

**ORANGE COUNTY BOARD OF SUPERVISORS**  
**ACTION AGENDA**

TUESDAY, FEBRUARY 23, 2016

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**4:00 P.M. BOARD OF SUPERVISORS WORKSESSION (Held Before Regular Meeting)**

**1. Worksession**

- a. Update on Booster Park Operations: Tim Moubray, Parks and Recreation Director  
*By consensus, the Board requested that staff present information at the March 8, 2016 Worksession regarding pricing and options to address equipment storage at Booster Park.*
- b. Virginia Wireless Service Authority Act: R. Bryan David, County Administrator  
*By consensus, the Board authorized staff to proceed with the necessary steps to form a Broadband Authority, beginning with the presentation of a draft ordinance and request to schedule the necessary public hearing at the March 8, 2016 meeting.*

**2. Closed Meeting**

- Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community. - §2.2-3711(A)(5) of the Code of Virginia
- Consultation with legal counsel pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. - §2.2-3711(A)(7) of the Code of Virginia

**5:00 P.M.**

**1. CALL TO ORDER**

- a. Pledge of Allegiance

**2. ADOPTION OF AGENDA**

*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board adopted the agenda as modified.*

**3. SPECIAL PRESENTATIONS AND APPEARANCES**

**4. CONSENT AGENDA**

- a. FY16 Budget Amendments (Supplementals and Transfers): Glenda Bradley, Finance Director  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board approved the FY16 budget amendments, as presented.*
- b. Renewal of the Contract with Communication Specialist, Inc. for Motorola Wireless Microphones and Accessories: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract CSI-00-15ML with Communication Specialists, Inc. for a one (1) year term, representing the first of four (4) possible renewals.*
- c. Renewal of the Contract with Laake Enterprises for Ambulance Maintenance: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract FES-00-14JH with Laake Enterprises for a one (1) year term, representing the second of four (4) possible renewals.*
- d. Renewal of the Contract with Med3000 for EMS Billing and Collection Services: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract RQ10-1471-2-11A with Med3000 for a one (1) year term, pursuant to the original contract terms.*

- e. Renewal of the Contract with Witmer Public Safety Group, Inc. for Fire & EMS Uniforms: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract WPSGI-00-15JH with Witmer Public Safety Group, Inc. for a one (1) year term, representing the first of four (4) possible renewals.*
- f. Renewal of the Contract with Enforcement Video, LLC for In-Car Cameras and Accessories: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to renew Contract EF04-05 with Enforcement Video, LLC for a one (1) year term, pursuant to the original contract terms.*
- g. Surplus Disposition of County Vehicle: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board declared a 2008 Hyundai Sonata (VIN# 7862) as surplus and authorized the County Administrator to initiate disposal in accordance with the Board-adopted Surplus Disposition Policy.*
- h. Minutes  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board approved the February 9, 2016 Worksession minutes and the February 9, 2016 Regular Meeting minutes, as presented.*

**5. DEPARTMENT DIRECTOR / CONSTITUTIONAL OFFICER REPORTS**

- a. Office on Youth Quarterly Report: Alisha Vines, Office on Youth Director
- b. Selection of Orange County Airport to Participate in Virginia's Airport Sustainability Case Study: Buzz Jarrell, Airport Manager

**6. COUNTY ATTORNEY'S REPORT:** Thomas Lacheney, County Attorney

**7. COUNTY ADMINISTRATOR'S REPORT:** R. Bryan David, County Administrator

- a. Public Safety Telecommunications and Facility Project
- b. Germanna-Wilderness Area Plan (GWAP) Update

**8. NEW BUSINESS**

- a. Award of the Contract for Auditing Services: Stephanie Straub, Financial Management Specialist  
*On the motion of Mr. Goodwin, seconded by Mr. White, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to enter into a contract with PBMares for auditing services for a one (1) year term, with the possibility of four (4) additional one (1) year renewals.*
- b. Award of the Contract for Legal Services for Delinquent Taxes: R. Bryan David, County Administrator, and Thomas Lacheney, County Attorney  
*On the motion of Mr. White, seconded by Mr. Johnson, which carried by a vote of 4-0, with Mr. Crozier being absent, the Board authorized staff to enter into a contract with Henry Lee Carter for the provision of legal services for the collection of delinquent taxes, as previously presented by the County Attorney.*

**9. OLD BUSINESS**

**10. BOARD COMMENT**

**11. INFORMATIONAL ITEMS (NO ACTION REQUIRED)**

- a. January 5, 2016 Culpeper Soil and Water Conservation District Minutes
- b. VDOT Monthly Report for February: D. Mark Nesbit, Warrenton Residency Administrator
- c. Letter from the Germanna Foundation Announcing the 300<sup>th</sup> Anniversary of Lieutenant Governor A. Spotswood's Knights of the Golden Horseshoe Expedition
- d. Finance Quarterly Report: Glenda Bradley, Finance Director

**12. APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

*By consensus, the Board re-appointed Donald Brooks as the District 3 Representative on the Planning Commission for a four-year term, with said term commencing April 1, 2016, and expiring on March 31, 2020.*

*By consensus, the Board re-appointed Nigel Goodwin as the District 5 Representative on the Planning Commission for a four-year term, with said term commencing April 1, 2016, and expiring on March 31, 2020.*

*By consensus, the Board appointed Ronnie Rankin as the Town of Orange Representative on the Economic Development Authority, filling the unexpired four-year term of Hanna Kappes, with said term commencing immediately, and expiring on December 31, 2018.*

*By consensus, the Board appointed Carol Bayer as an Orange County Representative on the Thomas Jefferson Area Community Criminal Justice Board for a three-year term, with said term commencing immediately, and expiring on December 31, 2018.*

**13. CALENDAR**

**~5:45 P.M. RECESS FOR JOINT DINNER MEETING WITH THE VIRGINIA COOPERATIVE EXTENSION OFFICE**

**7:00 P.M.**

**14. PUBLIC COMMENT PERIOD**

**15. PRESENTATION OF COUNTY ADMINISTRATOR'S RECOMMENDED BUDGET FOR FY 2017**

*By consensus, the Board cancelled the Budget Worksession scheduled for Tuesday, March 1, 2016, which was originally scheduled as part of the Fiscal Year 2017 Budget Schedule.*

**~~CLOSED MEETING~~**

**ADJOURN**