

BOARD OF SUPERVISORS MINUTES

JANUARY 9, 2018

At a regular meeting of the Orange County Board of Supervisors held on Tuesday, January 9, 2018, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chairman; James P. Crozier, Vice Chairman; R. Mark Johnson; S. Teel Goodwin; and Lee H. Frame. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board adopted the agenda, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: EMPLOYEE OF THE QUARTER

R. Bryan David, County Administrator, presented the Employee of the Quarter award to Susan Pruitt, Landfill Scale Operator.

RE: SERVICE AWARDS

R. Bryan David, County Administrator, presented the following Service Awards:

- | | | |
|------------------|----------|---------------------------------|
| - Heather Joyce | 5 Years | Treasurer - Deputy II |
| - Eric Mackison | 5 Years | Firefighter/EMT |
| - Angelina Bragg | 10 Years | E-911 Communications Supervisor |

RE: BUSINESS SPOTLIGHT

Louis Pritchett, Owner of Trésors, appeared before the Board to spotlight his business. He explained that his business opened in 2017, and was located in Downtown Gordonsville. Mr. Pritchett noted that he specialized in antiques, gifts, and collectibles, in addition to promoting local artisans and offering local products.

The Board thanked Mr. Pritchett for his presentation.

RE: PRESENTATION OF CERTIFICATES OF ELECTION

Donna Jenni, Director of Elections and General Registrar, presented Certificates of Election to Supervisors James P. Crozier and R. Mark Johnson.

RE: INTRODUCTION OF GINA JENKINS, ANIMAL SHELTER DIRECTOR

R. Bryan David, County Administrator, introduced Ms. Gina Jenkins, newly-hired Animal Shelter Director, to the Board.

The Board congratulated Ms. Jenkins on her recent promotion to Director.

RE: INTRODUCTION OF LORI LANDES-CARTER, TOURISM MANAGER

R. Bryan David, County Administrator, introduced Ms. Lori Landes-Carter, newly-hired Tourism Manager, to the Board.

The Board welcomed Ms. Carter to Orange County.

RE: ANNUAL REPORT ON DELINQUENT PROPERTY TAX COLLECTIONS

Henry Lee Carter, Special Commissioner, provided an Annual Report to the Board on the delinquent property tax collections for 2017. He reviewed the funds that would be available to the County in the coming years, and noted that the use of detailed genealogy work was able to save additional money and expenses.

The Board thanked Mr. Carter for his presentation.

RE: CONSENT AGENDA

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

RE: FY18 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30030002-33625	Donations - Triad	(732.00)	(750.00)	(1,482.00)
43177005-46800	File for Life Expenses	850.00	750.00	1,600.00
30030006-33500	Donations - Animal Shelter	(19,161.97)	(4,916.00)	(24,077.97)
43520003-43115	Prof. Serv. - Emergency Vet	19,661.97	4,916.00	24,577.97
TOTALS		\$ 618.00	\$ 0.00	\$ 618.00

RE: MINUTES

As part of the Consent Agenda, the Board approved the following minutes:

- December 19, 2017 Worksession
- December 19, 2017 Regular Meeting

RE: NEW BUSINESS

RE: SUPPLEMENTAL APPROPRIATION FROM THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) FOR THE ROUTE 3 AND LAKE OF THE WOODS INTERSECTION PROJECT

Alyson Simpson, Chief Deputy Clerk, explained that the County had previously entered into a Project Administration Agreement with the Virginia Department of Transportation (VDOT) for use of the funds from Walmart's Special Use Permit condition. She noted that these funds, which totaled \$150,000, were to be used for improvements at the intersection of Lake of the Woods Way/Goodwin Drive and Route 3.

Ms. Simpson indicated that the project had been completed and the County had recently been notified of funds in the amount of \$33,586.94, which remained at the completion of the project by VDOT. Additionally, she added that the Lake of the Woods Association had requested that any remaining funds be used to reimburse the Association for engineering design fees they had incurred as part of the project, with said expenses totaling \$47,548.64.

Ms. Simpson stated that staff recommended accepting the remaining funds from VDOT, appropriating them to the FY18 operating budget, and authorizing the distribution of said funds to Lake of the Woods Association.

Discussion ensued among the Board regarding: the collaboration between Lake of the Woods Association and VDOT; and the remarkable job that had been completed, even with funds left unexpended.

