

Orange County Planning Commission
Regular Meeting
Gordon Building Meeting Room
112 W. Main Street, Orange, VA 22960
Thursday, March 7, 2019

Present: George Yancey (Chair); Donald Brooks (Vice Chair); Jason Capelle; Jennifer Boyer; Jim Hutchison; James Crozier, BOS Representative

Absent:

Staff Present: R. Bryan David, County Administrator; Sandra Thornton, Principal Planner; Michelle Williams, Administrative Assistant; Eric Lansing, Assistant County Attorney

1. Call to order and determination of quorum:

Chairman Yancey called the meeting to order at 5:58 pm.

2. Approval of agenda:

Mr. Hutchison made a motion to approve the agenda as presented; motion seconded by Mr. Capelle. Motion carried 5-0.

3. Approval of minutes:

A. February 21, 2019 regular meeting:

Mr. Capelle made a motion to approve the minutes as presented; motion seconded by Mr. Hutchison. Motion passed 5-0.

4. Public comment:

Chairman Yancey opened the floor for public comments. No one came forward, public comment closed.

5. Public hearings (none)

6. Work session:

A. CPA 18-02: Capital Facilities Map for the Orange County Comprehensive Plan Update – Revised Mapping

Ms. Thornton presented the proposed changes made to the Institutional Land Use Map based on previous Planning Commission guidance. Discussion ensued regarding the two versions of the map.

Vice Chairman Brooks made a motion to table the discussion until the next meeting when the GIS Analyst, Mr. Jim Whipp, would work with the Planning Commission to revise the map using the County's GIS; motion was seconded by Ms. Boyer. Motion passed 5-0.

7. **New business:** Mr. David distributed a memo concerning properties identified by the Board of Supervisors as requiring corrective rezoning. It was requested that this matter be placed on the next Planning Commission agenda.

There was discussion of taxation based on usage rather than on zoning. Mr. David agreed to provide information about this matter at a later time.

8. **Old business**

- A. **Proposed Zoning Ordinance amendments – revised definition of “campground,” add definition of “travel trailer,” and /or “recreational vehicle”**

Vice Chairman Brooks expressed his concern in approving the amendment since the interested party was not at the meeting and had not applied for the change yet. Mr. David suggested that the interested party should come and make a presentation on proposed project before the Planning Commission held a public hearing.

Mr. Capelle made a motion to advertise a public hearing on the proposed Zoning Ordinance amendment; motion seconded by Mr. Hutchison. Mr. Capelle amended the motion to authorize a public hearing with a date to be determined in order to allow the Planning Commission an opportunity to hear from the interested party; motion seconded by Mr. Hutchison. Motion passed 5-0.

- B. **Board of Supervisors report – Jim Crozier**

Supervisor Crozier did not have any updates.

- C. **Planning Services report – Sandra Thornton**

Ms. Thornton advised the Commission of items expected to be included on the April 4, 2019, meeting agenda.

- D. **Germanna-Wilderness Area Plan Steering Committee report – George Yancey & Jim Hutchison**

Chairman Yancey and Mr. Hutchison did not have any updates as the GWAP Steering Committee has not had a meeting. Vice Chairman Brooks suggested that the Germanna-Wilderness Area Plan Steering Committee Report should be removed from the agenda since there is currently no activity to report and that if report is needed this item can be added to a future agenda.


9. **Commissioner comments**


Chairman Yancey announced that he is considering ways to make the meetings more structured. One potential change would be to allow each member an opportunity to have an allotted amount of time to speak. He is checking with other localities to see how their meetings are conducted.

10. **Next meeting date – April 4, 2019**

11. Adjourn

Mr. Hutchison made a motion to adjourn; motion seconded by Vice Chairman Brooks.
Meeting adjourned at 7:28 p.m.


George Yancey, Chair


Sandee B. Thornton
Planning and Zoning Secretary

The events of this meeting were captured via digital audio recording. These written minutes shall serve as the official record of actions taken during the meeting.