

BOARD OF SUPERVISORS MINUTES

JANUARY 22, 2019

At the Organizational Meeting and Worksession of the Orange County Board of Supervisors held on Tuesday, January 22, 2019, beginning at 4:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chairman; James P. Crozier, Vice Chairman*; R. Mark Johnson; S. Teel Goodwin; and Lee H. Frame. Also present: R. Bryan David, County Administrator; Thomas E. Lachenev, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

* Mr. Crozier arrived at 4:06 p.m.

RE: WORKSESSION

RE: EMERGENCY COMMUNICATIONS CENTER COMPENSATION

Glenda Bradley, Assistant County Administrator for Management Services, presented a request to the Board to change the compensation method for the Emergency Communications Center staff. She noted that these employees were currently paid based on an annual salary, even though they didn't always work a forty-hour week. Ms. Bradley explained that the fluctuation in weekly hours, in addition to holiday and overtime hours, made the annual salary method of pay difficult to administer in payroll and difficult for employees to understand.

Ms. Bradley recommended the employees be adjusted to an hourly basis in the payroll system, which would result in fewer manual adjustments during payroll preparation, would be easier for employees to understand, and would lend itself to implementation of the electronic entry of hours worked in Employee Self Service. She added that change to the hourly basis would require a 2.51% increase to the current "hourly" rate used for the employees in order to keep their "annual" salaries whole. Lastly, Ms. Bradley indicated the affected staff had been made aware of the proposed changes and were receptive to the idea.

Discussion ensued among the Board regarding: whether the employees were working additional hours to earn the same pay; whether this change would solve the concerns and challenges; and compliance with FLSA designations and calculation of hours worked.

By consensus, the Board authorized staff to adjust the compensation method for the Emergency Communications Center staff from a salaried basis to an hourly basis in the Munis payroll system, understanding an adjustment would be made to the staff's hourly rate, as recommended and presented.

RE: ORGANIZATIONAL MEETING

The Board concluded its Worksession and continued to its Organizational Meeting at 4:14 p.m.

RE: ELECTION OF CHAIRMAN

R. Bryan David, County Administrator, opened the floor for nominations for Chairman. Mr. Crozier nominated Mr. White, which was seconded by Mr. Johnson. There being no other nominations for Chairman, the nominations were closed.

On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 4-0-1, with Mr. White abstaining, the Board adopted the following resolution, as presented:

**RESOLUTION TO APPOINT THE CHAIRMAN OF THE
ORANGE COUNTY BOARD OF SUPERVISORS FOR 2019**

WHEREAS, at the annual Organizational Meeting of the Orange County Board of Supervisors, the first order of business is to nominate and elect a Chairman of the Board; and

WHEREAS, James K. White was nominated for a one-year term to begin January 22, 2019, and expire on the date of the Organizational Meeting in January, 2020, pursuant to the Bylaws for the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of January, 2019, that the Orange County Board of Supervisors hereby appoints James K. White as Chairman for a one-year term to begin January 22, 2019 and expire on the date of the Organizational Meeting in January, 2020, pursuant to the Bylaws for the Board of Supervisors.

Ayes: Johnson, Goodwin, Crozier, Frame. Nays: None. Abstentions: White.

RE: ELECTION OF VICE CHAIRMAN

Chairman White opened the floor for nominations for Vice Chairman. Mr. Johnson nominated Mr. Crozier, which was seconded by Mr. Goodwin. There being no other nominations for Vice Chairman, the nominations were closed.

On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 4-0-1, with Mr. Crozier abstaining, the Board adopted the following resolution, as presented:

RESOLUTION TO APPOINT THE VICE CHAIRMAN OF THE
ORANGE COUNTY BOARD OF SUPERVISORS FOR 2019

WHEREAS, at the annual Organizational Meeting of the Orange County Board of Supervisors, the second order of business is to nominate and elect a Vice Chairman of the Board; and

WHEREAS, James P. Crozier was nominated for a one-year term to begin January 22, 2019, and expire on the date of the Organizational Meeting in January, 2020, pursuant to the Bylaws for the Board of Supervisors;

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of January, 2019, that the Orange County Board of Supervisors hereby appoints James P. Crozier as Vice Chairman for a one-year term to begin January 22, 2019 and expire on the date of the Organizational Meeting in January, 2020, pursuant to the Bylaws for the Board of Supervisors.

Ayes: Johnson, White, Goodwin, Frame. Nays: None. Abstentions: Crozier.

