AIRPORT COMMISSION MINUTES **THURSDAY, July 17, 2008**

At a regular meeting of the Orange County Airport Commission held on Thursday, July 17, 2008, beginning at 7:00 pm in the Airport Conference room of the Orange County Airport, 19103 Constitution Highway, Orange, Virginia. Commission members present: Chairman, Mr. Hubbell, Vice Chairman, Mr. Matthews, Secretary, Mr. Hirsch, Mr. Sedwick. Absent: Mr. Jarrell. Also present: Mr. Rolfe, Ms. Jordan, Ms. Miles.

Re: Review of Board of Supervisors meetings: There was no airport business to discuss.

Re: Old Business: Subcommittee Report:

Mr. Matthews presented the subcommittee's report on Airport Usage Standards. He reminded the meeting that Part 1 (Maintenance Standards Recommendations) was discussed at last meeting and invited Mr. Rolfe for any input. Mr. Rolfe stated he had no input at that time; but advised meeting to reconsider the "effective date" of the revised OCCARMS. Mr. Matthews presented Part 2 (Hangar usage Rights and Activities Recommendations) to the meeting. Meetings comments included reference to paragraph 2, meeting suggested the transition period be changed to 9 months with a possible monthly extension up to 3 months. Ms. Miles requested if sublease was allowed, that there would be a requirement of a sublease contract for management control and tenant responsibility. In re: paragraph 4, meeting discussed upon development of new hangars by county, present tenants would be offered first refusal rights. Ms. Miles inquired as to whether subcommittee checked on State and Federal rules on hangar issues. Mr. Hubbell stated that they did not. Mr. Rolfe advised meeting that Ms. Miles will research that question. Mr. Matthews presented Part 3 (Aircraft Cleaning Areas and Usage Recommendations) Meetings comments included removing "grassy" from item 1. Mr. Rolfe explained to meeting that DEQ may at their August 1 inspection identify the "appropriate area" to designate. Meeting expressed interest in using asphalt surface rather than grassy surfaces. Members discussed removing (hangar) from item 5. Meeting discussed appropriate environmentally friendly soap for discussion with inspector. Meeting suggested promoting airport by offering free use of wash area with purchase of avfuel. Don Hirsch moved to adopt recommendations as amended and Benny Sedwick seconded and carried.

Re: Old Business: Program Status Report

Ms. Miles presented the Program Status Report, ie, Northside Apron, General Aviation Terminal – Design, General Aviation Terminal – preliminary site work; Perimeter Fencing Phase II and Obstruction clearance. In re Site Work: Mr. Rolfe advised meeting that funding will be presented at the August 8 Board Meeting. In re Perimeter Fence: Mr. Rolfe advised commission that pavilion will have to be moved per FAA.

Re: New Business

There was no new business. Mr. Matthews shared with meeting that there was a movie night at the airport and 26 people attended. Mr. Matthews also shared that Sgt. Aylor of VADF passed away.

Re: Public Comment

Dan Glanz, representing Sky Dive Orange, Inc. requested Key Construction's equipment be moved from jump zone. Mr. Glanz also advised they will be having a big event August 15, 16, and 17 and will make appropriate arrangements for parking control.

Re: Adjournment

There being no further business to discuss, Mr. Sedwick moved, seconded by Mr. Hirsch and carried, to adjourn the meeting at 2015.