BYLAWS OF THE
ORANGE COUNTY LITTER CONTROL COMMITTEE

Adopted June 4, 1996

ARTICLE I - NAME

This organization shall be known as the Orange County Litter Control Committee, hereafter referred to as OCLCC.

ARTICLE II - MISSION

The purpose of the OCLCC shall be to reduce littering in Orange County by promoting the practice of proper litter/waste disposal habits. Through its programs and activities, the OCLCC shall strive to:

(1) educate citizens in the proper methods of waste and litter disposal,
(2) promote and enhance community awareness of the hazard/cost of litter and,
(3) increase citizen participation in the identification and solution of the county's waste and litter problems.

ARTICLE III - ORGANIZATION

Section 1. Membership

The OCLCC shall consist of any five residents of Orange County who have an interest in promoting and improving the environment of the County as well as supporting the mission of the OCLCC. Employees of Orange County shall not be members of the OCLCC. The Orange County Board of Supervisors will appoint members of the OCLCC. Ideally members will represent each of the five districts in Orange County.

Section 2. Terms

The initial members of OCLCC shall be appointed to staggered terms of office with one member appointed to a three year term, two members appointed to a two year term and two members appointed to a one year term. Each subsequent member shall be appointed to a two year term of office. All members shall be eligible to seek additional terms. Any vacancy occurring among the members during their term shall be filled for the unexpired term of office by a majority vote of the current OCLCC and approved by the Orange County Board of Supervisors.

Section 3. Resignation and Removal

By a majority affirmative vote of all the OCLCC any member may be recommended for removal to the Board of Supervisors for:

(a) absence from three consecutive meetings,
(b) absence from four meetings during a fiscal year,
(c) failure to participate in the work of the OCLCC,
(d) and any other just cause.

Any member of the OCLCC may resign at any time by giving written notice to the Chair. Such resignation will take effect on the date of receipt of such notice or at any later date specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

ARTICLE IV - OFFICERS

Section 1. Chair

The Chair shall be elected by a majority vote of the OCLCC members. The Chair shall preside over all OCLCC meetings. The Chair shall make such task assignments as are appropriate for the conduct of the OCLCC activities.

Section 2. Secretary

The Secretary shall be elected by a majority vote of the OCLCC members. The Secretary shall ensure that minutes are kept of all scheduled meetings and keep attendance records.

ARTICLE V - VOTING

Each member of the OCLCC shall have one vote. A quorum shall consist of a simple majority of the OCLCC members present at any meeting.

ARTICLE VI - MEETINGS

The OCLCC shall meet monthly on a regular year-round basis. Meetings shall be no longer than two hours. The chair may call special meetings as are necessary to carry out the business of the OCLCC.

ARTICLE VII - COMMITTEES

The members of the OCLCC may establish committees as required to execute the mission of the OCLCC. The chair of each committee is a member of the OCLCC and shall be responsible for appointing all committee members. The committee members do not necessarily have to be members of the OCLCC.

ARTICLE VIII - COORDINATOR

The Coordinator shall be employed by the County in a grant-funded position and shall be selected by mutual consent of the Orange County Board of Supervisors and the OCLCC. The Coordinator shall report for administrative purposes and general guidance to the Orange County Director of Public Works. The Coordinator shall serve as the administrator of the OCLCC under the supervision of the Chair and shall present reports to the Chair, the Members of the OCLCC and the Orange County Board of Supervisors. The Coordinator shall attend all OCLCC meetings and act as an advisor. The Coordinator shall not be a voting member of the OCLCC.

ARTICLE IX - CITIZEN PARTICIPATION

Residents of Orange County who have an interest in promoting and improving the environment of the County as well as supporting the mission of the OCLCC may be invited to attend meetings and participate in activities of the OCLCC. An invitation to attend an upcoming OCLCC meeting can be extended with approval by a majority vote of OCLCC members. The visiting citizen does not have voting privileges at the OCLCC meeting.

ARTICLE X - AMENDMENTS

Amendments to these Bylaws may be made during any regular or special meeting of the OCLCC by a majority vote with a quorum present; provided a copy of the proposed change is provided to all members at least one week prior to the meeting at which the proposed change is on the agenda. Amendments shall become effective at the meeting's adjournment unless a later date is specified.

ARTICLE XI - PARLIAMENTARY PROCEDURE

All meetings of the OCLCC shall be conducted according to the most current edition of Robert's Rules of Order.

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