

A regular meeting of the Board of Members of Rapidan Service Authority was held on December 17, 2015 at the Orange County Administration Building, Orange, VA.

The meeting was called to order at 2:00 PM by Vice-Chairman Lee Frame. A quorum was established.

Present:	Members:	Coppage, Frame, Wilson, Woodson
	Staff:	G.M. Pattie, Asst. G.M. Clemons Director of Projects Clements, MFAS Gaskins
	Attorney:	V.R. Shackelford III
Absent:	Members:	Frydl, Hoffman

Minutes of the November 19, 2015 meeting were approved on a motion by Coppage, seconded by Wilson and passed with the following vote: Coppage aye, Frame aye, Wilson aye, Woodson aye.

G.M. Pattie presented Budget FY 2016. Staff recommended to the Board that the budget be adopted as presented with the condition that RSA proceed with hiring a consultant to perform a financial forecast along with a rate study. Availability fees have been down for the last several years and rate increases may be necessary to offset this trend. Additionally, water/sewer sales have continued to suffer since the 2008 recession. After discussion, Coppage made a motion to approve the proposed budget, Woodson seconded and motion passed with the following vote: Coppage aye, Frame aye, Wilson aye, Woodson aye. Coppage made a motion to hire a consultant to perform a financial forecast along with a rate study, Wilson seconded and motion passed with the following vote: Coppage aye, Frame aye, Wilson aye, Woodson aye.

A request for exoneration was received from a RSA East customer. The customer had high usage for one month with no explanation as to where the water went. After Board discussion, Coppage made a motion to adhere to RSA's existing policy, Wilson seconded and motion passed with the following vote: Coppage aye, Frame aye, Wilson aye, Woodson aye.

G.M. Pattie informed the Board that RSA received The Certificate of Achievement for Excellence in Financial Reporting Report (CAFR) FYE 2014. RSA has received this award 31 of the last 32 years.

The meeting was adjourned at 2:21 PM.



Vice-Chairman