

ORANGE COUNTY BOARD OF SUPERVISORS
ACTION AGENDA

TUESDAY, DECEMBER 20, 2016

4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)

1. Worksession

- a. Consolidated Public Safety Facility; Site Analysis: Kurt Hildebrand, Assistant County Administrator for Operations

By consensus, the Board requested that staff return at the Worksession on January 10, 2017, to present additional information regarding the criteria if Booster Park were to be relocated, as well as additional properties that may be available and suitable to locate the Consolidated Public Safety Facility.

5:00 P.M.

1. CALL TO ORDER

- a. Pledge of Allegiance

2. ADOPTION OF AGENDA

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board adopted the agenda, as modified.

3. SPECIAL PRESENTATIONS AND APPEARANCES

- a. Virginia Association of Counties (VACo) Presentation – Orange County Broadband: R. Bryan David, County Administrator

4. CONSENT AGENDA

- a. FY17 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Assistant County Administrator for Finance and Management Services

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board approved the FY17 budget amendments, as presented.

- b. FY17 Encumbrance Carry Forward Budget Amendment: Glenda Bradley, Assistant County Administrator for Finance and Management Services

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board approved the encumbrance carry forward budget amendment, as presented.

- c. Acceptance of Residual Balance – Sullenberger Portrait Funds: Glenda Bradley, Assistant County Administrator for Finance and Management Services

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board accepted the donation of residual funds from the Sullenberger Portrait Committee, as presented.

- d. Renewal of the Contract with Culpeper Petroleum - Southern States for Petroleum Products: Stephanie Straub, Financial Management Specialist

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract No. SSCPC-00-15KH with Culpeper Petroleum-Southern States for a one (1) year term, as provided for in the contract, with a new term effective through February 19, 2018, as presented.

- e. Renewal of the Contract with Dell for Hardware and Maintenance: Stephanie Straub, Financial Management Specialist

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Cooperative Contract No. VA-140331-DELL with Dell for a one (1) year term, as provided for in the Commonwealth of Virginia contract, with a new term effective through March 31, 2018, as presented.

- f. Renewal of the Contract with SHI International Corporation for Desktop Productivity Software: Stephanie Straub, Financial Management Specialist

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Cooperative Contract No. VA-140401-SHI with SHI International Corporation for a one (1) year term, as provided for in the Commonwealth of Virginia contract, with a new term effective through March 31, 2018, as presented.

- g. Renewal of the Contract with Laake Enterprises for FESCO Ambulances: Stephanie Straub, Financial Management Specialist
On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract No. FES-00-14JH with Laake Enterprises for a one (1) year term, as provided for in the Commonwealth of Virginia contract, with a new term effective through April 28, 2018, as presented.
- h. Renewal of the Contracts for General Engineering: Stephanie Straub, Financial Management Specialist
On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew the professional engineering contracts with Draper Aden Associates (DA-00-16KH), RK&K (RKK-00-16KH), Timmons Group (TG-00-16KH), Wiley|Wilson (WW-00-16KH), and EPR (EPR-00-16KH) for an additional one (1) year term, as presented.
- i. Renewal of the Contract with Enforcement Video, LLC for Cameras and Accessories: Stephanie Straub, Financial Management Specialist
On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract No. E194-73322-MA2200 with Enforcement Video, LLC for a one (1) year term, as provided for in the cooperative contract, with a new term effective through August 22, 2018, as presented.
- j. Minutes
On the motion of Mr. Johnson, seconded by Mr. White, which carried by a vote of 3-0-1, with Mr. Crozier being absent and Mr. Goodwin abstaining, the Board approved the December 6, 2016 Worksession minutes and December 6, 2016 Regular Meeting minutes, as presented.

5. NEW BUSINESS

- a. Adoption of the FY 2018-FY 2022 Capital Improvements Plan: Stephanie Straub, Financial Management Specialist
On the motion of Mr. White, seconded by Mr. Goodwin, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board adopted the FY 2018 - FY 2022 Capital Improvements Plan (CIP), as modified during the meeting.
- b. Destroyed Livestock Fund Consolidation: Glenda Bradley, Assistant County Administrator for Finance and Management Services
On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to transfer the remaining fund balance in the Destroyed Livestock Fund to the General Fund, and to transfer the appropriation of \$3,000 to the appropriate line item in the County's General Fund, as a means of consolidation, as presented.

6. OLD BUSINESS

7. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS

- a. Office on Youth Quarterly Report: Alisha Vines, Office on Youth Director
- b. Parks and Recreation Quarterly Report: Tim Moubray, Parks and Recreation Director
- ~~c. Social Services Semi-Annual Report: Elizabeth Middleton, Social Services Director~~
- d. Central Virginia Regional Jail: Glenda Bradley, Assistant County Administrator for Finance and Management Services

8. COUNTY ATTORNEY'S REPORT: Thomas Lacheney, County Attorney

9. COUNTY ADMINISTRATOR'S REPORT: R. Bryan David, County Administrator

- a. Virginia Department of Transportation (VDOT) Historic Bridge Inventory

10. BOARD COMMENT

11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)

- a. Finance Quarterly Report: Glenda Bradley, Assistant County Administrator for Finance and Management Services
- b. CSA Monthly Report: Alisha Vines, Office on Youth Director
- c. VDOT Monthly Report for December: E. Alan Saunders, Louisa Residency Engineer
- d. November 1, 2016 Culpeper Soil and Water Conservation District Minutes
- e. November 7, 2016 Health Center Commission Minutes

12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

By consensus, the Board appointed Emily Riner as the District 3 Representative on the Library Board of Trustees, filling the unexpired four-year term of Pat Laland, with said term commencing immediately and expiring on June 30, 2017.

By consensus, the Board appointed David Kraus as the District 5 Representative on the Library Board of Trustees, filling the unexpired four-year term of Selven Powell, with said term commencing immediately and expiring on June 30, 2020.

13. CALENDAR

- a. Schedule a Public Hearing for a Budget Amendment to Appropriate Proceeds from the 2016 Bond Financing on Tuesday, January 10, 2017 at 7:00 p.m.

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to advertise for and schedule a public hearing for a budget amendment to appropriate the proceeds from the 2016 Bond Financing on Tuesday, January 10, 2017 at 7:00 p.m.

6:00 P.M. RECESS FOR DINNER

7:00 P.M.

14. PUBLIC COMMENT

15. PUBLIC HEARINGS

HEARING #1

PROPOSED AMENDMENT TO THE ZONING ORDINANCE

The Board of Supervisors will consider an amendment to the Zoning Ordinance regarding home-based businesses. The amendment would revise the definitions established for “home occupation” and “home enterprise” by including specific standards for each use, and would remove the requirement to obtain zoning permit approval before commencing.

On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board deferred action until the January 24, 2017 Worksession.

HEARING #2

REQUEST FOR SUPPLEMENTAL APPROPRIATION AND BUDGET AMENDMENT

Pursuant to §15.2-2507 VA Code Ann., the Board of Supervisors will consider a proposed budget amendment and supplemental appropriation to the Orange County Public Schools. The School Board has submitted a request to carry forward unspent funds from Fiscal Year 2016 to complete several ongoing capital projects and fund operational expenses and to fund additional capital projects and operational expenses from unspent Fiscal Year 2016 funds. The total appropriation from the General Fund would be \$1,863,464.

On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board agreed to leave the Public Hearing open and continue it until the January 10, 2017 Regular Meeting.

CLOSED MEETING

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

ADJOURN