

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, JUNE 28, 2016

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**4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)**

**1. Worksession**

- a. Capital Projects Financial Strategies: R. Bryan David, County Administrator
- b. Juvenile and Domestic Relations Clerk's Office Project: R. Bryan David, County Administrator  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to proceed with engaging Randy Vaughan with Wiley|Wilson to perform the proposed scope of work, and to appropriate \$38,500 from the Project Development Fund in the Capital Improvements Budget, as presented.*
- c. ~~Orange County Broadband Authority (OCBbA) Organizational Meeting: R. Bryan David, County Administrator~~

**5:00 P.M.**

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. ADOPTION OF AGENDA**

*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda as presented.*

**3. SPECIAL PRESENTATIONS AND APPEARANCES**

- a. Life Saving Awards: R. Bryan David, County Administrator
- b. Introduction of Louisa Residency Administrator: D. Mark Nesbit, Warrenton Residency Administrator, Virginia Department of Transportation
- c. Safety Project on Routes 15 and 780 (Litchfield Drive): Ben Davison, Acting Maintenance Operations Manager, Virginia Department of Transportation
- d. Update on Delinquent Property Tax Collections: Henry Lee Carter, Special Commissioner

**4. CONSENT AGENDA**

- a. FY16 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Finance Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY16 budget amendments, as presented.*
- b. Surplus Disposition of County Vehicle: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board declared a 2007 Ford Crown Victoria (VIN# 5273) as surplus and authorized the County Administrator to initiate disposal in accordance with the Board-adopted Surplus Disposition Policy.*
- c. **Minutes**  
(1) ~~June 14, 2016 Worksession~~  
(2) ~~June 14, 2016 Regular Meeting~~
- d. FY2018 – FY2022 Capital Improvements Project Schedule: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the schedule for the development and adoption of the FY2018 - FY2022 Capital Improvements Plan, as presented.*

**5. NEW BUSINESS**

- a. Award of the Contract for Radio Consulting and Engineering Services: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Crozier, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board authorized staff to enter into a contract with Federal Engineering for one (1) year, with the possibility of four (4) additional one (1) year renewals, with the first contract term beginning July 1, 2016, and ending June 30, 2017, as presented.*

**6. OLD BUSINESS**

**7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. Parks and Recreation Quarterly Report: Tim Moubray, Parks and Recreation Director
- b. Update on Comprehensive Services Act (CSA) Expenditures and Monthly Report: Glenda Bradley, Finance Director, and Alisha Vines, Office on Youth Director  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board authorized staff to appropriate the additional funds needed for the FY16 Comprehensive Services Act (CSA) programs in the amount of \$152,815, with \$120,549 coming from the Contingency Fund and \$32,266 coming from the CVRJ Operating Reserve, as presented.*
- c. Litter Control Committee: Kurt Hildebrand, Public Works Director
- d. Renewal of Health Insurance Benefits: Glenda Bradley, Finance Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board agreed to renew the various insurance benefits by accepting the recommendations of the Benefits Committee for Option B, which renewed other insurance plans at the current rates and with the current vendors, and continued to provide a total of three (3) health insurance plans, as follows:*
  - County: Maintain \$20 monthly contribution for employees, but share the 4.9% increase with dependent tiers.
  - Schools: Implement a \$10 monthly contribution plus the 4.9% increase for all full-time employees and dependent tiers.

**8. COUNTY ATTORNEY’S REPORT:** Thomas Lacheney, County Attorney

**9. COUNTY ADMINISTRATOR’S REPORT:** R. Bryan David, County Administrator

- a. Germanna-Wilderness Area Plan (GWAP) Update
- b. Board of Supervisors Two-Year (FY2016-2017\_FY2017-2018) Strategic Priorities (Final Draft)  
*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the Two-Year (FY2016-2017 - FY2017-2018) Strategic Priorities, as presented.*
- c. Virginia World War I and World War II Commemoration Commission  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board designated Leigh Mawyer, Tourism Manager, as Orange County’s liaison on the Virginia World War I and World War II Commemoration Commission.*

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. March 28, 2016 Health Center Commission Minutes
- b. May 3, 2016 Culpeper Soil and Water Conservation District Minutes
- c. VDOT Monthly Report for June: D. Mark Nesbit, Warrenton Residency Administrator
- d. Virginia Alcohol Safety Action Program (VASAP) Annual Report for 2015
- e. Letter from VDOT Regarding Secondary System of State Highways
- f. Thank You Letter from Hospice of the Piedmont

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*By consensus, the Board re-appointed Robert Michael Ross as the District 4 Representative on the Orange County Board of Zoning Appeals for a five-year term, with said term commencing July 1, 2016, and expiring on June 30, 2021.*

**13. CALENDAR**

**6:00 P.M. RECESS FOR DINNER**

**7:00 P.M.**

**14. PUBLIC COMMENT**

**15. WORKSESSION (Continued)**

- a. Orange County Broadband Authority (OCBbA) Organizational Meeting: R. Bryan David, County Administrator  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board*

*authorized staff to schedule an organizational meeting of the Orange County Broadband Authority (OCBbA) on Tuesday, July 12, 2016 at 3:00 p.m.*

**CLOSED MEETING**

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

**ADJOURN**