

**BOARD OF SUPERVISORS MINUTES**

**JUNE 25, 2019**

At a Regular Meeting of the Orange County Board of Supervisors held on Tuesday, June 25, 2019, beginning at 5:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chairman; James P. Crozier, Vice Chairman; R. Mark Johnson; S. Teel Goodwin; and Lee H. Frame. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the agenda, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: SPECIAL PRESENTATIONS AND APPEARANCES

There were no Special Presentations or Appearances at this time.

RE: CONSENT AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the Consent Agenda, as presented.

RE: FY19 BUDGET AMENDMENTS (SUPPLEMENTALS AND TRANSFERS)

As part of the Consent Agenda, the Board approved the following budget amendments, as presented:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUS BUDGET	BUDGET CHANGE	AMENDED BUDGET
30047004-37135	For. Assets - Fed. - Sheriff	\$ (55,349.00)	\$ (1,680.00)	\$ (57,029.00)
43120006-46800	Forfeited Asset Expenses	80,429.00	1,680.00	82,109.00
43320001-46900	Central Virginia Reg. Jail	2,253,074.00	10,000.00	2,263,074.00
49140001-45900	Contingency	104,904.00	(10,000.00)	94,904.00
30023001-31350	Security Work	(55,945.00)	(5,000.00)	(60,945.00)
43120008-41200	Wages - Overtime	47,365.00	5,000.00	52,365.00
49150001-41903	Reserve for Benefits	6,356.00	(6,356.00)	0.00
42210001-41111	Wages - Regular	477,435.00	6,356.00	483,791.00
30026004-32100	Learn to Ski	(12,500.00)	(1,520.00)	(14,020.00)
47120015-43100	Instruct - Skiing	12,000.00	1,638.00	13,638.00
30026006-31825	P&R - Movie Ticket Sales	(10,000.00)	(2,250.00)	(12,250.00)
47120019-43300	Other Fees & Charges	9,500.00	2,000.00	11,500.00
30026008-32175	Tai-Chi	(3,600.00)	(200.00)	(3,800.00)
47120013-43050	Program Coord. - Comp.	3,000.00	200.00	3,200.00
30026024-31965	Archery Classes	(600.00)	(100.00)	(700.00)
47120021-46800	Archery Program Expenses	200.00	100.00	300.00
41251001-43385	Other Maint. Contracts	117,741.83	12,520.00	130,261.83
41251001-45150	Utilities - Internet	27,072.00	3,641.00	30,713.00
41251001-45230	Telephone Services	143,240.00	11,425.00	154,665.00
41251001-45237	Network Services	11,995.00	(2,125.00)	9,870.00

41251001-45540	Tuition/Registration	16,000.00	(500.00)	15,500.00
41251001-46000	Office Supplies	16,000.00	(850.00)	15,150.00
41251001-46015	Computer Software	84,448.00	17,315.00	101,763.00
41251001-46100	Veh. & Equip. Supp. - Fuel	500.00	(200.00)	300.00
41251001-46105	Veh. & Equip. Supp. - Other	500.00	(200.00)	300.00
41251001-46010	Computer Hardware	5,033.17	2,273.00	7,306.17
41251001-41111	Wages - Regular	214,968.00	(19,816.00)	195,152.00
41251001-41200	Wages - Overtime	0.00	132.00	132.00
41251001-42100	FICA & Medicare	16,045.00	(1,471.00)	14,574.00
41251001-42210	Retirement	19,699.00	(2,082.00)	17,617.00
41251001-42310	Medical Insurance	29,699.00	(2,761.00)	26,938.00
41251001-42400	Group Life Ins.	2,831.00	(300.00)	2,531.00
41251001-42500	Disability Insurance	1,011.00	(263.00)	748.00
41251001-42710	Workers Comp.	137.00	(17.00)	120.00
41242001-41111	Wages - Regular	236,294.00	(16,721.00)	219,573.00
30026002-31830	Vending Machine Sales	(3,200.00)	(1,000.00)	(4,200.00)
47120001-43300	Vending Products Expenses	3,000.00	600.00	3,600.00
30052001-39900	Appropriated Fund Balance	(2,859,097.04)	532.00	(2,858,565.04)
30033505-31750	OES - Fundraising	(2,835.00)	(1,690.00)	(4,525.00)
45342202-46520	Fundraising Supplies	1,400.00	1,690.00	3,090.00
30033505-33100	Fundraiser - OOY	(2,165.00)	(110.00)	(2,275.00)
45370101-46802	Movies in the Park Exp.	510.00	110.00	620.00
30033505-33105	Vending Mach. Proceeds	(865.00)	(353.00)	(1,218.00)
45370101-43300	Vending Items for Resale	1,155.00	353.00	1,508.00
30033505-33115	Child Abuse Prev. Fundrais.	0.00	(1,050.00)	(1,050.00)
45370101-43300	Vending Items for Resale	1,155.00	1,050.00	2,205.00
30033505-33575	Don. - Yth. Sub. Abuse Prog	(4,395.00)	(935.00)	(5,330.00)
45371001-46000	Office Supplies	4,395.00	935.00	5,330.00
30033506-33250	Michael's Gift Donations	(70.00)	(170.00)	(240.00)
45370102-46800	Michael's Gift Expenses	16,326.00	170.00	16,496.00
49400013-48260 C1018	Vehicles & Equip. - Sheriff	295,505.00	12,300.00	307,805.00
43120001-43360	Vehicle Repairs & Maint.	170,217.77	(6,150.00)	164,067.77
43120001-46105	Vehicle Supplies - Other	117,000.00	(6,150.00)	110,850.00
49310001-47312	To County Capital Project	1,021,356.00	12,300.00	1,033,656.00
30051003-39100	Transfer from General Fund	(1,021,356.00)	(12,300.00)	(1,033,656.00)
<b>TOTALS</b>		<b>\$ 1,537,519.73</b>	<b>\$ 0.00</b>	<b>\$ 1,537,519.73</b>

