

A regular meeting of the board of Members of Rapidan Service Authority was held on April 21, 2016 at the Madison County Administration Building, Madison, Va.

The meeting was called to order at 2:00 PM by Chairman Hoffman. A quorum was established.

|          |           |   |
|----------|-----------|---|
| Present: | Members:  | Frame, Frydl, Hoffman, Wilson   |
|          | Staff:    | G.M. Pattie, Asst. G.M. Clemons,<br>Director of Projects Clements, MFAS Gaskins |
|          | Attorney: | V. R. Shackelford III   |
|          | Visitor:  | Adam Duncan - Robinson, Farmer, Cox Assoc.                                      |
| Absent:  | Members:  | Coppage, Woodson  |

Minutes of the March 17, 2016 meeting were approved on a motion by Frydl, seconded by Wilson and passed with the following vote: Frame abstain, Frydl aye, Hoffman aye, Wilson aye.

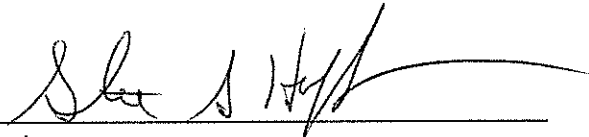
G.M. Pattie informed the Board that Frame has been reappointed for another four year term.

Adam Duncan from Robinson, Farmer, Cox Associates (RFC) presented the 2015 Comprehensive Annual Financial Report (CAFR). He went through the report and highlighted the relevant sections. The CAFR will be submitted to Government Finance Officers Association for qualification for GFOA's Certificate of Achievement for Excellence in Financial Reporting. G.M. Pattie, on behalf of management, extended appreciation to RFC for working with staff throughout the year. G.M. Pattie also acknowledged RSA staff members Trace Gaskins and Cindy Breeden for their work on the CAFR.

A letter was received from a customer from RSA East complaining about having to pay a minimum water/sewer bill while he is away for 2-3 months on vacation. After discussion, including the options the customer has available to him, Frame made a motion to adhere with our current practice, Wilson seconded and motion passed with the following vote: Frame aye, Frydl aye, Hoffman aye, Wilson aye.

G.M. Pattie reviewed the status of the financial forecast/rate study.

The meeting was adjourned at 2:17 PM.

  
Chairman