEQ, and thanked Mr. Collins for his presentation.

RE: PARKS AND RECREATION QUARTERLY REPORT

Tim Moubray, Parks and Recreation Director, presented the Parks and Recreation Quarterly Report, which included information on the following topics:

- the recent Adaptive Hunt, which was held for disabled hunters;
- the welcomed addition of the RecPro software for registration and payments;

- a report on the License to Slide program with Massanutten;
- upcoming programs, including new senior programs and the addition of the adult dodgeball league; and
- recognitions and thanks for Parks and Recreation's partners throughout the year.

The Board thanked Mr. Moubray for his presentation.

RE: TOURISM ADVISORY COMMITTEE UPDATE

Mr. Frank Walker, Chairman of the Tourism Advisory Committee, provided a brief update on the creation of the Tourism Advisory Committee, as well as their activities and work with the design firm, DIA, Inc., to-date. Ms. Leigh Mawyer, Tourism Manager, presented a PowerPoint presentation that displayed marketing examples developed by the design firm for use by the Tourism Advisory Committee in the areas of wineries, weddings, and attractions in Orange County. Mr. Walker concluded by explaining the advertising and marketing plans for the Tourism Advisory Committee, as well as their developing as a Committee, in the coming year.

The Board asked questions regarding the length of time it would take to determine the effectiveness of the increased marketing efforts, and thanked Mr. Walker and Ms. Mawyer for their presentation.

RE: ANNUAL FINANCIAL REPORT

Billy Robinson, representative from Brown Edwards & Company, LLP, appeared before the Board to provide a brief overview of the County's Financial Analysis for Fiscal Year 2013 as required by Code. Mr. Robinson stated that the County received an "Unmodified Opinion" for their CAFR, addressing areas of management, the GASB change in accounting, and the School Board's fund balance as reported at the end of the Fiscal Year.

Discussion ensued regarding: funding percentages; separation of cost-sharing employees; pension funding and mandates; and bond rating factors.

Mr. Robinson focused his report on the Financial Analysis, addressing areas of fund balance and overall economic health of the County.

Discussion ensued regarding: Orange County as compared to the average or standard, and as compared to other localities; and whether or not the Performance Contracting for the Orange County Public Schools had been factored.

The Board thanked Mr. Robinson for his presentation.

RE: WAIVER OF BYLAW REQUIREMENTS

Mr. White moved, seconded by Mr. Wilson and carried, to waive the requirement in the Board of Supervisors' Bylaws that states "Speakers shall not be permitted to speak to matters which have been previously heard by the Board at a public hearing, and which the Board has not acted upon," in order to allow speakers to comment on the Comprehensive Plan during Public Comment.

Ayes: Abbs, White, Wilson, Frame. Nays: None. Absent: Goodwin.

RE: PUBLIC COMMENT

At 4:07 p.m., Vice Chairman Frame opened the floor for public comment.

The following individuals spoke:

- Don Skelly, 14184 Brookman Road, Somerset, Virginia

- Steve Yelton, Barboursville, Virginia
- Jack Snyder, 12574 Chicken Mountain Road, Orange, Virginia
- Anne Stelter, 12171 Spicers Mill Road, Orange, Virginia
- Steve Satterfield, 21041 Clarks Mountain Road, Rapidan, Virginia
- Traci Griggs, 15246 Double Top Lane, Gordonsville, Virginia
- Carl Prober, 15246 Double Top Lane, Barboursville, Virginia
- Dan Holmes, Representative of the Piedmont Environmental Council
- David Heyl, 13480 Brookman Road, Somerset, Virginia

There being no further speakers, public comment was closed at 4:27 p.m.

RE: BOARD COMMENT

Supervisors Abbs, White, and Frame all commented on their thanks and appreciation to Grover Wilson, Jr. and Julie Summs, and commented on how much they enjoyed working with them.

Supervisor Frame commented on the great production of The Nutcracker as presented by the Orange School of Performing Arts, and requested that staff reach out to schedule them as a Business Spotlight for a future Board meeting.

