

ORANGE COUNTY BOARD OF SUPERVISORS

ACTION AGENDA

TUESDAY, JULY 26, 2016

4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)

1. Worksession

- a. Phase I of the Consolidated Public Safety Facility Space Needs Assessment: Randy Vaughan, Wiley|Wilson, Kurt Hildebrand, Assistant County Administrator for Operations, and R. Bryan David, County Administrator

By consensus, the Board requested that staff prepare a site analysis for the Consolidated Public Safety Facility using property owned by the County or available to the County with no acquisition costs, and further requested that staff review the benefits of soliciting a proposal for development and siting of the Facility under the Virginia Public-Private Education Facilities and Infrastructure Act of 2002.

- b. ~~Home Occupation / Enterprise Application Process: Josh Frederick, Planning and Zoning Director~~

5:00 P.M.

1. CALL TO ORDER

- a. Pledge of Allegiance

2. ADOPTION OF AGENDA

On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board adopted the agenda as modified.

3. SPECIAL PRESENTATIONS AND APPEARANCES

- a. Presentation of a Resolution of Appreciation for P. Nigel Goodwin: Chairman Frame

4. CONSENT AGENDA

- a. FY16 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Finance and Management Services

On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board approved the FY16 budget amendments, as presented.

- b. FY17 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Finance and Management Services

On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board approved the FY17 budget amendments, as presented.

- c. Carry Forward Request from FY16 to FY17 for Sheriff's Office: Glenda Bradley, Assistant County Administrator for Finance and Management Services

On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board approved the budget amendments for carry forwards, as presented.

- d. Resolution of Appreciation for Wallace Goodman: R. Bryan David, County Administrator

On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board adopted the Resolution of Appreciation for Wallace Goodman, as presented.

- e. Minutes

On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board approved the April 23 – 24, 2016 Retreat minutes; the July 12, 2016 Worksession minutes, and the July 12, 2016 Regular Meeting minutes, as presented.

5. NEW BUSINESS

- a. Authorization of Application to Virginia Resources Authority (VRA): R. Bryan David, County Administrator, and Glenda Bradley, Assistant County Administrator for Finance and Management Services

On the motion of Mr. White, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board authorized staff to file an application with the Virginia Resources Authority (VRA) for the re-financing of the 2007 Bonds as well as approximately \$21,191,500 in additional project costs prior to the August 5, 2016 deadline, with the understanding that further action by the Board would be necessary prior to any actual financing.

- b. Consideration of Additional Financial Policies for Debt: Glenda Bradley, Assistant County Administrator for Finance and Management Services
On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board adopted the amended Financial Policy Guidelines in order to establish responsible and sustainable limits to the County's future use of debt financing, and to establish a mechanism for annual monitoring of its compliance with those limits, as presented.
- c. Performance Agreement for KNO Corrosion Technologies, LLC: Tommy Miller, Economic Development Director
On the motion of Mr. Crozier, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board authorized the Chairman to execute the Performance Agreement with KNO Corrosion Technologies, LLC, as presented.
- d. Resolution of Support for Completion of Intersection and Signalization Improvements at Route 3 and Lake of the Woods Way/Goodwin Drive: Thomas Lacheney, County Attorney, and R. Bryan David, County Administrator
On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board adopted the resolution of support for completion of intersection and signalization improvements at Route 3 and Lake of the Woods Way / Goodwin Drive in Orange County, Virginia, as presented.

6. OLD BUSINESS

- a. Volunteer/Career Station Response Standard Operating Guideline (OCFCA SOG – 011), Orange County Fire Chief's Association: John Harkness, Fire and EMS Chief

7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

- a. Tourism Quarterly Report: Leigh Mawyer, Tourism Manager
- b. Appointment of Tourism Advisory Committee Members: Leigh Mawyer, Tourism Manager
- c. Economic Development Quarterly Report: Tommy Miller, Economic Development Director
- d. E-911 Center Semi-Annual Report: Nicola Tidey, RPL, E-911 Center Director/Public Safety Communications System Manager
- e. P-Cards Next Steps and Implementation Policy: Glenda Bradley, Assistant County Administrator for Finance and Management Services
On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board adopted the Purchasing Card (P-Card) Policy, as defined in Section 8.3 of the County's Personnel Policies, to govern the use of Purchasing Cards by County employees, as presented.
- f. VDOT's Smart Scale (Round 2) – Proposed Safety Improvement Projects for Flat Run Road (Route 601): Josh Frederick, Planning and Zoning Director

8. COUNTY ATTORNEY'S REPORT: Thomas Lacheney, County Attorney

9. COUNTY ADMINISTRATOR'S REPORT: R. Bryan David, County Administrator

- a. Update on Department of Labor Changes Regarding Overtime
- b. Assignment of Specific Contracts by Board of Supervisors to Orange County Broadband Authority
On the motion of Mr. Crozier, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Goodwin being absent, the Board authorized the County Attorney and the County Administrator to do those things necessary to assign the management of Contract No. SE-00-17NT with Federal Engineering for Radio Engineering and Consulting Services to the Orange County Broadband Authority.
- c. Germanna-Wilderness Area Plan (GWAP) Update

10. BOARD COMMENT

11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)

- a. Thank You Letter from Foothills Housing Corporation for Budget Contribution
- b. June 7, 2016 Culpeper Soil and Water Conservation District (CSWCD) Minutes
- c. Virginia Aviation News Release – Launch of Airport Sustainability Plan

12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

By consensus, the Board appointed Daniel Rogers as the District 1 Representative on the Orange County Airport Commission, filling the unexpired four-year term of Candace Pack, with said term commencing immediately, and expiring on December 31, 2016.

13. CALENDAR

6:00 P.M. RECESS FOR DINNER

7:00 P.M.

14. PUBLIC COMMENT

15. WORKSESSION (Continued)

a. Home Occupation / Enterprise Application Process: Josh Frederick, Planning and Zoning Director

By consensus, the Board requested that this matter be carried over to the August 9, 2016 Worksession for further discussion.

CLOSED MEETING

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

ADJOURN