Airport Commission: Minutes Thursday October 15, 2009

At its regular meeting of the Orange County Airport Commission held on Thursday, October 15, 2009, beginning at 7:00 pm in the Airport Conference room of the Orange County Airport, 19103 Constitution Highway, Orange, Virginia. Commission members present: Chairman Hubbell, Vice Chairman Hirsch, Mr. Matthews and Mr. Jarrell. Also present: Director of Public Works, Kurt Hildebrand.

RE: Adoption of October 15, 2009 Agenda: Mr. Hubbell made a motion, Mr. Hirsch moved and Mr. Jarrell carried to approve October 2009 agenda. Ayes: Mr. Hubbell, Mr. Hirsch, Mr. Matthews and Mr. Jarrell. Nays: None.

RE: Approval of August 20, 2009 Draft Minutes: Mr. Hubbell made a motion, Mr. Matthews moved and Mr. Jarrell carried to approve the August 2009 Minutes. Ayes: Mr. Hubbell, Mr. Matthews, Mr. Hirsch, and Mr. Jarrell. Nays: None.

RE: Public Comment: Dan Glanz representing Skydive Orange stated this would be his last meeting as President of Skydive Orange. Rob Brooks suggested a line of communication, possibly email or blog, between the County, pilots and users of the airport to keep all up to date. Also suggested making the Airport easier to access on the County web site.

RE: Airport Operations Update: Mr. Hildebrand stated the Airport has been moved from the County Administration office to the Department of Public Works. The Airport Manager's position has been advertised internally in the County and will be widely advertised to the public beginning the week of October 19, 2009. The Commission would like to have a member on the interview panel and have the ability to suggest other panel members. Once a manager is hired, Mr. Hildebrand will turn over day to day operations and focus on the Airport budget, CIP and other bigger issues. Also discussed were the fuel sales, which have increased within the past year.

Review of Board of Supervisors meetings: The Board of Supervisors gave approval to move forward with SWPPP. The grant process has begun and the County is working with DEQ and Delta Airport Consultants to update the plan. The Land and Easement Acquisition plan was presented to the Board of Supervisors who supported the staff's recommendations.

RE: Old Business: There was no news to report on obtaining a rental car vendor; Mr. Hildebrand obtained a copy of a courtesy car agreement from Culpeper County. The agreement was sent to the County Attorney and Human Resource Departments for review. It was agreed the document would only need minor changes to accommodate

County needs. A response has not been received from VACO concerning insurance coverage. Mr. Hildebrand expects to take this issue before the Board of Supervisors in approximately two months; Vending machines agreements have been signed and installing to take place in eight weeks; Mr. Hildebrand gave progress update on new building. The proposals are due to him by next week. He will have them signed executed. Pre-construction meeting scheduled for October 28, 2009; Mr. Jarrell opened discussion on Skyworld's contractual obligations and would like their business plan before the next regular meeting. He would like to begin process to place the maintenance contract out for bid; Mr. Hubbell suggested a subcommittee be formed to discuss options.

RE: New Business: Meeting minutes from July 16, 2009 regular meeting have been misplaced; The Airport Committee would like to hold quarterly meetings with the pilots and users of the Airport. The next meeting is to be scheduled in January to February 2010. Other items discussed were making the entrance to the Airport more welcoming, creating an interest such as a museum, for children and families to visit the Airport; Mr. Hubbell reviewed copy of FAA regulations regarding Remote Control Aircraft. Discussion ensued concerning actions the Airport could take to ensure safety while RCA's are being operated. It was decided the Airport had no authority to ban or restrict RCA usage in and around the Airport, but would like to have copies of the FAA regulations available to RCA users. Mr. Hildebrand will report findings to the Board of Supervisors; Rob Brooks would like an Air Show or an Airport Appreciation Day to take place at the Airport. The new Airport Manager will be assigned the duty of researching the options and possibly tie it in with new terminal opening.

RE: Adjourn: There being no further business to discuss, Mr. Hubbell moved, seconded by Mr. Jarrell and carried, to adjourn the meeting at 8:37 pm.