

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, OCTOBER 25, 2016

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**4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)**

**1. Worksession**

- a. Adoption of a Proclamation for Red Ribbon Week: R. Bryan David, County Administrator  
*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the proclamation to declare October 23-31, 2016 as National Red Ribbon Week, as presented.*
  
- b. Public Safety Communications System, Consolidated E-911 Dispatch and Facility, and Fiber Optics/Rural Broadband Initiative Capital Projects Financing Update: R. Bryan David, County Administrator  
*On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to proceed with Scenario 3 (Balanced Use of Reserves / Use of Reserves to Defray Tax Impact), as presented by Davenport & Company, LLC, for financing of the capital projects, as identified.*  
  
*By consensus, the Board agreed to further discuss the Memorandum of Understanding (MOU) and Escrow Agreement with Dogwood Village at its next meeting on November 9, 2016.*  
  
*By consensus, the Board authorized staff to proceed with procuring professional services related to the Consolidated E-911 Dispatch and Facility.*  
  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board scheduled a Special Meeting on Tuesday, November 15, 2016, at 6:30 p.m., and authorized staff to advertise for and schedule a public hearing related to the Bond Authorizing Resolution and related Financing Documents.*
  
- c. Presentation of Working Draft FY2018-2022 Capital Improvements Program: R. Bryan David, County Administrator; Glenda Bradley, Assistant County Administrator for Finance and Management Services; and Stephanie Straub, Financial Management Specialist  
*By consensus, the Board agreed to defer discussion of the FY2018 – FY2022 Capital Improvements Program (CIP) until a worksession in December, in order to allow for additional time for the working draft to be refined and include updated project financing.*

**5:00 P.M.**

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. ADOPTION OF AGENDA**

*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda as modified.*

**3. SPECIAL PRESENTATIONS AND APPEARANCES**

- a. Presentation of a Proclamation for Red Ribbon Week: Chairman Frame
- b. Virginia Department of Transportation Quarterly Update: E. Alan Saunders, P.E., Resident Engineer

**4. CONSENT AGENDA**

- a. FY17 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Finance and Management Services  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY17 budget amendments, as presented.*
  
- b. FY16 Carry Forward Budget Amendment and Appropriation for Orange County Public Schools: Glenda Bradley, Assistant County Administrator for Finance and Management Services  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a public hearing regarding the proposed FY16 to FY17 carry forward budget amendment and appropriation for Orange County Public Schools on Tuesday, December 20, 2016 at 7:00 p.m.*
  
- c. FY16 Carry Forward Budget Amendment: Glenda Bradley, Assistant County Administrator for Finance and Management Services  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the budget amendments for carry forwards, as presented.*

- d. Approval of Personnel Amendments Regarding Department of Labor FLSA Changes: R. Bryan David, County Administrator  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved amendments to the employees affected by the change in salary threshold from the Department of Labor, as presented.*
- e. Renewal of the Contract with SHI International Corporation for Microsoft License Services: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew Cooperative Contract No. VA-131017-SHI with SHI International Corporation for a one (1) year term as provided for in the Commonwealth of Virginia contract, with a new term effective through October 4, 2017, as presented.*
- f. Renewal of the Contracts for Veterinary Services: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to renew the contracts for veterinary services with Orange Veterinary Clinic, VETSS, and HHD Mobile Veterinary Clinic, LLC for a one (1) year term, with a new term from December 20, 2016 through December 19, 2017, representing the third of four (4) possible renewals, as presented.*
- g. Amendment to Personnel Policy 4.13 Regarding Retirement Practices: Karen Gibson, Human Resources Manager  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted amendments to Personnel Policy 4.13 regarding VRS retirement contributions, as presented.*
- h. **Minutes**  
*This item was struck from the agenda.*

**5. NEW BUSINESS**

- a. Acceptance of Assignment of Contract from Broadband Authority  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board authorized the County Attorney and the County Administrator to do those things necessary to accept the assignment of Contract BRASG-00-17BD with Blue Ridge Advisory Services Group for Professional Broadband Consulting Services from the Orange County Broadband Authority.*

**6. OLD BUSINESS**

**7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

**8. COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney

**9. COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator

- a. Orange County Legislative Priorities for 2017  
*By consensus, the Board requested this matter be scheduled for adoption at the next meeting on Wednesday, November 9, 2016.*
- b. Board of Supervisors' November 9<sup>th</sup> Meeting (Lake of the Woods) - Public Hearing Schedule
- c. Germanna-Wilderness Area Plan (GWAP) Update

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. August 1, 2016 Health Center Commission Minutes
- b. September 6, 2016 Culpeper Soil and Water Conservation District (CSWCD) Minutes

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*By consensus, the Board re-appointed Bill Hager as the District 3 Representative on the Economic Development Authority for a four-year term, with said term commencing January 1, 2017 and expiring on December 31, 2020.*

*By consensus, the Board appointed Donna Graves as an At-Large Representative on the Tourism Advisory Committee for a one-year term, with said term commencing immediately and expiring on August 31, 2017.*

*By consensus, the Board re-appointed Brian Hall as an At-Large Representative on the Tourism Advisory Committee for a one-year term, with said term commencing immediately, and expiring on August 31, 2017.*

*By consensus, the Board re-appointed David Solomon as an At-Large Representative on the Tourism Advisory Committee for a two-year term, with said term commencing January 1, 2017 and expiring on December 31, 2018.*

**13. CALENDAR**

- a. Schedule the Annual Meeting at Dogwood Village on Tuesday, December 6, 2016, at 6:00 p.m.  
*By consensus, the Board authorized staff to schedule the Annual Meeting with the Health Center Commission at Dogwood Village on Tuesday, December 6, 2016 at 6:00 p.m.*

**6:00 P.M. RECESS FOR DINNER**

**7:00 P.M.**

**14. PUBLIC COMMENT**

**15. JOINT MEETING WITH THE ECONOMIC DEVELOPMENT AUTHORITY (EDA)**

*\* Immediately following the conclusion of Public Comment*

- a. Economic Development Quarterly Report: Tommy Miller, Economic Development Director  
b. Report on Recent Economic Development Functions, Programs, and Efforts: Maggie Colby, Economic Development Authority Chair  
c. Review of Department Goals and Work Program: Tommy Miller, Economic Development Director

**~7:30 P.M.**

**16. BARBOURSVILLE VILLAGE OVERLAY DISTRICT (BVOD) WORKSESSION**

*\* Immediately following the conclusion of the Joint Meeting with the Economic Development Authority*

- a. Amendment to the Zoning Ordinance to Establish the Barboursville Village Overlay District; *Deferred from the October 11, 2016 Public Hearing*  
*On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the ordinance approving amendments to the Orange County Zoning Ordinance concerning the creation of a new overlay district known as the Barboursville Village Overlay District (BVOD), as modified.*
- b. REZ 16-01 to Establish the Boundaries of the Barboursville Village Overlay District; *Deferred from the October 11, 2016 Public Hearing*  
*On the motion of Mr. Johnson, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the ordinance approving REZ 16-01 to adopt the boundaries for the Barboursville Village Overlay District (BVOD), as presented.*

**CLOSED MEETING**

- Discussion, consideration, or interviews of prospective candidates for employment; or assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the public body. - §2.2-3711(A)(1) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

**ADJOURN**