

BOARD OF SUPERVISORS MINUTES

FEBRUARY 25, 2020

At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, February 25, 2020, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James P. Crozier, Chairman; R. Mark Johnson, Vice Chairman; James K. White; S. Teel Goodwin; and Lee H. Frame. Also present: Brenda G. Garton, Interim County Administrator; Thomas E. Lachenev, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as modified. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

RE: PRESENTATION BY THE ORANGE COUNTY YOUTH COUNCIL

Victoria Falb, Vice Chair of the Orange County Youth Council, gave a presentation to the Board regarding development of the Council's Rule of Five campaign, including how the campaign was created, designing of the campaign t-shirts, sale of the t-shirts, and promotion of the campaign to encourage youth to have at least five people they could talk to about anything. Ms. Falb and Chayse Vines, Youth Council Member, provided a campaign t-shirt to each of the Board members.

Discussion ensued among the Board regarding: how the campaign was being promoted throughout the community; and the presence of the campaign materials in the schools.

The Board thanked Ms. Falb and Ms. Vines for their presentation.

RE: DEMONSTRATION OF THE COMMUNITY ELECTION OUTREACH GIS APPLICATIONS

Jim Whipp, GIS Analyst, provided a demonstration to the Board of the GIS applications he developed to promote community election outreach. The first application was designed to assist citizens in determining their appropriate voting location while also providing turn-by-turn directions, polling place hours, dates of upcoming elections, and the like. The second application was designed to provide election data by district, meant to be an informational tool for citizens. Mr. Whipp indicated he was seeking approval from the Board to post links to these applications on the Voter Registrar's website as well as on the County's website.

Discussion ensued among the Board regarding: how the information in the GIS applications would be kept up to date; and use of election data from the Virginia Department of Elections.

By consensus, the Board authorized staff to publish, to the County website and the Voter Registrar's website, the staff-designed GIS applications (Election Polling Places and Election Results) to be utilized by County residents.

RE: VIRGINIA DEPARTMENT OF TRANSPORTATION QUARTERLY UPDATE

Mark Wood, Area Land Use Engineer, provided an update to the Board on VDOT activities. He reported on Smart Scale project updates and development; projects currently in development; projects under construction; resurfacing efforts, area land use reviews; and overall maintenance.

Discussion ensued among the Board regarding: when the initial work would begin on the Route 231 Roundabout project, which would begin with the installation of informational signs; receipt of timing for the roads scheduled for resurfacing; and efforts to better communicate resurfacing projects with residents who need to plan for travel adjustments.

The Board thanked Mr. Wood for his presentation.

RE: CONSENT AGENDA

On the motion of Mr. Frame, seconded by Mr. White, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

RE: FY20 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30030006-33500	Donations - Animal Shelter	\$ (8,292.22)	\$ (747.00)	\$ (9,039.22)
43520003-43115	Prof. Serv. - Emergency Vet	123,380.22	747.00	124,127.22
30052010-39900	Appropriated Fund Balance	(1,814,483.00)	(60,000.00)	(1,874,483.00)
44240001-43240	Leachate Management	136,000.00	60,000.00	196,000.00
TOTALS		\$ (1,563,395.00)	\$ 0.00	\$ (1,563,395.00)

RE: MINUTES

As part of the Consent Agenda, the Board approved the following minutes:

- February 11, 2020 Worksession
- February 11, 2020 Regular Meeting
- February 18, 2020 Special Meeting

RE: NEW BUSINESS

RE: AWARD OF THE CONTRACT FOR INSURANCE CONSULTING SERVICES

Amanda Amos, Procurement Coordinator, explained that staff had recently released a solicitation for insurance consulting services, which was advertised through the County's website, in The Orange Review, and on eVA. She indicated that seven (7) responses were received.

Ms. Amos stated that, following the review, interview, and negotiation processes, the Selection Committee, composed of both County and Schools staff, recommended that Mark III be awarded the contract.

