

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, JANUARY 12, 2016

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**4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (*Held Before Regular Meeting*)**

**1. Worksession**

- a. Information Technology Gap Analysis & Strategic Plan: Larry Clement, IT Manager, and Stephanie Straub, Financial Management Specialist
- b. Public Safety Communications Network Project: R. Bryan David, County Administrator  
*By consensus, the Board authorized the following:*
  - 1. *The scheduling of a worksession on Tuesday, January 26, 2016, at 4:00 p.m. with Wiley|Wilson to discuss a scope of work, budget, schedule, and deliverables for the assessment of space and site needs for a consolidated public safety facility along with preliminary cost estimates and potential phasing options.*
  - 2. *The County Administrator to contact the County Administrators of Louisa County and Fluvanna County, as well as other potential partner localities, to determine the viability of potential partnership(s) in the areas of capital design, procurement, and development of public safety communications networks and/or operations and maintenance of such networks.*

**5:00 P.M. BOARD OF SUPERVISORS ORGANIZATIONAL MEETING**

**1. Organizational Meeting**

- a. Election of Chairman  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board adopted the resolution to appoint Lee H. Frame as the Chairman for 2016, as modified during the meeting.*
- b. Election of Vice Chairman  
*On the motion of Mr. White, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the resolution to appoint S. Teel Goodwin as the Vice Chairman for 2016, as modified during the meeting.*
- c. Appointment of Clerk and Chief Deputy Clerk  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the resolution to appoint the Clerk and Chief Deputy Clerk, as presented.*
- d. Determination of Tie Breaker  
*By consensus, the Board elected to not appoint a tie breaker, choosing to follow the protocol previously established in their Bylaws in the case of a tie vote.*
- e. Determination of 2016 Regular Meeting Schedule  
*On the motion of Mr. White, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the resolution to establish the 2016 Regular Meeting Schedule, as modified during the meeting.*
- f. Annual Review of Bylaws  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the Board of Supervisors' Bylaws for 2016, as modified during the meeting.*
- g. Appointment of Board Members to Various Boards, Commissions, Committees, and Organizations  
*By consensus, the Board adopted the list of various Committee Assignments for 2016, as modified during the meeting.*

***(Immediately Following the Organizational Meeting)***

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. ADOPTION OF AGENDA**

*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the agenda as modified.*

3. **SPECIAL PRESENTATIONS AND APPEARANCES**
  - a. Employee of the Quarter: R. Bryan David, County Administrator
  - b. Business Spotlight: Jack Hildenbrand, Owner of Jack's Aircraft
  - c. Safety Improvement Project on Route 636 (River Road): Ben Davison, Acting Maintenance Operations Manager, Virginia Department of Transportation
  - d. Mid-Atlantic Broadband Communities Corporation: Tad Deriso, President & CEO
  
4. **CONSENT AGENDA**
  - a. FY16 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Finance Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the FY16 budget amendments, as presented.*
  - b. Additional Appointments to the Youth Council: Alisha Vines, Office on Youth Director  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board appointed additional members to the Youth Council for the 2015-2016 School Year.*
  - c. Surplus Disposition of County Vehicle: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board declared the following vehicles as surplus: 2008 Dodge Charger (VIN# 9798); 2008 Ford Explorer (VIN# 3229); and 1999 Toyota Pickup (VIN# 2537), thereby authorizing the County Administrator to initiate disposal of said vehicles in accordance with the Board-adopted Surplus Disposition Policy.*
  - d. Resolution of Appreciation for Phyllis Yancey: R. Bryan David, County Administrator  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the resolution of appreciation for Phyllis Yancey, as presented.*
  - e. Minutes  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board approved the December 15, 2015 Worksession minutes and the December 15, 2015 Regular Meeting minutes, as presented.*
  
5. **DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**
  - a. Animal Shelter Semi-Annual Report: Ginny Strong, Animal Shelter Director
  - ~~b. Booster Park Spring Soccer Field Preparation: Tim Moubray, Parks and Recreation Director~~
  
