

MINUTES OF THE ELECTORAL BOARD CANVASS June 14, 2017

An open session meeting of the Orange County Electoral Board was called to order by the Chairman on Wednesday, June 14, 2017 at 10:00 a.m. in RM 268, located at 146 Madison Rd., Orange, VA 22960 to conduct the canvass of the June 13, 2017 Dual Primary.

Attendees: Toni Warmack, Chairman; Vincent Basedow, Vice Chair; JoAnne Speiden, Secretary; Donna Jenni, General Registrar; Mary Brook Miller, Elections Manager.

- I. *After being called to order, the board moved directly into a closed meeting to discuss 5 provisional ballots. The board reconvened at 10:15am to vote.*

The board voted unanimously to count four out of the five ballots.

- II. *The open session of the Canvass continued with the review of the results from each precinct.*

101 Barboursville- Results tape and Ballot Record Report matches reported numbers.

102 Gordonsville- Results tape matches reported results. One void ballot noted on BRR.

201 Lightfoot- Results tape matches reported results. One EPB error was made upon check-in, causing the numbers to be off by 1.

202 Mine Run- Results tape and Ballot Record Report matches reported numbers.

301 Prospect Heights- Results tape matches reported numbers. No BRR in envelope 2.

302 Unionville- Results tape and Ballot Record Report matches reported numbers.

401 LGPS- Results tape matches reported results. One EPB error was made upon check-in, causing the numbers to be off by 1.

402 LGMS- Results tape and Ballot Record Report matches reported numbers.

501 LOW Clubhouse- Results tape matches reported numbers, but there appears to have been an EPB error in checking in. No explanation was written on the SOR.

502 Comm. Center- Results tape and Ballot Record Report matches reported numbers.

CAP- The results tape matched the reported results, but the hand counted ballots were not reported on election night. The results were updated. All other paperwork was in order.

The Canvass of Votes concluded at 11:40am. The Board remained in an open meeting to discuss New Business.

New Business

- I. Election Officer Payroll update: The County will now treat Election Officers as County employees in terms of their pay. Officers will need to complete a W-4 and VA-4 form as soon as possible. We sent out the paperwork to the precincts on election day, and will continue to collect the paperwork from other officers.
- II. Meeting with Schools
 - a. We have had a few issues regarding school facilities when dropping off equipment. The door at PHMS that we deliver through has a removable jam, but it is a continual issue for the custodial staff to remove for drop-off and pick-up.
 - b. We hope to decrease the disconnect and develop an effective method of communication with the school administration and the principals and staff at each of the schools we utilize as precincts.
 - c. Provide the 5-year schedule of elections to all administrators for future planning.
- III. The next meeting will be held on Friday, July 21st at 2:00pm.

The meeting was adjourned at 12:25pm.

Respectfully submitted by Mary Brook Miller, Elections Manager.

DRAFT