

## MINUTES OF THE ELECTORAL BOARD MEETING MAY 11, 2011

At a regular meeting of the Orange County Electoral Board held on Wednesday, May 11, 2011 beginning at 9:35am in Room 268 at 146 Madison Rd., Orange, VA 22960. Present: Don Namuth, Chairman; Toni Warmack, Vice-Chairman; JoAnne Speiden, Secretary. Also present: Raymond Cady, General Registrar; Donna Jenni, Elections Manager.

1. Don Namuth made a motion to amend the agenda to include approval of the April 20, 2011 closed meeting minutes, add a discussion of the Mine Run Fire House as polling place, and add a discussion of any redistricting issues. Seconded by Toni Warmack. Ayes: Don Namuth, Toni Warmack, JoAnne Speiden; Nays: none.
2. The Board unanimously approved the minutes of the April 13, 2011 regular meeting as presented.
3. The Board unanimously approved the minutes of the April 20, 2011 closed meeting as presented.
4. Next regular meeting of the Electoral Board will be on July 20, 2011 at 9:30am.
5. Discussion on when to submit an Annual Report of Electoral Board activities to the Board of Supervisors. It was decided this should be done in August 2011.
6. Old Business:
  - a. Mine Run Fire House: is adequate as a polling place. There is an accessible issue regarding the threshold. Raymond Cady and Donna Jenni will take measurements and order a threshold ramp to solve this issue.
  - b. Redistricting: Waiting on DOJ approval. New voter cards will be sent to those whose precincts have changed.
7. New Business:

a. The North Central VEBA meeting is on May 14, 2011, All 3 Electoral Board members will attend.

b. SBE Annual training takes place July 14<sup>th</sup>-15<sup>th</sup> in Richmond. All Board members will attend, as will the General Registrar.

Closed session was called at 10:58am.

**MOTION: Don Namuth**

**May11, 2011  
Regular Meeting**

**SECOND: Toni Warmack**

**RE: AUTHORIZE CLOSED MEETING**

**WHEREAS**, the Electoral Board of Orange County desires to discuss in Closed Meeting the following matter(s):

1. Personnel issues

**WHEREAS**, pursuant to §§2.2-3711.A. 1 VA Code Ann., such discussions may occur in Closed Meeting;

**NOW, THEREFORE, BE IT RESOLVED** that the Electoral Board of Orange County does hereby authorize discussion of the aforesated matters in Closed Meeting.

**Votes:**

**Ayes: 3**

**Nays: 0**

**Absent from Vote: 0**

**Absent from Meeting: 0**

**For Information:**

**CERTIFIED COPY** \_\_\_\_\_

**Secretary to the Board**

**MOTION: Don Namuth**

**May 11, 2011  
Regular Meeting**

**SECOND: Toni Warmack**

**RE: CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Electoral Board of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Electoral Board of Orange County does hereby certify that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applies, and ii) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

- Adjourned into Closed Meeting at 10:58am.
- Concluded Closed Meeting at 12:18pm.

**Votes:**

**Ayes: 3**

**Nays: 0**

**Absent from Vote: 0**

**Absent from Meeting: 0**

**For Information:**

**CERTIFIED COPY** \_\_\_\_\_

**Secretary to the Board**

The Electoral Board reconvened at 1:30pm and went into closed session along with County Administrator Julie Jordan.

**MOTION: Don Namuth**

**May11, 2011  
Regular Meeting**

**SECOND: Toni Warmack**

**RE: AUTHORIZE CLOSED MEETING**

**WHEREAS**, the Electoral Board of Orange County desires to discuss in Closed Meeting the following matter(s):

1. Personnel issues

**WHEREAS**, pursuant to §§2.2-3711.A. 1 VA Code Ann., such discussions may occur in Closed Meeting;

**NOW, THEREFORE, BE IT RESOLVED** that the Electoral Board of Orange County does hereby authorize discussion of the aforesated matters in Closed Meeting.

**Votes:**

**Ayes: 3**

**Nays: 0**

**Absent from Vote: 0**

**Absent from Meeting: 0**

**For Information:**

**CERTIFIED COPY** \_\_\_\_\_

**Secretary to the Board**

**MOTION: Don Namuth**

**May 11, 2011  
Regular Meeting**

**SECOND: Toni Warmack**

**RE: CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Electoral Board of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Electoral Board of Orange County does hereby certify that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applies, and ii) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

- Adjourned into Closed Meeting at 1:30pm.
- Concluded Closed Meeting at 2:50pm.

**Votes:**

**Ayes: 3**

**Nays: 0**

**Absent from Vote: 0**

**Absent from Meeting: 0**

**For Information:**

**CERTIFIED COPY** \_\_\_\_\_

**Secretary to the Board**

The Electoral Board returned to open session. Motion made by JoAnne Speiden to appoint Donna Jenni as the next General Registrar for an appointment beginning July 1, 2011 and ending June 30, 2015. Seconded by Toni Warmack. Ayes: Don Namuth, Toni Warmack, JoAnne Speiden. Nays: None.

The Board returned to closed session at 3:00pm for the General Registrar performance review.

**MOTION: Don Namuth**

**May11, 2011  
Regular Meeting**

**SECOND: Toni Warmack**

**RE: AUTHORIZE CLOSED MEETING**

**WHEREAS**, the Electoral Board of Orange County desires to discuss in Closed Meeting the following matter(s):

1. Personnel issues

**WHEREAS**, pursuant to §§2.2-3711.A. 1 VA Code Ann., such discussions may occur in Closed Meeting;

**NOW, THEREFORE, BE IT RESOLVED** that the Electoral Board of Orange County does hereby authorize discussion of the aforesated matters in Closed Meeting.

**Votes:**

**Ayes: 3**

**Nays: 0**

**Absent from Vote: 0**

**Absent from Meeting: 0**

**For Information:**

**CERTIFIED COPY** \_\_\_\_\_

**Secretary to the Board**

**MOTION: Don Namuth**

**May 11, 2011  
Regular Meeting**

**SECOND: Toni Warmack**

**RE: CERTIFICATION OF CLOSED MEETING**

**WHEREAS**, the Electoral Board of Orange County has this day adjourned into Closed Meeting in accordance with a formal vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, the Freedom of Information Act requires certification that such Closed Meeting was conducted in conformity with the law;

**NOW, THEREFORE, BE IT RESOLVED** that the Electoral Board of Orange County does hereby certify that to the best of each member's knowledge, i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Meeting to which this certification applies, and ii) only such public business matters as were identified in the Motion by which the said Closed Meeting was convened were heard, discussed or considered by it.

- Adjourned into Closed Meeting at 3:00pm.
- Concluded Closed Meeting at 3:35pm.

**Votes:**

**Ayes: 3**

**Nays: 0**

**Absent from Vote: 0**

**Absent from Meeting: 0**

**For Information:**

**CERTIFIED COPY** \_\_\_\_\_

**Secretary to the Board**

Respectfully submitted by Donna Jenni, Elections Manager