

A regular meeting of the Board of Members of Rapidan Service Authority was held on March 16, 2017 at the Stanardsville Town Hall, Stanardsville, Va.

The meeting was called to order at 2:00 PM. A quorum was established.

Present:	Members:	Coppage, Frame, Frydl, Hoffman, Wilson, Woodson
	Staff:	G.M. Pattie, Asst. G.M. Clemons, Director of Projects Clements, MFAS Gaskins
	Attorney:	V.R. Shackelford III

Minutes of the December 15, 2016 and January 5, 2017 meetings were approved on a motion by Frame, seconded by Coppage and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

A request for water exoneration was received from a RSA East customer. A sewer exoneration has already been given, but they are requesting an additional adjustment for water. After Board discussion, Woodson made a motion to adhere to RSA's existing policy, Wilson seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

Another request for water/sewer exoneration was received from a RSA East customer who received a high water bill and the customer offered no explanation as to where the water went. The following month the bill was back to normal. Frydl made a motion to adhere to RSA's existing policy, Wilson seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

With the retirement of Dudley Pattie effective March 31, 2017, the position of Secretary of the Board will be vacant. Frame made a motion that Tim Clemons, upon his resignation as Assistant Secretary, be appointed Secretary of the RSA Board effective April 1, 2017. Coppage seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

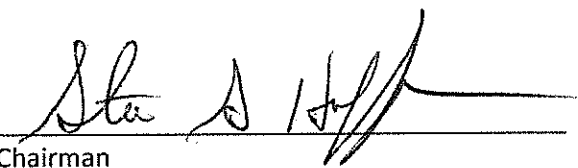
With that appointment, the position of Assistant Secretary is now open. Frame made a motion that Trace Gaskins be appointed Assistant Secretary effective April 1, 2017, Coppage seconded and motion passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

Pattie informed the Board that the Madison Board of Supervisors presented him a Resolution acknowledging his years of service. Chairman Hoffman was present for the presentation.

Chairman Hoffman presented a Resolution of Appreciation to Pattie for his service to RSA. Motion to approve Resolution was made by Frame, seconded by Wilson and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye. See a copy of the Resolution attached to these minutes. Pattie was also presented with an E.A. Clore rocking chair.

A motion to have Pattie available for a six month period to help Clemons during the General Manager transition was made by Frame, seconded by Coppage and passed with the following vote: Coppage aye, Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

The meeting was adjourned at 2:27 PM.


Chairman