

ORANGE COUNTY BROADBAND AUTHORITY MINUTES

JUNE 25, 2019

At a Regular Meeting of the Orange County Broadband Authority held on Tuesday, June 25, 2019, beginning at 3:30 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: James K. White, Chair; R. Mark Johnson, Vice Chair; S. Teel Goodwin; James P. Crozier, and Lee H. Frame. Also present: R. Bryan David, County Administrator; Thomas E. Lacheney, County Attorney; S. Lewis Foster, Broadband Program Manager; and Alyson A. Simpson, Chief Deputy Clerk.

RE: ADOPTION OF AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority adopted the agenda, as presented. Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: CONSENT AGENDA

On the motion of Mr. Frame, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority adopted the Consent Agenda, as presented.

RE: APPROVAL OF MINUTES

As part of the Consent Agenda, the Authority approved the May 28, 2019 Regular Meeting minutes, as presented.

RE: NEW BUSINESS

RE: RESOLUTION TO ADOPT AND APPROPRIATE THE FISCAL YEAR 2020 BUDGET

Glenda Bradley, Assistant County Administrator for Management Services, explained the Broadband Authority had previously adopted its FY19 budget and it was appropriate for the Authority to adopt its FY20 budget at this time. She noted the proposed budget was less than the FY19 budget and the funding had been allocated across appropriately-identified line items. Ms. Bradley indicated the proposed budget represented a re-appropriation of remaining funds anticipated at June 30, 2019, and did not include any new funding.

Discussion ensued among the Authority regarding: whether a separate Capital Improvements Plan was needed for the Broadband Authority; and whether projects were included in the County's CIP that could be moved to a Broadband CIP.

On the motion of Mr. Goodwin, seconded by Mr. Frame, which carried by a vote of 5-0, the Authority adopted the following resolution, as presented:

**A RESOLUTION TO ADOPT AND APPROPRIATE THE ORANGE COUNTY
BROADBAND AUTHORITY'S BUDGET FOR FISCAL YEAR 2020**

WHEREAS, the Fiscal Year 2019 budget was duly prepared, presented, and previously adopted by the Orange County Broadband Authority on September 11, 2018; and

WHEREAS, certain amounts remain unspent and are anticipated to be available for ongoing projects and expenditures at June 30, 2019;

NOW, THEREFORE, BE IT RESOLVED, on this 25th day of June, 2019, that the Orange County Broadband Authority hereby approves and adopts the attached Fiscal Year 2020 Budget, as presented, and appropriates all funds as set forth in the attachment with the limitations and instructions included herein; and

BE IT FURTHER RESOLVED, as follows:

1. Estimates of expenditures and revenues are hereby approved in total and appropriations are hereby authorized in total.
2. The Broadband Program Manager may increase appropriations for non-budgeted revenue for insurance recoveries for property for which Broadband Authority funds have been expended to make repairs and for worker's compensation reimbursements, up to \$30,000 per incident or claim.
3. The Broadband Program Manager is charged with the responsibility for the quarterly reporting of revenues and expenditures compared to the adopted budget, as amended, to the Broadband Authority.

Ayes: Johnson, White, Goodwin, Crozier, Frame. Nays: None.

RE: OLD BUSINESS

There were no matters for Old Business at this time.

RE: OTHER BUSINESS

RE: BROADBAND PROGRAM MANAGER REPORT

S. Lewis Foster, Broadband Program Manager, provided a report to the Authority, which included information on the following topics:

- An update on the VATI Grant efforts;
- The status of the fiber optics project;
- Accomplishments to-date;
- Upcoming meetings; and
- A summary of current projects.

Discussion ensued among the Authority regarding: connection and testing of the fiber at seven (7) of the schools; review of the VATI Grant guidelines; and connection strategies for reaching the Equinix data center in Culpeper.

The Authority thanked Mr. Foster for his report.

RE: BROADBAND COVERAGE SURVEY UPDATE

Jim Whipp, GIS Analyst, provided an update on the broadband coverage survey, which was launched to the public on May 22, 2019. He reviewed the number of responses that had been received, as well as the location of the responses and determination of the validity and usefulness of the responses. Mr. Whipp indicated the response received to-date had been successful.

Discussion ensued among the Authority regarding: responses from across the County; the need to better advertise the survey; and use of the survey data for the VATI Grant.

The Authority thanked Mr. Whipp for his update.

RE: INFORMATIONAL ITEMS

There were no Informational Items at this time.

RE: ADJOURN

On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Authority adjourned the meeting at 4:03 p.m.

James K. White, Chairman

R. Bryan David, County Administrator