

MINUTES OF THE ELECTORAL BOARD MEETING September 6, 2016

A meeting of the Orange County Electoral Board was called to order by the Vice Chairman, Vince Basedow, on Tuesday, September 6, 2016 at 10:00 a.m. in RM 268, located at 146 Madison Road, Orange, Virginia.

Attendees: Toni Warmack, Chairman; JoAnne Speiden, Secretary; Vince Basedow, Vice Chairman; Donna Jenni, General Registrar; Mary Brook Miller, Elections Manager.

- I. The meeting was called to order and JoAnne moved to accept the minutes of the last meeting, July 19, 2016. Toni seconded the motion.
- II. Old Business
 - a. Logic & Accuracy Testing is scheduled for September 14, 2016 at 9:00am. This testing will be for all machines. The state finalized the order of appearance on the ballot for the Presidential race, but one party who did not make it onto the ballot has until September 9th to challenge. We are unsure if this will delay ballot preparations or our L&A testing.
 - b. Election officer recruitment has been steady and all precincts appear to have more than enough workers for the November election.
 - c. Pollbook Workshops:
 - i. The EPB workshop held at the Wilderness Library on August 30th saw a moderate turnout. Election Officers were able to practice using the pollbook software, see how the computers are networked, and ask questions. We also issued 2 Voter Photo IDs and registered 4 people to vote during our Registration and ID drive that occurred simultaneously.
- III. New Business
 - a. Discussion of preparedness for power loss in the precinct and the EPB procedures: If 3 laptops are used and connected to the hub, the line should be split into three lines alphabetically until power is regained. If 2 laptops are used, they will remain networked together and can be used as usual.
 - b. Contingency meeting with other county departments
 - i. Our office would like to schedule a meeting with other departments to discuss emergency plans and to keep them updated with election procedures. This meeting is TBD, possibly early October.
 - c. Election Officer Training:
 - i. Training will be held on October 25th at 9-11am, 2-4pm, 6:30-8:30pm, and on October 27th at 10am-12pm and 2pm-4pm. All training courses will be held at the Town of Orange Community Room on Warren Street.

- d. Temporary Part-Time Position: The position remains vacant with hopes to fill it by the first day of Absentee Voting on September 23rd.
- e. Canvass for the November General Elections
 - i. The Canvass will be held on November 9th at 10:00am. We will potentially meet on Thursday the 10th if there are no outstanding ID provisional ballots. The Canvass will conclude on Monday, November 14th at noon.
- IV. The next meeting will be held on November 3rd 2016 at 10:00am.
- V. Vince moved to adjourn at 11:17am. JoAnne seconded and all were in favor.

Respectfully submitted by Mary Brook Miller, Elections Manager