

Minutes
of the
Dogwood Village Health Center Commission

Wednesday, May 30, 2012

The Chairman called the meeting to order at 10:40 AM.

PRESENT: Tom Czelusta, Chairman; Judy Barnes, Vice-Chairman; Jim White;
Frances Lea and Lee Frame

ALSO PRESENT: Vernon Baker; Brenda Hutchinson; Thomas Graves
and Patty Talley

ABSENT: None

MINUTES: Minutes of the April meeting were reviewed. Jim White made a motion, seconded by Lee Frame that minutes be approved as presented.

All Ayes

Vernon M. Baker presented a special report to the Board on our Annual Inspection Survey. Once a report has been received from the State we will submit our Plan of Correction for approval. Once we receive notice of the approval a copy will be forwarded to the Board.

OLD BUSINESS:

- Separate Financial Statements from Cole and King – reviewed – discussed. Vernon Baker will follow up with Cole and King to see if there is a reasonable way to lift out the Foundation from the consolidated report since the Boards are now diversified. He will report at the June meeting.
- Shower Room Renovations – A meeting will be held Wednesday, June 6, 2012 to select tiles and colors so the project can get underway as soon as possible.
- American Health Tech Implementation – June 12-14, 2012 has been set as the target date for smart charting training. Our plan is to go live the third week of June with AHT personnel on site.
- Functional Pathways Rehab – Vernon gave an update on the Rehab Department. They are still recruiting for staff. Bill Brown has been hired as the new Clinical Director.

- Leasing Outpatient Rehab to Functional Pathways – They continue to explore this possibility as they are comparing costs for commercial real estate. Currently completing documentation for Medicare. Tom and Vernon will work with the group to negotiate a fee for leasing the Annex space.

The Board recessed at 12:05 PM for lunch. Reconvened the meeting at 12:35 PM .

NEW BUSINESS: Vernon presented the following reports:

- Census and Admission Activity– reviewed – discussed.
- Financial Analysis for April– reviewed – discussed.
- List of Accounts – reviewed – discussed.
- 90 Days and Older Aging Report – reviewed – discussed.
- HR Report – reviewed – discussed.
- Graphs of Financial Parameters – Vernon shared with the group a number of graphs showing the trends in census data, revenue, skilled rates as well as Medicare and Medicaid numbers and how therapy is trending with Medicare Part B revenue. The graphs also included our staff turnover numbers showing us trending better than this time last year.

The Board recessed at 2:18 PM to review graphs of financial parameters and reconvened at 3:55 PM.

OTHER BUSINESS:

- Touchtown Presentation – A presentation was given to the Board of how this program might benefit the facilities by enhancing communications between staff, residents, family members and the community. We will need to check with Comcast on our cabling services as well as all costs involved with fully implementing the program.
- Childcare Rate Increases – reviewed – discussed. Childcare is an employee benefit. The Board would like to review additional data indicating our level of occupancy. We also need to check our Policy to see the exact wording as to space availability. This will be discussed at the June meeting.
- Proposed Capital Projects FYE June 2013 – reviewed – discussed. The Board asked Vernon to prioritize the list and the Board will review at the July meeting.

Next meeting date scheduled for Monday, June 25th – 10:30 AM.

ADJOURNMENT: Meeting was adjourned at 4:08 PM.

Brenda Hutchinson
Secretary

Tom Czelusta
Chairman