

Minutes of the Library Board of Trustees
October 24, 2013

The Board of Trustees of the Orange County Public Library met Thursday, October 24, 2013, at 5:15 pm in the meeting room of the main library.

Present were trustees John Floyd (secretary), Zack Burkett, Wally Rosheim, Marcia Poole (vice-chair person), Selven Powell, and Joan McClung (chair person); library director Katie Hill; technical services librarian Terri Frick; and youth services librarian Michelle Pursel.

Trustee Myra Soden was absent due to illness. Trustees Pat LaLand, and Kirsten Samuels were also absent.

Quorum was determined for a nine member board and the meeting was called to order.

Financial Report

Ms. Hill presented the financial report noting it was fairly typical and we are where we should be; a fair amount of book money is encumbered but not spent. We should anticipate a small bump in State funding, \$3500. Unspent salary from unfilled position was spent on advertising to fill that position. We appear to be 14.4% behind funding Worker's Compensation on Munis (county) reporting.

Librarian's Report

Ms. Hill presented the librarian's report. IT lag issues continue. There was discussion of the county IT department's inability to assist the library setting up and maintaining its computers. All computers based on Windows XP are considered un-upgradeable. Remaining Gordonsville building funds will be used towards Gordonsville branch computer upgrades.

Old Business

Nominating committee

Mr. Powell and Mr. Rosheim presented a nominating committee report pertaining to election of officers for FY14 (fiscal year 2013-14). Ms. Poole had indicated she would decline to serve again as an officer. The committee submitted a slate of Ms. McClung as chairperson, Mr. Burkett as vice-chairperson, and Mr. Floyd as secretary.

For the purpose of the conducting an election Ms. Poole turned the meeting "chair" over to the nominating committee, which called for a vote. The slate was elected as submitted. "Chair" of the meeting was returned to Ms. Poole.

New Business

Introduction of Michelle Pursel, Youth Services Librarian

Ms. Pursel was introduced and welcomed.

Election of officers

Election of officers was conducted under old business, above.

Early closure at 5:30 pm on Dec. 31st

Ms. Hill requested permission to close the libraries early, at 5:30 pm, on Tuesday, December 31, 2013, that being New Year's Eve. Mr. Rosheim made a motion to this effect. The motion was seconded by Mr. Burkett and was approved.

Policy - blocking parents when children's accounts owe \$10 or more

Ms. Hill submitted a request to change library policy to allow (and require) that the responsible party (the parent or guardian on record as having authorized) a child's library card have their own account blocked should the child's account have items long overdue (30+ days) or fines greater than \$10.00 (the same circumstances under which an adult account would be blocked). The purpose of this policy change would be to make the responsible party aware of the status of the child's card.

Mr. Rosheim made a motion that library policy be changed to read:

"Responsible parties (parent/guardian who sign for a library card for a minor) will have their accounts blocked when the minor has long overdue items (30+ days) or owes over \$10.00. They will have to clear up the issue on the minor's account to use their account."

Mr. Burkett seconded the motion and it was approved.

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The next regular board meeting will be November 21, 2013