

# ORANGE COUNTY BOARD OF SUPERVISORS

## ACTION AGENDA

TUESDAY, JUNE 14, 2016

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### 4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)

#### 1. Worksession

- a. Munis - Enterprise Resource Planning (ERP) Software System Implementation Review: Glenda Bradley, Finance Director
- b. FY2018 - FY2022 Capital Improvements Plan: Stephanie Straub, Financial Management Specialist  
*By consensus, the Board requested that staff finalize the list of Capital Improvements Plan projects based on discussion during the Worksession, with the understanding that the revised list would be presented at the next meeting on June 28, 2016.*

### 5:00 P.M.

#### 1. CALL TO ORDER

- a. Pledge of Allegiance

#### 2. ADOPTION OF AGENDA

*On the motion of Mr. Goodwin, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board adopted the agenda as modified.*

#### 3. SPECIAL PRESENTATIONS AND APPEARANCES

- a. Service Awards: R. Bryan David, County Administrator
- b. ~~Life Saving Awards: R. Bryan David, County Administrator~~
- c. Business Spotlight: Eric Hopwood, Owner of Honah Lee Vineyard

#### 4. CONSENT AGENDA

- a. FY16 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Finance Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY16 budget amendments, as presented.*
- b. Position Reclassifications: R. Bryan David, County Administrator  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the job descriptions for the following positions reclassified with the adoption of the FY2017 Operating Budget, as presented:*
  - Assistant County Administrator for Finance and Management Services
  - Assistant County Administrator for Operations
  - Director of Information Technology
  - E911 Center Director/Public Safety Communications Systems Manager
- c. Minutes  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the May 24, 2016 Worksession minutes and the May 24, 2016 Regular Meeting minutes, as presented.*

#### 5. NEW BUSINESS

#### 6. OLD BUSINESS

#### 7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

- a. Report on Walmart SUP Condition Funds: Josh Frederick, Planning and Zoning Director
- b. Update on Completion of Phase I of the GIS Roadmap: Larry Clement, IT Manager, and Stephanie Straub, Financial Management Specialist
- c. Adoption of the Orange County Incentive Policy: R. Bryan David, County Administrator  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the Orange County Economic Development Incentive Policy, as presented.*
- d. Virginia Airports Sustainability Management Plan: Kurt Hildebrand, Director of Public Works

- 8. **COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney
  - a. Remington-Pratts-Gordonsville Transmission Line Project
- 9. **COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator
  - a. Public Safety Communications System, Consolidated Facility, and Fiber Optics Network/Rural Broadband Projects
  - b. Receipt of Outstanding EMS Agency Award
  - c. Acquisition of Tanker for Barboursville Volunteer Fire Company  
*By consensus, the Board requested that staff confirm the contribution amounts presented at a previous worksession, with the understanding that confirmation of the amounts would be provided to the Board and to the Barboursville Volunteer Fire Company in writing.*

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. May 18, 2016 Local Board of Building Code Appeals Minutes

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

**13. CALENDAR**

- a. Schedule a Public Hearing Regarding Amendments for Pyrotechnic Organizations on Tuesday, July 12, 2016 at 7:00 p.m.  
*By consensus, the Board authorized staff to advertise for and schedule a public hearing regarding amendments for pyrotechnic organizations on Tuesday, July 12, 2016 at 7:00 p.m.*
- b. Schedule a Public Hearing Regarding Amendments for Telecommunications on Tuesday, July 12, 2016 at 7:00 p.m.  
*By consensus, the Board authorized staff to advertise for and schedule a public hearing regarding amendments for telecommunications on Tuesday, July 12, 2016 at 7:00 p.m.*

**6:00 P.M. RECESS FOR DINNER**

**7:00 P.M.**

**14. PUBLIC COMMENT**

**15. PUBLIC HEARINGS**

**HEARING #1**

**PROPOSED AMENDMENTS TO THE ZONING ORDINANCE**

The Board of Supervisors will consider an amendment to the Zoning Ordinance regarding home-based businesses. The amendment would permit a more intensive type of home occupation, known as a "home enterprise," as an accessory use in the Agricultural (A) zoning district, and would add a new definition for "home enterprise."

*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the ordinance approving amendments to Article I (In General) and Article IV (District Regulations), Section 70 (Zoning), of the Orange County Code of Ordinances concerning home-based businesses, as presented.*

**HEARING #2**

**PROPOSED AMENDMENTS TO THE TAXATION ORDINANCE**

The Board of Supervisors will consider an amendment to Article II (Administration) of the Orange County Taxation Ordinance, specifically to Section 58-54 (Filing of Returns). This amendment would remove the requirement for the Commissioner of the Revenue to distribute annual personal property tax return forms every year when a taxpayer's property ownership has not changed. Instead, the Commissioner of the Revenue will utilize the information received from the Virginia Department of Motor Vehicles, the Virginia Department of Game and Inland Fisheries, and other public or private entities required by law to report the presence of such property located within the County.

*On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 5-0, the Board adopted the ordinance approving amendments to Article II (Administration), Section 58 (Taxation), of the Orange County Code of Ordinances concerning the annual requirements for personal property tax return forms, as presented.*

### HEARING #3

### PROPOSED AMENDMENTS TO THE SOLID WASTE ORDINANCE

The Board of Supervisors will consider an amendment to Article II (Collection and Disposal) of the Orange County Solid Waste Ordinance, specifically to Section 50-38 (Origin of Refuse). This amendment would codify the current policy whereby refuse may only be disposed of by residents and property owners of Orange County.

*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the ordinance approving amendments to Article II (Collection and Disposal), Section 50 (Solid Waste), of the Orange County Code of Ordinances concerning the origin of waste disposed in the county, as modified.*

### CLOSED MEETING

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

### ADJOURN