RE: ACTION ITEMS

RE: COMPREHENSIVE PLAN; TABLED FROM THE OCTOBER 22, 2013 PUBLIC HEARING

Gregg Zody, Planning and Zoning Director, briefly reviewed the changes that had been incorporated into the Comprehensive Plan from the Board of Supervisors' discussion at their December 3, 2013 meeting.

Mr. White made a motion to adopt the Comprehensive Plan, as previously revised and presented, which was seconded by Mr. Wilson, and Vice Chairman Frame opened the floor for comments or discussion from the Board.

Mr. White commented on the process of revising the Comprehensive Plan, noting that the process had been ongoing for years. He stated that much reference was made to the 2009 Comprehensive Plan, and the new plan had many similarities to that Plan. Mr. White further stated that there was a fact-based process used to develop the revisions, and the revisions would not change the characteristics of the County.

Mr. Frame indicated that he did not see where the A2 section of the Comprehensive Plan was changing, or could change, the characteristics of Orange County going forward. He explained that language was added to the Comprehensive Plan to, "protect the characteristics of our small neighborhoods and farming communities," and, "undeveloped tracts that are forested..." in order to define the A2 category.

Mrs. Abbs stated that she didn't feel like this was a terrible Comprehensive Plan - there were parts that she highly supported, and parts that she did not support. She noted that an overwhelming message heard during the public hearing and public comment was that people wanted to be able to remain in Orange County, and the Board should pay attention to that. Mrs. Abbs explained that she was seeking sustainability in the plans and actions of the Board. She cautioned the Board of the message being heard regarding the lack of faith in government, whether it was on the local, State, or Federal level, and the desire of people to be involved and participate in the government processes.

Vice Chairman Frame requested a roll call vote and the following motion was adopted:

Mr. White moved, seconded by Mr. Wilson and carried, to adopt the following resolution adopting the Comprehensive Plan, as presented:

ADOPTION OF THE 2013 COMPREHENSIVE PLAN

Proposed revisions to the 2010 Comprehensive Plan, including, but not limited to: New land use categories; Revised goals, objectives, and strategies for implementation; Recommended Land Use Map; Updates to demographics; Restructuring of Plan format; Making various other text changes as needed in order to make the language of the Plan clearer.

WHEREAS, the Board of Supervisors directed the Planning Commission to consider changes to the Comprehensive Plan; and

WHEREAS, the Planning Commission advertised and held a Public Hearing on August 1, 2013, in order to receive public comment regarding such changes; and

WHEREAS, the Planning Commission discussed the proposed changes at length, and considered comments received during the Public Hearing, and, as such, recommended approval of the 2013 Draft Comprehensive Plan to the Board of Supervisors; and

WHEREAS, the Board of Supervisors held a Public Hearing on October 22, 2013, in order to receive public comment regarding the Comprehensive Plan; and

WHEREAS, public necessity, convenience, general welfare, and/or good zoning practice support approval of the 2013 Draft Comprehensive Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby adopts the 2013 Draft Comprehensive Plan, as revised.

Ayes: White, Wilson, Frame. Nays: Abbs. Absent: Goodwin.

RE: AWARD CONTRACT FOR VETERINARY SERVICES

Stephanie Straub, Procurement and Grant Coordinator, explained that Orange County released a solicitation on October 28, 2013, for Veterinary Services, and that it was advertised on the County website, in *The Orange County Review*, and on eVA (Virginia's e-procurement website), reaching approximately 326 vendors.

Ms. Straub further explained that Orange County received a total of two (2) responses, which were reviewed by the Selection Committee and determined that, due to the low response, it was in the best interest of the County to repost the solicitation.

Ms. Straub stated that on November 25, 2013, the solicitation was re-posted on the County website, in *The Orange County Review*, and on eVA, reaching approximately 326 vendors again, and the County received a total of three (3) responses to the re-posted solicitation. She explained that the Selection Committee reviewed the responses in full and felt it was most advantageous to award multiple contracts to the responsive vendors, noting that multiple contracts offered a wide depth of services that supported all veterinary needs. Ms. Straub indicated that the responsive vendors were well respected in the area for their talent, compassion, and service.

Ms. Straub noted that the overall annual cost of products (immunizations, medications, parasite control, etc.), services (surgeries, vaccinations, wound care, immiticide, etc.), and support totaled approximately \$230,000 in FY2013. She further noted that because of the

fundraising efforts of the Animal Shelter staff and the community, the line items that support the proposed contracts maintain ample funds for the requested services.