Discussion ensued among the Board regarding: whether the County had worked with this consultant before; and the role of the consultant.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorize staff to enter into a contract with Mark III for insurance consulting services for a period of one (1) year, with the possibility of four (4) additional renewals, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: PUBLIC COMMENT

At 5:30 p.m., Chairman Crozier opened the floor for public comment.

There being no speakers, public comment was closed at 5:30 p.m.

RE: OLD BUSINESS

RE: FY21 POTENTIAL ESTABLISHMENT OF FIRE AND EMS DISTRICT AND LEVY

Glenda Bradley, Assistant County Administrator for Management Services, explained that the Code of Virginia authorized the governing body to establish fire and EMS districts within the locality to raise funds for the purpose of equipping one of more departments with apparatus for fighting fires and protecting human life. She indicated the Budget Guidance Subcommittee had requested information on implementing a County-wide district for this purpose.

Ms. Bradley stated the total cost to be recovered for Fire and EMS in the proposed budget was \$6,079,340. A total of \$1,438,586 was available in estimated program revenue, which left a required revenue of \$4,640,754. Ms. Bradley noted that based on the estimated real estate tax base and the current collection rate, the fire and EMS district tax would need to be \$0.11 per \$100 in valuation. Ms. Bradley explained the funds from the tax were required to be kept separate from all other County funds, which would be accomplished through establishing a special revenue fund.

Ms. Bradley indicated, if there was interest, the Board could establish the fire and EMS district by resolution or ordinance, the latter of which required a public hearing. She reminded the Board that staff would need direction from the Board on how to proceed with advertising the tax rates, including the potential fire and EMS district rate, by the Regular Meeting on March 10, 2020.

Discussion ensued among the Board regarding: recent discussions with the volunteer fire and EMS agencies that prompted this change; and the understanding that the fire and EMS district tax rate would be reduced and removed from the overall real estate tax rate.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a public hearing for a proposed resolution to establish a County-wide Fire and EMS district on March 10, 2020 at 7:00 p.m., as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

There were no Department Director or Constitutional Officer Reports at this time.

RE: COUNTY ATTORNEY'S REPORT

The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

The County Administrator had nothing to report on at this time.

RE: BOARD COMMENT

Supervisor White explained that financing a number of capital projects had recently been discussed with the County's financial advisors. Based on the discussion, the County appeared to be in a position to consider borrowing money to fund five (5) identified capital projects without credit impact and while maintaining adherence to the County's financial policies.

Supervisor Johnson indicated that a railroad crossing closure in his district was causing concerns with residents on Greenwood Road. He requested consideration from the Board to have the County Administrator look into the matter further.

By consensus, the Board authorized the County Administrator to pursue temporary emergency access for emergency vehicles on Greenwood Road.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- CSA Monthly Report
- Office on Youth Quarterly Report
- Finance Quarterly Report

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

There were no appointments at this time.

RE: CALENDAR

The Board received copies of its calendar of meetings for the months of February 2020, March 2020, and April 2020.

RE: CLOSED MEETING

At 5:53 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Orange County Board of Supervisors desired to discuss in Closed Meeting the following matters:

- Discussion, consideration, or interview of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body with respect to the County Administrator and Economic Development. - *§2.2-3711(A)(1) of the Code of Virginia*
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in an open meeting would adversely affect the negotiating or litigating posture of the public body with respect to S-Power. - *§2.2-3711(A)(7) of the Code of Virginia*

WHEREAS, pursuant to §§2.2-3711 (A)(1) and (A)(7) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby authorized discussion of the aforestated matters in Closed Meeting.

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: RECESS CLOSED MEETING

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board recessed Closed Meeting at 6:02 p.m. in order to attend the Joint Meeting with the Virginia Cooperative Extension Office.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: RECONVENE CLOSED MEETING

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board reconvened Closed Meeting at 7:14 p.m.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 8:20 p.m., Ms. Garton read the following resolution certifying Closed Meeting:

WHEREAS, the Orange County Board of Supervisors has, this day, adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Orange County hereby certified that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: ADJOURN

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board adjourned the meeting at 8:20 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

James P. Crozier, Chairman

Brenda G. Garton, Interim County Administrator