

A regular meeting of the Board of Members of Rapidan Service Authority was held on December 19, 2013 at the Madison County Administration Building, Madison, VA.

The meeting was called to order by Chairman Hoffman. A quorum was established.

Present:	Members:	Frame, Frydl, Hoffman, Wilson, Woodson
	Staff:	G.M. Pattie, Asst. G.M. Clemons, Director of Projects Clements, MFAS Guengerich
	Attorney:	V.R. Shackelford III
	Visitor:	Ernie Hoch, Madison Co. Administrator
Absent:	Member:	Coppage

Minutes of the November 21, 2013 meeting were approved on a motion by Frame, seconded by Wilson and passed with the following vote: Frame aye, Frydl aye, Hoffman abstain, Wilson aye, Woodson aye.

Director of Projects Clements reported on the following ongoing projects, a listing of all projects having been included in the Board package:

1. Wilderness Wastewater Plant Upgrade – Final change order has been submitted
2. Route 20 Well # 2 – Still waiting to hear from Health Department

Next on the agenda was Budget for FY 2014. After some discussion, G.M. Pattie requested Board approval on the proposed budget. Frame made a motion to approve the budget as presented, Woodson seconded and motion passed with the following vote: Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye. Staff also recommended the Board approve bonuses for employees for FY 2013. Frydl made a motion to approve employee bonuses, Frame seconded and motion passed with the following vote: Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye.

G.M. Pattie reported that the following non-residential availabilities have been approved by staff:

Madison Water/Sewer	4 water/4 sewer (retirement facility)
---------------------	---------------------------------------

G.M. Pattie informed the Board that RSA received The Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR) FYE 2012.

Expenditures for the month of November 2013 were approved on a motion by Frame, seconded by Wilson and passed with the following vote: Frame aye, Frydl aye, Hoffman aye, Wilson aye, Woodson aye as evidenced by checks:

90335 - 90553	Totaling	\$405,244.65
Total includes payroll	11/08/13	46,233.74
	11/22/13	46,169.89

The meeting was adjourned at 2:13 PM.



Chairman