

Minutes
of the
Dogwood Village Health Center Commission

Monday, August 5, 2013

The Chairman called the Commission Board meeting to order at 9:08 AM.

PRESENT: Tom Czelusta, Chairman; Lee Frame, Vice-Chairman; Jim White;
and Thomas Graves

ALSO PRESENT: Vernon Baker; Brenda Hutchinson; Patty Talley
and George Yancey

ABSENT: Frances Lea

MINUTES: Minutes of the June meeting were reviewed. A motion was made by
Jim White, seconded by Lee Frame that minutes be approved as presented.

All Ayes

The Orange County Board of Supervisors appointed Thomas Graves to serve as
the At-Large representative on the Health Center Commission to fill the
unexpired term of Judy Barnes, with said term expiring on February 28, 2014.

A motion was made by Jim White and seconded by Thomas Graves to nominate
Lee Frame as Vice-Chairman of the Health Center Commission Board.

MOTION CARRIED

Vernon Baker reported that our Plan of Correction has been accepted by the
State. Our Life Safety Plan of Correction has also been accepted.

OLD BUSINESS:

- Status of Facility Evaluation – The Board asked Vernon to contact Roger Richardson to have him list the top 5 priorities of greatest need for the possible 10-year life of the facility. The Board also requested that we get

3 bids for replacing the roof of the facility and bring back to the Board at the next meeting.

- Market Feasibility Study – Vernon has signed the proposal so we can proceed with Peter Mellette.

CONSENT BUSINESS: Vernon presented the following reports:

- Census and Admission Activity– reviewed – discussed.
- SNF Discharge Surveys – reviewed
- Financial Analysis – reviewed – discussed.
- List of Accounts – reviewed – discussed.
- 90 Days and Older Aging Report – reviewed – discussed. Vernon, Tom and Loretta will meet to develop a policy on tools to put in place for billing and collecting monies before they hit the 90-day and older report.
- HR Report – reviewed – discussed. Maureen Gallagher has been hired as Compliance Officer since Shirley Hrebik has retired.

NEW BUSINESS:

- Potential Performance Bonus Accrual – We need to have a place holder figure for the auditors by September. The Board asked Vernon to run a scenario with a \$60,000.00 figure to pro-rate staff to see how the numbers look. The Board will review and decide at the next meeting.
- Census/Financial Graphs – Will be shown at the next meeting.
- OFIs and Missing Items – reviewed – discussed.

OTHER BUSINESS:

- -NONE-

Next meeting date scheduled for Monday, August 26th – 9:00 AM.

ADJOURNMENT: Motion was made by Lee Frame and seconded by Thomas Graves that the meeting be adjourned at 11:15 AM.


Brenda Hutchinson
Secretary


Tom Czelusta
Chairman