Minutes of lib board 2009 01 15

Orange County Public Library
Board of Trustee
Meeting Minutes

The Board of Trustees of the Orange County Public Library met Thursday, January 15, 2009,at 5:15 PM in the meeting room of the main library.

Present were chairperson Joan McClung, vice-chair Marcia Poole, John Floyd, Gill Likins, Pete Rainey, Pat Leland, Judy Peterson, and Library Director Katie Hill.

Absent were Wally Rosheim, Patricia Seward, and secretary Ann Bledsoe. Mr. Floyd was assigned to take minutes.

Ms. Hill asked that all outstanding minutes be forwarded to her, ideally in electronic format, so that they could be filed.

REPORTS

Ms. Hill presented the Financial Report and the Librarian's Report, describing the financial situation the library faces. There will be cuts and they will not be comfortable. It was noted that items purchased annually (e.g., subscription services) appear "unevenly" used because they must be paid for at one time.

I.T. funds are largely being left alone but most other items may be thought of as threatened.

Ms. Hill reported on several technology based solutions to on-going concerns (e.g., using Library Elf software to e-mail customer notices as a way of cutting postage expenses) but noted these would have upfront expenses and there would be legacy issues for patrons who don't use and won't switch to e-mail.

OLD BUSINESS

Moving into unfinished business, Ms. Hill offered updates on the FY2009 and FY2010 budgets. 9 cuts have been made already and a 10th is possible.

NEW BUSINESS

Moving into new business, Ms. Hill noted that the line items budget "guidance" necessary to prepare the next budget were not yet available from the county.

The new version of the TLC software will be installed Monday and a policy issue was discussed. The new version provides the ability to include customer photos in patron records. While a photo in the patron record might be useful to present fraud and abuse in

rare cases the staff had identified concerns ranging from privacy issues to patron vanity. Mr. Rainey motioned that we disable this feature; Ms. Peterson seconded the motion; and it carried.

Ms. Hill submitted the results of the 2008 Customer Survey. She reported that overall circulation increase goals and entertainment material circulation goals were not met but noted that these were in-house goals only. Overall, customer concerns were similar to in years past.

However, staff note a great increase in interest in availability of inexpensive entertainment material and demand for internet access, with many customers reporting using the library as their only access to the internet.