

At its regular meeting of the Orange County Airport Commission held on Thursday May 16, 2013, beginning at 7:00 pm in the Airport Conference room of the Orange County Airport, 11275 Aviation Way, Orange, Virginia. Commission members present: Mr. Matthews, Mr. Sedwick, Mr. Hubbell and Mr. Herndon. Also present: Mr. Jarrell, Airport Manager and Board of Supervisor, Mr. Teel Goodwin.

RE: **Call To Order And Determination of Quorum:** Mr. Herndon called the meeting to order as a quorum had been met.

RE: **Adoption of Agenda:** Mr. Matthews moved, Mr. Sedwick seconded and carried to adopt the May 16, 2013 agenda. Ayes: Mr. Matthews, Mr. Sedwick, Mr. Hubbell and Mr. Herndon. Nays: None.

RE: **Approval of Minutes:** Mr. Sedwick moved, Mr. Hubbell seconded and carried to adopt the March 21, 2013 minutes. Ayes: Mr. Matthews, Mr. Sedwick, Mr. Herndon and Mr. Hubbell. Nays: None.

RE: **Public Comment:** None

RE: **Board of Supervisor Action:**

- Taxiway Rehabilitation Project – Mr. Jarrell stated Mr. Hildebrand, Director of Public Works, asked the Board of Supervisors to approve all steps of the taxiway project, pending DOAV approval. The BOS approved the request allowing the project to move along with fewer delays. The tentative project schedule is to advertise for bids in June, select a contractor in July, obtain grant approval in August and begin the project in September. Discussion included the amount of land to be disturbed, the scope of work, and length of time to complete the project.

RE: **Airport Operations and Capital Project:**

- Airport Security Plan – Mr. Jarrell informed the Commission that the Airport Security Plan is being reviewed and updated. Items discussed were ways to secure the Airport with fencing, locks, and lighting.
- Sky Dive Orange Logo – Mr. Jarrell showed a picture of the Sky Dive Orange Logo. The Commission was asked to allow or disallow the logo to be added as a sign, to the outside of the Sky Dive hangar. Mr. Matthews moved, Mr. Sedwick seconded to approve the sign as long as it is in compliance with the Orange

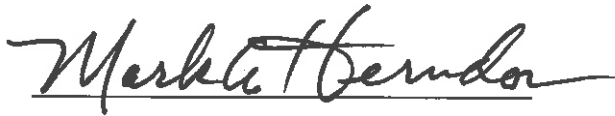
County Sign Ordinance. Ayes: Mr. Matthews, Mr. Sedwick, Mr. Herndon, and Mr. Hubbell.

- Quarterly Fuel Report – Mr. Jarrell presented the quarterly fuel sales update to the Commission and discussed its content. Items noted were the decrease in sales and possible reasons for this change.

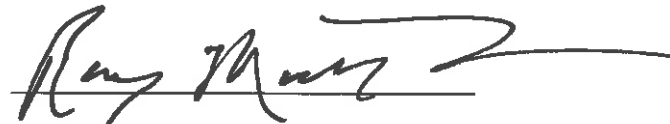
RE: **Commission Comment:**

- Mr. Herndon noted the Airport Bush Hog contract has been advertised for bids. He suggested removing trees from the berm.
- Mr. Matthews mentioned that a representative of the DOAV had commented on how well Mr. Jarrell is doing as manager and the direction the Orange Airport was taking.

RE: **Adjourn:** Mr. Matthews motioned to adjourn at 7:35 pm; Mr. Sedwick seconded and carried. Ayes: Mr. Sedwick, Mr. Matthews, Mr. Hubbell and Mr. Herndon. Nays: None.



Chairman



Vice Chairman