

## MINUTES OF THE ELECTORAL BOARD MEETING AUGUST 15, 2012

A regular meeting of the Orange County Electoral Board was called to order on Wednesday, August 15, 2012 at 1:11pm in Room 268 at 146 Madison Rd., Orange, VA 22960. Present: Don Namuth, Chairman; Toni Warmack, Vice-Chairman; JoAnne Speiden, Secretary. Also present: Donna Jenni, General Registrar, and Sarah Godfrey, Elections Manager.

1. The meeting was called to order by Chairman, Don Namuth.
2. JoAnne Speiden made a motion to approve the minutes of the July 18, 2012 meeting. The vote was unanimously agreed upon.
3. Don mentioned the Lions Club meeting he had planned on attending to demonstrate the OVO voting machine has been postponed. The new date for the demo will be at their Thursday, October 18, 2012 meeting.
4. Don advised the office should come up with a "Plan A" and a "Plan B" for if we have a shortage of Election workers. Sarah Godfrey will work on a "dummy" list projecting numbers for each precinct as sign-ups are still on going and training has not been conducted yet.
5. Don mentioned the idea of asking Joan Graves (currently Assistant Chief in 402) if she would be interested in being a Chief and Sharon Corner (filled in for 502 Chief last election) about being either a Co-Chief or Assistant Chief in 402. Both women did a great job in the last election and are good leaders for future elections.
6. Donna Jenni brought up storage and transportation issues with cages and voting equipment and the lack thereof. The Board suggested putting together a list of questions/ideas and presenting them to County Administrator, Julie Summs. As far as storage the following were three suggestions/questions:
  - Does the county want to find a place within the county?
  - Does the county want us to rent an offsite storage unit?
  - Does the county want us to utilize onsite storage such as a POD?As far as transportation the following were three suggestions/questions:
  - Does the county have a truck with a lift?
  - Does the county want us to hire a truck?

-Does the county want us to hire personnel or will they provide county workers?

7. Donna received final pricing for the initial 4 cages totaling \$10,607.44.
8. Donna will be purchasing 10 battery/power back-ups for all scanners. The pricing is \$133.00 each.
9. Donna advised it is no longer necessary to take the DRE's outside for curbside voting unless the voter has a disability. They can use paper. The board likes this idea and encourages the Chiefs/Assistants to use this method.
10. Donna's been working on updating the Emergency precincts list. The list is as follows:

Barboursville Fire House (101) → Barboursville Ruitan Club

Gordonsville Fire House (102) → Gordonsville Town Hall

Lightfoot Elementary School (201) → Unionville Elementary School

Mine Run Fire Department (202) → Mine Run Rescue Squad

Prospect Heights Middle School (301) → Orange Fire House

Unionville Elementary School (302) → Prospect Heights Middle School

Locust Grove Primary School (401) → Locust Grove Elementary/Middle School

Locust Grove Elementary/Middle School (402) → Locust Grove Primary School

Lake of the Woods Clubhouse (501) → Lake of the Woods Community Center

Lake of the Woods Community Center (502) → Lake of the Woods Clubhouse

11. L & A Testing will be the week of September 17<sup>th</sup>. No exact date(s) have been set because we are waiting on Kimberly (voting machine vendor) to get back to us on when she can come down from Pennsylvania. This week will be the next time the board meets.

12. Don Namuth made a motion to adjourn at 3:15pm. Seconded by JoAnne Speiden. Ayes: Toni Warmack, Don Namuth, JoAnne Speiden. Nays: none.

~Respectfully submitted by Sarah Godfrey, Elections Manager.