

At its Organizational meeting of the Orange County Airport Commission held on Thursday February 19, 2015, beginning at 7:14 pm in the Airport Conference room of the Orange County Airport, 11275 Aviation Way, Orange, Virginia. Commission members present: Mr. Matthews, Mr. Herndon, Ms Pack (via phone). Also present: Mr. Hildebrand, Director of Public Works, Mr. Jarrell, Airport Manager.

RE: Call To Order And Determination of Quorum: Mr. Jarrell called the meeting to order. It was determined a quorum had been met.

RE: Organizational Meeting: Mr. Jarrell stated that the first order of business was to elect a Chairman for the year 2015.

RE: Election of Chairman: Mr. Jarrell opened the floor for nominations for Chairman. Mr. Herndon nominated Mr. Mathews. Ms Pack also nominated Mr. Mathews. As no other nominations were made, the floor was closed for nominations.

Ms. Pack:	Mathews
Mr. Herndon:	Mathews
Mr. Mathews:	Mathews

RE: Election of Vice Chairman: Mr. Jarrell opened the floor for nominations for Vice Chairman. Mr. Herndon nominated Ms Pack; Mr. Mathews nominated Ms. Pack. . As no other nominations were made, the floor was closed for nominations.

Mr. Herndon:	Pack
Mr. Mathews:	Pack
Ms Pack:	Pack

Chairman Mathews assumed control of the meeting.

RE: Annual Review of Bylaws: Chairman Mathews asked for thoughts on the Commission Bylaws. Discussion ensued regarding time future meetings would be held. The current By-Laws do not specify any set time of day for meetings. No changes to the By-Laws were made, the By-Laws were adopted as written. Mr. Herndon moved, Second by Ms. Pack, to adopt By-Laws as written. Ayes: Mr. Herndon, Mr. Matthews, Ms. Pack. Nays: None.

RE: **Adoption of Agenda:** Mr. Herndon moved, Mr. Matthews seconded and carried to adopt the February 19, 2015 agenda. Ayes: Mr. Matthews, Mr. Herndon, Ms. Pack. Nays: None.

RE: **Approval of Minutes:** Ms. Pack moved, Mr. Mathews seconded and carried to adopt the March 20, 2014 minutes. Ayes: Ms. Pack and Mr. Matthews. Nays: None.

RE: **Public Comment:** None

RE: **Board of Supervisor Action:** No action to report

RE: **Airport Operations and Project Update:**

- **2014 Fuel Sales** – Mr. Jarrell presented and discussed the 2014 Annual Fuel Sales Report.
- **Environmental Assessment for RW26**
Mr. Hildebrand gave the Commission an update on the status of this project.
- **Perimeter Fence Phase 3**
Mr. Hildebrand gave the Commission an update on the status of this project.
- **ACIP**
Mr. Hildebrand distributed copies of the current ACIP and discussed potential changes/delays of projects caused by the time taken to complete the Environmental Assessment.

RE: **Commission Comment:** Mr. Mathews requested that staff prepare a "get-well" letter for Public Works Administrative Assistant Carol Faulk.

RE: **Adjourn:** Mr. Mathews motioned to adjourn at 7:46 pm; Ms. Pack seconded and carried to adjourn. Ayes: Mr. Herndon, Ms. Pack, Mr. Matthews. Nays: None.


Chairman


Vice Chairman