

A regular meeting of the Board of Members of Rapidan Service Authority was held on October 20, 2016 at the Stanardsville Town Hall, Stanardsville, VA.

The meeting was called to order at 2:00 PM. A quorum was established.

Present: Members: Coppage, Frame, Frydl, Hoffman, Wilson, Woodson
 Staff: G.M. Pattie, Asst. G.M. Clemons,
 Director of Projects Clements, MFAS Gaskins
 Attorney: V.R. Shackelford III

Minutes of the September 15, 2016 meeting were approved on a motion by Frydl, seconded by Frame and approved with the following vote: Coppage abstain, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

MFAS Gaskins requested a wording change for RSA Policy 4.11.2. After discussion, Frame made a motion to approve change, Coppage seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye. Please see a copy of the Policy change attached to these minutes.

An exoneration request for water was received from a RSA East customer. Current RSA policy allows staff to exonerate the portion of sewer over the monthly average, pending verification that the water/sewer did not go into RSA's sewer collection system. No exoneration is allowed for water once it passes through the meter. After discussion, Coppage made a motion to adhere to RSA's current policy, Frydl seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

At the last Board meeting, G.M. Pattie was instructed to do research to find executive search firms to look for his replacement upon retirement. G.M. Pattie reported that he had found 2 such firms. After his report, the Board decided to have G.M. write job description information and have it prepared for the next Board meeting or sooner.

The meeting was adjourned at 2:24 PM.


Chairman