On the motion of Mr. Frame, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board accepted and appropriated \$33,586.94 received from the Virginia Department of Transportation (VDOT), representing the remaining amount from the Route 3 and Lake of the Woods Way/Goodwin Drive intersection project, and authorized the County Administrator to disburse said amount to Lake of the Woods Association, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

RE: DISTINGUISHED BUDGET PRESENTATION AWARD

Glenda Bradley, Assistant County Administrator for Finance and Management Services, explained that the County had recently received the Distinguished Budget Presentation Award from the Government Finance Officers' Association (GFOA) for the first time for its FY17 Adopted Budget document. Further, she noted that Connie Clark, Accountant, had received a Certificate of Recognition for Budget Presentation from GFOA, for her efforts with the budget development and presentation. Ms. Bradley presented Ms. Clark with a certificate and expressed her appreciation to Ms. Clark for assistance in preparing the budget.

RE: VIRGINIA COMMISSION FOR THE ARTS GRANT FOR THE ARTS CENTER OF ORANGE

Glenda Bradley, Assistant County Administrator for Finance and Management Services, presented a request from Laura Thompson, Executive Director of the Arts Center of Orange, whereby Ms. Thompson requested the FY18 local contribution of \$4,500 be released for payment to their organization, despite the fact that the Virginia Commission for the Arts grant had not been applied for or awarded. Additionally, she requested authority to prepare a Memorandum of Understanding (MOU) be prepared between the County and the Arts Center, which would clarify the responsibilities of both parties in the application of the annual Local Government Challenge Grant program.

Discussion ensued among the Board regarding: potential budget implications for next fiscal year; whether or not the MOU was needed; and responsibility to apply for the annual grant.

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to distribute \$4,500 to the Arts Center of Orange, which was previously appropriated in the FY18 budget, and further authorized staff to negotiate a Memorandum of Understanding (MOU) with the Arts Center of Orange to clarify the responsibilities of both parties in the Annual Local Government Challenge Grant program.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CLOSED MEETING

At 6:07 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Orange County Board of Supervisors desired to discuss in Closed Meeting the following matters:

- Discussion and consideration of the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body. - §2.2-3711(A)(1) of the Code of Virginia
- Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected. - §2.2-3711(A)(6) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body. - §2.2-3711(A)(7) of the Code of Virginia
- Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(8) of the Code of Virginia
- Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body. - §2.2-3711(A)(29) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(1), (A)(6), (A)(7), (A)(8), and (A)(29) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby authorized discussion of the aforesated matters in Closed Meeting.

On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 7:20 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Orange County Board of Supervisors has, this day, adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby certified that, to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: COUNTY ATTORNEY'S REPORT

RE: ACTION FOLLOWING CLOSED MEETING

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Board authorized the County Attorney full settlement authority for the mandatory mediation required for the current litigation with Kathy Trueman.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: COUNTY ADMINISTRATOR'S REPORT

RE: PIEDMONT OPPORTUNITY CORRIDOR COUNCIL UPDATE (GO VIRGINIA REGION 9)

R. Bryan David, County Administrator, provided an update to the Board regarding the Piedmont Opportunity Corridor Council's meeting on January 3, 2018. He explained that the purpose of the meeting was to review applications that had been received for funding eligibility through Virginia's Growth and Opportunity Program. Mr. David provided the details of a project submitted by Germanna Community College and Piedmont Virginia Community College, as well as a project by the George Washington Carver Center in Culpeper County. He added that letters to consider supporting the project applications may be forthcoming.

The Board took the information regarding the Piedmont Opportunity Corridor Council under advisement, and there was no action taken at this time.

RE: BOARD COMMENT

Collectively, the Board thanked Supervisor Goodwin for his service as Chairman over the past year.

Supervisor Frame commented on the Governor's recent announcement of the solar project located at Green Applications in Gordonsville.

Supervisor Johnson provided his thanks to staff for their assistance to a citizen who was recently trying to locate information regarding a property he had inherited. He passed the thanks along from the citizen who had been very appreciative of the assistance received.

RE: PUBLIC COMMENT

At 7:29 p.m., Chairman White opened the floor for public comment.

There being no speakers, public comment was closed at 7:29 p.m.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- October 19, 2017 Rapidan Service Authority (RSA) Minutes
- October 25, 2017 Rappahannock-Rapidan Regional Commission (RRRC) Minutes
- December 7, 2017 Culpeper Soil and Water Conservation District (CSWCD) Minutes
- VDOT Monthly Report for January

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

There were no appointments at this time.

RE: CALENDAR

The Board received copies of its calendar for the months of January 2018, February 2018, and March 2018.

RE: SCHEDULE A JOINT MEETING WITH THE VIRGINIA COOPERATIVE EXTENSION

By consensus, the Board authorized staff to advertise for and schedule a joint meeting with the Virginia Cooperative Extension on Tuesday, March 13, 2018 at 6:00 p.m.

RE: ADJOURN

On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adjourned the meeting at 7:31 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

James K. White, Chairman

R. Bryan David, County Administrator