RE: FY19 BUDGET AMENDMENTS FOR ORANGE COUNTY PUBLIC SCHOOLS

As part of the Consent Agenda, the Board approved a supplemental appropriation to the Operating Budget for the Orange County Public Schools in the amount of \$72,879, which included: Title IV funds \$14,904; Medicaid funds \$37,975; and USDA funds \$20,000, as presented.

RE: RENEWAL OF THE MEMORANDUM OF UNDERSTANDING WITH GOODWILL INDUSTRIES OF THE VALLEYS, INC. FOR OFFICE SPACE FOR THE ORANGE WORKFORCE CENTER

As part of the Consent Agenda, the Board authorized staff to renew the Memorandum of Understanding with Goodwill Industries of the Valleys, Inc. for the office space located in the basement of the Belleview Building, used as a satellite office known as the Orange Workforce Center, for a period of one (1) year, effective July 1, 2019 through June 30, 2020, as presented.

RE: RENEWAL OF THE CONTRACT WITH BOUND TREE MEDICAL, LLC FOR MEDICAL SUPPLIES

As part of the Consent Agenda, the Board authorized staff to renew the contract with Bound Tree Medical, LLC for one (1) month, as presented.

RE: APPROVAL OF THE REVISED POSITION DESCRIPTIONS FOR FIRE AND EMS

As part of the Consent Agenda, the Board adopted the revised Fire and EMS position descriptions, as presented.

RE: MINUTES

As part of the Consent Agenda, the Board approved the following minutes:

- May 28, 2019 Regular Meeting

RE: NEW BUSINESS

RE: HEALTH AND DENTAL INSURANCE RENEWALS

Glenda Bradley, Assistant County Administrator for Management Services, reviewed the options provided to the Benefits Committee for the renewal of the various insurances and benefits for the upcoming plan year, highlighting renewal rates, recommended changes to the rate structure to encourage enrollment in the HealthKeepers plan, changes to the prescription co-pay tiers, and recommended vendor renewals and changes. She introduced Carrie Bartlett, representative from OneDigital, who provided additional information.

Ms. Bartlett presented a PowerPoint presentation, which included information on the following: a review of the October 1, 2019 renewals; details on the change to the rate structure; details on the prescription co-pay tiers; recommendations from the Benefits Committee on vendor changes and renewals; long-term strategies; and requested action from the Board.

Discussion ensued among the Board regarding: how the negotiation rate with Anthem was reached; the increased cost of the KeyCare plan; the long-term goal to achieve equal subsidies across all plans; and developing prescription trends.

