

At its regular meeting of the Orange County Airport Commission held on Thursday May 17, 2012, beginning at 7:00 pm in the Airport Conference room of the Orange County Airport, 11275 Aviation Way, Orange, Virginia. Commission members present: Mr. Hirsch, Mr. Matthews, Mr. Herndon. Also present: Kurt Hildebrand, Director of Public Works, and Mr. Jarrell, Airport Manager

RE: **Call To Order And Determination of Quorum:** Chairman, Mr. Hirsch called the meeting to order. It was determined a quorum had been met.

RE: **Adoption of Agenda:** Mr. Matthews moved, Mr. Herndon seconded and carried to adopt the May 17, 2012 agenda. Ayes: Mr. Herndon, Mr. Matthews, Mr. Hirsch. Nays: None.

RE: **Approval of Minutes:** Mr. Herndon moved, Mr. Matthews seconded and carried to adopt the March 15, 2012 minutes. Ayes: Mr. Herndon, Mr. Matthews, Mr. Hirsch. Nays: None.

RE: **Public Comment:** None.

RE: **Board of Supervisor Action:** Budget – Mr. Hildebrand informed the Commission that the Board of Supervisors had adopted the FY13 budget. The Airport budget was not cut; more personnel hours were added. The CIP for the Airport was also adopted, with the Board supporting funding for the removal of obstructions on the properties where aviation easements have been acquired; demolition of the house and garage on the land acquired by the County; rehabilitation of the taxi ways and apron for the southeast, County owned hangars. The next step is to apply for grant funding.

Land Easement – Mr. Hildebrand stated the Board of Supervisors has taken action to condemn the Taylor property since price negotiations to this point have failed. No court date has been set. There will be a public hearing held on Tuesday, June 12 at 7:30 pm to begin condemnation of the Edwards and Roberts properties. Mr. Hildebrand noted that the County is still willing to negotiate with all parties and to stop the condemnation process if the owners and County can come to an agreement.

RE: **Airport Operations and Capital Projects:** Fuel Farm Relocation Project – Mr. Jarrell explained that on May 3 the Jet A tank was successfully moved from the old terminal to the new location. At that time the old Avgas tank was removed. The project stayed on time and went smoothly with only a few “bugs”. A few items remain to be done before the project is complete but the tanks are operational.

Skydive Orange Hangar – Mr. Jarrell commented on the ribbon cutting ceremony performed early in the day. He declared the event a success. Skydive Orange received their occupancy permit a few weeks ago and are now operational in their new facility. Discussion ensued on how the new facilities are drawing attention in a positive way. There seems to be a steady flow of new visitors to the Airport. Mr. Hildebrand took the opportunity to say how well Mr. Jarrell had done on both the fuel farm project and the ribbon cutting ceremony for Skydive Orange. He stated his appreciation for Mr. Jarrell's hard work. The Commission was in agreement and thanked him for his service.

Old Terminal Building Usage and Interest – Mr. Jarrell stated the County has completely vacated the building and would like discuss its future use. There have been several interested parties but no formal requests to lease the facility have been received. Discussion on the best uses for the building included airplane maintenance, flight school and restaurant. Mr. Hildebrand reminded the Commission that the Airport Business Plan contained proposed uses for the building and the next step would be to inform the Board of Supervisors that the building is available. Other items noted were the condition of the building and needed repairs, and current and future maintenance.

Upcoming Projects/Grants – This item was discussed earlier under Board of Supervisor Actions.

RE: **Commission Comment:** The Commission was interested in how much use the new terminal conference room was receiving and was pleased to find how many of the local organizations are using the space. Comments were made on how nice the fuel farm is and asked about the Airport fuel price competitiveness. Mr. Jarrell explained that he prefers to keep prices low and have a higher volume of sales.

RE: **Adjourn:** Mr. Hirsch motioned; Mr. Herndon seconded and carried to adjourn. Ayes: Mr. Herndon, Mr. Matthews, Mr. Hirsch. Nays: None. The meeting was adjourned at 7:42 pm.

Don Hirsch, Chairman

Mark Herndon, Vice Chairman