

MINUTES OF THE ELECTORAL BOARD MEETING November 3, 2016

A meeting of the Orange County Electoral Board was called to order by the Vice Chairman, Vince Basedow, on Thursday, November 3, 2016 at 10:00 a.m. in RM 268, located at 146 Madison Road, Orange, Virginia.

Attendees: Toni Warmack, Chairman; JoAnne Speiden, Secretary; Vince Basedow, Vice Chairman; Donna Jenni, General Registrar; Mary Brook Miller, Elections Manager.

- I. The meeting was called to order by Toni and JoAnne moved to accept the minutes of the last meeting, July 19, 2016. Vince seconded the motion.
- II. Old Business
 - a. We recruited enough new officers to ensure that each precinct is fully staffed for this election.
 - b. Donna held the contingency meeting on October 20th with other county officials and individuals involved with the elections and polling places. She provided information regarding emergency planning, precinct locations, increasing security, etc.
- III. New Business
 - a. Donna sent an email to both party chairs regarding Poll Watchers to inform them of the rules and regulations for their authorized representatives. They were asked to provide a list of those who will serve as poll watchers prior to Election Day, should they have this information ahead of time, so we can alert our Election Officers.
 - b. Discussion of "Inactive" voters
 - i. A voter is flagged as "Inactive" because of a problem with their address. The information we have may not match the information the post office has regarding their residence.
 1. If the address they state aloud matches their registration address in the pollbook, the voter should complete the Affirmation of Eligibility and can vote regularly.
 2. If the address they state aloud does NOT match, the pollbook worker should follow the What-If guide to determine their eligibility.
 - ii. A voter is cancelled if they remain Inactive and fail to vote in two consecutive Federal elections.
 - c. Donna provided Electoral Board members with extra paperwork, stickers, pens, and other necessities for their travels throughout the county on Election Day.

- IV. The next meeting will be the Canvass of Votes, held on November 9th 2016 at 10:00am.
- V. Vince moved to adjourn at 10:50am. JoAnne seconded and all were in favor.

Respectfully submitted by Mary Brook Miller, Elections Manager

DRAFT