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board agreed to renew the various insurances and benefits for the plan year beginning October 1, 2019, by accepting the recommendations of the Benefits Committee, as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

RE: FY2020-FY2029 CAPITAL IMPROVEMENTS PLAN (CIP)

Stephanie Straub, Director of Management Services, presented a revised draft of the FY2020 - FY2029 Capital Improvements Plan (CIP) to the Board. She noted the draft reflected

suggested changes made during the FY20 budget process. Ms. Straub further explained that funding sources for the Orange County Public Schools' projects would be determined starting in FY21. She requested the Board's feedback and consideration before adopting the CIP.

Discussion ensued among the Board regarding: maintenance of the replacement cycle project for school buses; insurance coverage for the buzzard damage at Porterfield Park's restroom facilities; and the process of developing the CIP with the Schools going forward.

On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board adopted the FY2020 – FY2029 Capital Improvements Plan (CIP), as presented.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS  
There were no Department Director or Constitutional Officer Reports at this time.

RE: COUNTY ATTORNEY'S REPORT  
The County Attorney had nothing to report on at this time.

RE: COUNTY ADMINISTRATOR'S REPORT

RE: ORANGE COUNTY ZONING ORDINANCE; PLANNED DEVELOPMENT – MIXED-USE  
R. Bryan David, County Administrator, presented proposed amendments to the Zoning Ordinance regarding Planned Development - Mixed-Use. He noted that changes were made based on feedback provided by the Board during its Public Hearing on May 28, 2019. Mr. David reviewed the changes to the proposed text and the intent behind each change.

Discussion ensued among the Board regarding: the difference between using "shall" versus "will" in the proposed text; the need to provide, at least, some guidance to developers on what to submit; and suggested changes to make to the text prior to returning to the Planning Commission for public hearing.

On the motion of Mr. Frame, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board initiated Planning Commission action on the proposed amendments to Section 70 (Zoning), Article IV (District Regulations) of the Orange County Zoning Ordinance regarding Planned Development – Mixed-Use, as modified.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: BOARD COMMENT  
Chairman White thanked staff for the broadband presentation prepared and presented at the recent VACo Region 7 meeting. Additionally, Supervisor Crozier thanked Ms. Simpson for arranging and coordinating the event.

Supervisor Johnson congratulated Parks and Recreation on the recent Grand Opening of the Disc Golf Course. He also noted the death of John Noland, former District 5 Supervisor.

Supervisor Frame commented on the success of the recent Tire Amnesty event held at the Landfill, specifically noting the volunteers and staff responsible for coordinating the event.

Supervisor Goodwin congratulated the local candidates who had qualified for the fall election.

RE: INFORMATIONAL ITEMS

The Board received the following correspondence for its information:

- Parks and Recreation Quarterly Report
- CVRJ Five Year Financial Forecast
- CSA Monthly Report

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

There were no appointments at this time.

RE: CALENDAR

The Board received copies of its calendar of meetings for the months of June 2019, July 2019, and August 2019.

RE: CLOSED MEETING

At 6:31 p.m., Mr. Lacheney read the following motion authorizing Closed Meeting:

WHEREAS, the Orange County Board of Supervisors desired to discuss in Closed Meeting the following matters:

- Discussion concerning a prospective business or industry, or the expansion of an existing business or industry, where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. - §2.2-3711(A)(5) of the Code of Virginia
- Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the public body would be adversely affected, concerning a tower site. - §2.2-3711(A)(6) of the Code of Virginia
- Consultation with legal counsel employed or retained by the public body regarding specific legal matters requiring the provision of legal advice by such counsel, concerning debt collection, body cameras, and the Town of Orange. - §2.2-3711(A)(8) of the Code of Virginia

WHEREAS, pursuant to §§2.2-3711 (A)(5), (A)(6), and (A)(8) of the Code of Virginia, such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby authorized discussion of the aforesated matters in Closed Meeting.

On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution authorizing Closed Meeting, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CERTIFICATION OF CLOSED MEETING

At 7:22 p.m., Ms. Simpson read the following resolution certifying Closed Meeting:

WHEREAS, the Orange County Board of Supervisors has, this day, adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Board of Supervisors hereby certified that, to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applied, and ii) only such public business matters as were identified in the motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: PUBLIC COMMENT

At 7:22 p.m., Chairman White opened the floor for public comment.

There being no speakers, public comment was closed at 7:22 p.m.

RE: ADJOURN

On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adjourned the meeting at 7:22 p.m. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

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James K. White, Chairman

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R. Bryan David, County Administrator