

A regular meeting of the Board of Members of Rapidan Service Authority was held on May 16, 2019 at the Madison County Administration Building, Madison, VA.

The meeting was called to order at 2:00 PM. A quorum was established.

Present:	Members:	Coppage, Crozier, Frame, Hoffman, Williams
	Staff:	G.M. Clemons, Director of Projects Clements, MFAS Gaskins
	Visitors:	Mr. & Mrs. Barbier
Absent:	Member:	Woodson

Minutes of the April 18, 2019 meeting were approved on a motion by Frame, seconded by Crozier and passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye.

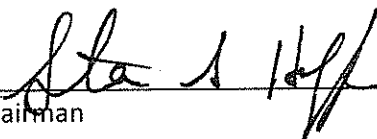
Staff presented a FOIA policy to the Board for their approval. After discussion, Frame made a motion to adopt the policy, Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye. (See a copy of the policy attached to these minutes.)

An exoneration request was received from a customer in Madison whose tenant had high usage. After discussion, a motion was made by Frame to adhere to RSA policy which holds the homeowner accountable for the water that passes through the meter. Coppage seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye.

Director of Projects Clements reported on current Capital Improvement Projects.

A customer served by the Greene water system was present to ask for exoneration for high usage on one month's bill. There is no explanation as to where the water went, the usage is back to normal. After discussion between the customer and Board members, Coppage made a motion to adhere to RSA policy, Crozier seconded and motion passed with the following vote: Coppage aye, Crozier aye, Frame aye, Hoffman aye, Williams aye.

The meeting was adjourned at 2:30 PM.

  
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 Chairman