Mrs. Abbs moved, seconded by Mr. White and carried, to authorize staff to enter into an agreement with Orange Veterinary Clinic, VETSS, and HHD Mobile Veterinary Clinic, LLC, for veterinary services. The contracts shall consist of a one (1) year initial term, with four (4) possible one (1) year extensions.

Ayes: Abbs, White, Wilson, Frame. Nays: None. Absent: Goodwin.

RE: APPROVAL OF DECISION SUPPORT SOFTWARE PROJECT

Nicola Tidey, E-911 Center Director, stated that in recent months, questions had been raised in regards to statistics for the process and response times for E-911 and Fire and EMS. She further stated that under the current CAD system, some of these statistics could be garnered and aggregated, but the CAD system did not have the capability to provide more in-depth and specific response data.

Ms. Tidey noted that New World Systems offered a product called Decision Support Software, which would provide the ability to collect the much-needed, and often requested, data. She further noted that having this data was critical to help with objective decision making for the future needs of E-911 and Fire and EMS.

Ms. Tidey explained that this project was in the current CIP and was not currently funded because a grant from the Rescue Squad Assistance Fund was not awarded. She further explained that staff worked with New World Systems to reduce the total cost for this project from \$20,000 to \$15,200.

Discussion ensued among the Board regarding: why the software should be purchased; what purposed the software would serve other than response times; long-term planning; response times; area of need; whether or not this was a one-time expense or recurring cost; and if this was a module or a replacement of software.

Mr. Frame moved, seconded by Mr. Wilson and carried, to proceed with the Decision Support Software CIP project by approving the expenditure of \$9,000 from the North Anna donation funds and authorizing a supplemental appropriation from the Contingency Fund in the amount of \$6,200, for a project total of \$15,200.

Ayes: Abbs, White, Wilson, Frame. Nays: None. Absent: Goodwin.

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES
There were no appointments at this time.

RE: DISCUSSION ITEMS

RE: PRIORITIES TIMELINES UPDATE

Ashley Jacobs, Assistant to the County Administrator, presented the updated Priorities Timelines to the Board. She reported that the completed tasks were shown in yellow, and there was work still underway on Priorities One, Eight, and Twelve.

The Board thanked Ms. Jacobs for the update.

RE: SCHEDULE THE BOARD OF SUPERVISORS' 2014 RETREAT

By consensus, the Board requested that staff attempt to schedule the 2014 Retreat with A. Tyler St. Clair, Retreat Facilitator, on either Saturday, February 8, 2014 and Sunday, February 9, 2014, or Saturday, February 15, 2014 and Sunday, February 16, 2014, which will replace and supersede the request to schedule the Retreat on the previously selected January, 2014 dates.

RE: UPDATE ON "CHILDREN AT PLAY" SIGNS

Julie Summs, County Administrator, explained that on December 3, 2013, the Board adopted a resolution requesting "Children at Play" signs be installed and a speed study be performed on Fox Den Lane. She further explained that following adoption of the resolution, staff forwarded the request to VDOT and VDOT contacted the office and provided the following information:

- Fox Den Lane is a dead-end road that is a quarter-mile long and serves about 20 homes. It was taken into the State System in September, 1979.
- Upon completing an inspection of the road, VDOT reported that the road was already posted at 25 MPH. There were (2) speed limit signs on the road already, and one (1) speed limit sign was missing, but has already been replaced, according to VDOT staff. This information voids the need for our request for a speed study.
- In regard to the request for "Children at Play" signs, VDOT informed staff that in November, 2012, changes were made to the "Children at Play" program. According to the attached memo, in the 2012 General Assembly, HB 914 was passed to amend §33.1-210.2 of the Code of Virginia, to provide that the county or town may install and maintain "Watch for Children" signs through an agreement with VDOT, and that the county or town will pay for the associated purchase, installation, and maintenance costs.

The memo goes on to read that, "The process prescribed in the previous statute whereby a county or town could request by resolution, that VDOT install these sign(s) is no longer an option. Likewise, installation of these signs by VDOT on behalf of a county or town is no longer an option."