6. **COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney
  
7. **COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator
  - a. FY 2016-2017 Operating Budget Guidance
  - b. Germanna-Wilderness Area Plan (GWAP) Update
  - c. Germanna Community College Capital Project
  - d. Revised FY 2016 - FY 2017 Budget Calendar  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 5-0, the Board adopted revisions to the FY 2016 - FY 2017 Budget Calendar, as presented.*
  
8. **NEW BUSINESS**
  
9. **OLD BUSINESS**
  
10. **BOARD COMMENT**
  
11. **INFORMATIONAL ITEMS (NO ACTION REQUIRED)**
  - a. November 19, 2015 Rapidan Service Authority Minutes
  - b. VDOT Monthly Report for January: D. Mark Nesbit, Warrenton Residency Administrator
  
12. **APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**
  
13. **CALENDAR**
  - a. Schedule a Public Hearing on Amendments to the I-2 (General Industrial) Zoning District on Tuesday, February 9, 2016 at 7:00 p.m. (*To be advertised jointly with the Planning Commission*)  
*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board authorized staff to advertise for and schedule a public hearing for amendments to the I-2 (General Industrial) Zoning District on Tuesday, February 9, 2016 at 7:00 p.m.*

**6:00 P.M. RECESS FOR DINNER**

**7:00 P.M.**

**14. PUBLIC COMMENT PERIOD**

**15. PUBLIC HEARING**

**HEARING #1 REQUEST FOR TAX EXEMPTION STATUS**

Pursuant to §58.1-3651 VA Code Ann., the Board of Supervisors will consider a tax exemption request for property owned by Orange Nazarene Church, referenced as Tax Map No. 55-42. For 2015, the assessed value of the real property for which the exemption is being sought was \$141,000. There is no County assessed value for tangible personal property. The approximate 2015 County real estate taxes assessed against the subject real property was \$1,133.64, and no County taxes were assessed for personal property.

*On the motion of Mr. Johnson, seconded by Mr. Goodwin, which carried by a vote of 5-0, the Board adopted the ordinance to exempt real and personal property owned by Orange Church of the Nazarene from taxation, as modified during the meeting.*

**HEARING #2 REQUEST FOR TAX EXEMPTION STATUS**

Pursuant to §58.1-3651 VA Code Ann., the Board of Supervisors will consider a tax exemption request for property owned by the Lake of the Woods Association, referenced as Tax Map No. 12-A-7-36. For 2015, the assessed value of the real property for which the exemption is being sought was \$10,000. There is no County assessed value for tangible personal property. The approximate 2015 County real estate taxes assessed against the subject real property was \$80.40, and no County taxes were assessed for personal property.

*The request for tax exempt status from Lake of the Woods Association for Tax Map No. 12-A-7-36 was formally withdrawn by the applicant.*

**HEARING #3 REQUEST FOR SUPPLEMENTAL APPROPRIATION AND BUDGET AMENDMENT**

Pursuant to §15.2-2507 VA Code Ann., the Board of Supervisors will consider a proposed budget amendment and supplemental appropriation to Orange County Public Schools. The School Board has submitted a request to carry forward unspent funds from Fiscal Year 2015 to complete several ongoing capital projects and fund operational expenses and to fund additional capital projects and operational expenses from unspent Fiscal Year 2015 funds. The total appropriation from the Capital Fund is \$487,292, and the total appropriation from the Operating Fund is \$2,036,205.

*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the resolution approving a budget amendment and supplemental appropriation for the Orange County Public Schools Operating Fund, as presented.*

**HEARING #4 AMENDMENT TO THE ORANGE COUNTY CODE OF ORDINANCES**

The Board of Supervisors will consider an amendment to the Orange County Code of Ordinances, specifically to Section 22-1, regarding the designation of the central absentee voter election precinct. This amendment would establish the Voter Registrar's Office as the central absentee voting precinct for all local elections and would establish compliance with State Code.

*On the motion of Mr. Goodwin, seconded by Mr. Crozier, which carried by a vote of 5-0, the Board adopted the ordinance approving amendments to Chapter 22, Section 1, of the Orange County Code of Ordinances concerning the Central Absentee Voter Election Precinct, as presented.*

**CLOSED MEETING**

- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

**ADJOURN**