RE: APPOINTMENT OF CLERK AND CHIEF DEPUTY CLERK

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the following resolution, as presented:

RESOLUTION TO APPOINT THE CLERK AND CHIEF DEPUTY CLERK OF THE
ORANGE COUNTY BOARD OF SUPERVISORS FOR 2019

WHEREAS, at the annual Organizational Meeting of the Orange County Board of Supervisors, the third order of business is to appoint the Clerk and Chief Deputy Clerk of the Board; and

WHEREAS, the Board desires for the County Administrator and Chief Deputy Clerk to be appointed through the date of the Organizational Meeting in January, 2020, or until such a time that a subsequent appointment is made;

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of January, 2019, that the Orange County Board of Supervisors hereby appoints R. Bryan David, County Administrator, and

Alyson A. Simpson, Chief Deputy Clerk, as Clerk and Chief Deputy Clerk, respectively, through the date of the Organizational Meeting in January, 2020, or until such a time that a subsequent appointment is made.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: DETERMINATION OF TIE BREAKER

By consensus, the Board elected not to appoint a tie breaker, choosing instead to follow the protocol already established in their Bylaws in the event of a tie vote.

RE: ADOPTION OF THE 2019 REGULAR MEETING SCHEDULE

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the following resolution, as presented:

A RESOLUTION TO ESTABLISH THE
BOARD OF SUPERVISORS' REGULAR MEETING SCHEDULE FOR 2019

WHEREAS, Section 15.2-1416 of the Code of Virginia, 1950, as amended, requires the Board to adopt a resolution setting forth the days, times, and place of the Regular Meetings of the Board to be held during the ensuing months;

NOW, THEREFORE, BE IT RESOLVED, on this 22nd day of January, 2019, that the Orange County Board of Supervisors hereby establishes that its Regular Meetings will be held in the Gordon Building, 112 West Main Street, Orange, Virginia, unless otherwise stated, on the following dates and starting at the following times:

January 8 at 5:00 PM	Organizational Meeting and Regular Meeting - CANCELLED
January 22 at 5:00 PM	Organizational Meeting and Regular Meeting
February 12 at 5:00 PM	Regular Meeting
February 26 at 5:00 PM	Regular Meeting
February 26 at 7:00 PM	County Administrator's Budget Presentation
March 5 at 4:00 PM	Budget Worksession
March 12 at 5:00 PM	Regular Meeting
March 26 at 5:00 PM	Regular Meeting
April 2 at 7:00 PM	Public Hearing on Tax Levies and Budget
April 4 at 7:00 PM	Budget Worksession
April 9 at 5:00 PM	Regular Meeting
April 23 at 5:00 PM	Regular Meeting
May 14 at 5:00 PM	Regular Meeting
May 28 at 5:00 PM	Regular Meeting
June 11 at 5:00 PM	Regular Meeting
June 25 at 5:00 PM	Regular Meeting
July 9 at 5:00 PM	Regular Meeting
July 23 at 5:00 PM	Regular Meeting
August 13 at 5:00 PM	Regular Meeting
August 27 at 5:00 PM	Regular Meeting
September 10 at 5:00 PM	Regular Meeting
September 24 at 5:00 PM	Regular Meeting
October 8 at 5:00 PM	Regular Meeting
October 22 at 5:00 PM	Regular Meeting
November 13 at 6:00 PM	Regular Meeting at Lake of the Woods Clubhouse
December 3 at 5:00 PM	Regular Meeting
December 17 at 5:00 PM	Regular Meeting

BE IT FURTHER RESOLVED, that pursuant to the authority set forth in Section 15.2-1416 of the Code of Virginia, 1950, as amended, if the Chairman, or Vice Chairman, is unable to act, finds and declares that the weather or other conditions are such that it is hazardous for the members to attend a regularly-scheduled meeting, such declared meeting shall be continued to the following Tuesday, to begin at 5:00 PM, and to be held in the Board Meeting Room.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: ANNUAL REVIEW OF BYLAWS

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the Board of Supervisors' Bylaws for 2019, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: APPOINTMENT OF BOARD MEMBERS TO VARIOUS BOARDS, COMMISSIONS, COMMITTEES, AND ORGANIZATIONS

By consensus, the Board adopted the list of various Board, Commission, Committee, and Organization Assignments for 2019, as presented.

RE: CLOSED MEETING

At 4:27 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Board of Supervisors of Orange County desired to discuss in Closed Meeting the following matters:

- Discussion, consideration, or interviews of prospective candidates for employment; and assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body, concerning a possible realignment. - §2.2-3711(A)(1) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body, concerning tax exemption. - §2.2-3711(A)(7) of the Code of Virginia
- Consultation with legal counsel employed or retained by the public body regarding specific legal matters concerning computer security, firearms, and Greene County, requiring the provision of legal advice by such counsel. - §2.2-3711(A)(8) of the Code of Virginia
- Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors and discussion of the terms or scope of such contract, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, concerning recycling and ambulances. - §2.2-3711(A)(29) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(1), (A)(7), (A)(8), and (A)(29) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby authorized discussion of the aforesaid matters in Closed Meeting.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: RECESS CLOSED MEETING
The Board recessed Closed Meeting at 4:59 p.m.

RE: ADJOURN
The Board concluded its Organizational Meeting and Worksession and continued to its Regular Meeting at 4:59 p.m.

James K. White, Chairman

R. Bryan David, County Administrator