Ms. Summs said now that this updated information had been provided, staff was informed that the Board's request for "Children at Play" signs to be installed on Fox Den Lane could not be processed by VDOT. She explained that if the Board wanted to proceed with this request, the County would need to enter into an agreement with VDOT, and apply for a permit to install the signs with the purchase, installation, and maintenance of the sign becoming a function of the County using local dollars.

By consensus, the Board requested that staff wait to see if the speed issue was rectified on Fox Den Lane with the installation of the additional speed limit sign by VDOT before formally requesting a permit from VDOT to purchase and install a "Children at Play" sign on Fox Den Lane.

RE: INFORMATION ITEMS

The Board received the following correspondence for its information:

- Treasurer's Report for October
- CSA Monthly Report for October / November
- VDOT Monthly Report for December
- Three-Month Update on Overtime following 48-53 Hour Conversion
- 2014 Year End Report

RE: COMMITTEE REPORTS

The Board received the following Committee Reports for its information:

- November 5, 2013 Culpeper Soil and Water Conservation District Minutes

RE: CALENDAR

The Board received copies of its calendar for the months of December, 2013 and January and February, 2014.

RE: SCHEDULE A PUBLIC HEARING FOR A BUDGET AMENDMENT REGARDING SELF-FUNDED INSURANCE PAYMENTS

Mrs. Abbs moved, seconded by Mr. White and carried, to advertise for and schedule a public hearing on a budget amendment regarding the change in self-funded insurance payments on January 14, 2014, at 7:00 p.m.

Ayes: Abbs, White, Wilson, Frame. Nays: None. Absent: Goodwin.

RE: CANCEL ORGANIZATIONAL MEETING AND SCHEDULE SPECIAL MEETING

By consensus, the Board cancelled their Organizational Meeting on January 7, 2014, and rescheduled it to be included as part of the Regular Meeting on January 14, 2014, at 4:00 p.m.

By consensus, the Board scheduled a Special Meeting on January 7, 2014, for Closed Meeting purposes, to begin at 4:00 p.m.

RE: CLOSED MEETING

At 5:11 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County desired to discuss in Closed Meeting the following matters:

- One (1) matter concerning the discussion of personnel, which concerns a specific employee. - §2.2-3711(A)(1) of the Code of Virginia;
- Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. - §2.2-3711(A)(5) of the Code of Virginia;
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia;
- One matter involving the discussion of the award of a public contract involving the expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. - §2.2-3711(A)(29) of the Code of Virginia;

WHEREAS, pursuant to §§2.2-3711(A)(1), (A)(5), (A)(7), and (A)(29) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby authorized discussion of the aforesaid matters in Closed Meeting.

Mrs. Abbs moved, seconded by Mr. Wilson and carried, to approve the resolution authorizing Closed Meeting as presented. Ayes: Abbs, Wilson, Frame, White. Nays: None. Absent: Goodwin.

RE: CERTIFICATION OF CLOSED MEETING

At 5:36 p.m., Mr. Lacheney read the following resolution certifying Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Abbs, Wilson, Frame, White. Nays: None. Absent: Goodwin.

RE: APPOINTMENT OF INTERIM COUNTY ADMINISTRATOR

Mrs. Abbs moved, seconded by Mr. White and carried, to authorize the Vice Chairman of the Board, Lee H. Frame, to enter into a contract with Mr. Bryan David to serve as Interim County Administrator.

Ayes: Abbs, White, Wilson, Frame. Nays: None. Absent: Goodwin.

RE: JOINT DINNER MEETING WITH THE HEALTH CENTER COMMISSION AT DOGWOOD VILLAGE AND REHABILITATION CENTER

The Board recessed their meeting at 5:38 p.m. for a joint dinner meeting with the Health Center Commission at Dogwood Village of Orange County for its annual presentation to the Board.

RE: ADJOURNMENT

There being no further business to discuss, Mrs. Abbs moved, seconded by Mr. White and carried, to adjourn the meeting at 8:50 p.m. Ayes: Abbs, Wilson, Frame, White. Nays: None. Absent: Goodwin.

S. Teel Goodwin, Chairman

Alyson A. Simpson, Chief Deputy Clerk