

Minutes  
of the  
*Dogwood Village Health Center Commission*

Monday, November 24, 2014

Tom Czelusta, Chairman, convened a closed session of the Health Center Commission at 8:01 AM pursuant to Virginia Code Section 2.2-3711.A4. A motion was made by Frances Lea, seconded by Thomas Graves that the Board convene out of closed session at 11:40 AM. MOTION CARRIED

The Chairman called the regular Commission Board meeting to order at 11:40 AM.

PRESENT: Tom Czelusta, Chairman; Lee Frame, Vice-Chairman;  
Frances Lea; Jim White and Thomas Graves

ALSO PRESENT: Vernon Baker; Brenda Hutchinson; Patty Talley  
Philip Frazer and George Yancey

ABSENT: -NONE-

A motion was made by Jim White, seconded by Thomas Graves that \$2,500.00 be allocated as an additional deferred compensation for the Administrator. MOTION CARRIED

MINUTES: Minutes of the October meeting were reviewed. A motion was made by Lee Frame, seconded by Frances Lea that minutes be approved as presented.

All Ayes

OLD BUSINESS:

- Review Results of Employee Satisfaction Surveys – Vernon, Frances, Patty and Brenda will be meeting to prioritize the written comments in order to identify areas we need to concentrate on as well as identify trends and give staff feedback.
- Status of Selecting New Pharmacy – We have selected Remedi as our new pharmacy. They will be servicing us out of Ashland. The transition seems to be going very smooth.
- Status of DMAS Supplemental Payment Legislation – It is now in the hands of CMS. Once approved, we will receive quarterly payments based on our census.

CONSENT BUSINESS: Vernon presented the following reports:

- Census and Admission Activity– reviewed – discussed.
- SNF Discharge Surveys – reviewed – discussed.
- Financial Analysis – reviewed – discussed.
- List of Accounts – reviewed – discussed.
- 30 Days and Older Aging Report – reviewed – discussed.
- HR Report – reviewed – discussed.
- Approve Policies-Ergonomics Program, Ebola, Trips-Slips and Falls, Dining Services – Lee Frame suggested that we develop a Public Relations Policy as well as training for our Ebola Policies. A motion was made by Lee Frame, seconded by Frances Lea that we approve all policies as presented. MOTION CARRIED

NEW BUSINESS:

OTHER BUSINESS:

- Board of Supervisors Dinner – Tuesday, December 16<sup>th</sup> at 6:00 PM
- The Board requested training to be food servers be given at the January meeting.

Next meeting date scheduled for Monday, January 26, 2015 – 9:00 AM.

ADJOURNMENT: Motion was made by Jim White and seconded by Frances Lea that the meeting be adjourned at 12:15 PM.

  
Brenda Hutchinson  
Secretary

  
Tom Czelusta  
Chairman