

ORANGE COUNTY

DEPARTMENT OF PLANNING AND ZONING

COMMUNITY DEVELOPMENT
128 WEST MAIN STREET
ORANGE, VIRGINIA 22960



OFFICE: (540) 672-4347
FAX: (540) 672-0164
orangecountyva.gov

PLAN REVIEW APPLICATION

Type of plan (check all that apply)

<input type="checkbox"/> Minor Site Plan* Construction projects disturbing less than 1 acre of land	<input type="checkbox"/> Major Site Plan* Construction projects disturbing 1 acre of land or greater	<input type="checkbox"/> Erosion Control Plan* For any non-exempt land disturbance \geq 10,000 sq. ft.	<input type="checkbox"/> Plan Amendment Modification of a previously-approved and valid plan	<input type="checkbox"/> Infrastructure Plan Subdivision roads, water lines, sewer lines, etc.
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* Certain projects may be eligible for the Administrative Site Plan review process and/or an Agreement in Lieu of an Erosion Control Plan (contact the department or see the checklists/information available on the department's website).

Project

<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Other:
Project: _____ (Name and description)			
Location: _____			
Tax parcel #(s): _____		Land Disturbance (total): _____	

Applicant

_____ (Name)	_____ (Phone)
_____ (Address)	_____ (Email)

Landowner

Landowner same as Applicant*

_____ (Name)	_____ (Phone)
_____ (Address)	_____ (Email)

*If the Applicant differs from the Landowner, written authorization for the Applicant to apply on the Landowner's behalf must be supplied with this application. This application will not be accepted without the authorization.

Plan preparer

_____ (Name)	_____ (Phone)
_____ (Address)	_____ (Email)

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Utilities

Water service:	<input type="checkbox"/> Town of Orange	<input type="checkbox"/> Town of Gordonsville	<input type="checkbox"/> Rapidan Service Authority	<input type="checkbox"/> Private Well
Wastewater service:	<input type="checkbox"/> Town of Orange	<input type="checkbox"/> Town of Gordonsville	<input type="checkbox"/> Rapidan Service Authority	<input type="checkbox"/> Septic System

Submittal requirements

✓	N/A	
		This application and the accompanying fee(s)
		Landowner authorization
		Minimum 4 sets of plans (2 per review agency)
		Minor or major site plan checklist
		Culpeper Soil & Water checklist
		VDOT checklist
		Stormwater management plan submittal to DEQ (made separately to DEQ)

Applicant certification

I, _____, hereby make this application to the Orange County Department of Planning & Zoning for plan review. I understand that the county will make every effort to provide timely review of the submitted materials, but ultimately the total review time will depend on the accuracy of the submitted materials, the applicant and his/her agent(s) satisfactorily meeting all regulations pertaining to the plans, the timeframes for external agency review, and the timeliness of the applicant and/or my plan preparer in satisfactorily addressing all comments received on the plans.

By signing below, I grant right-of-entry to Planning Department Staff to make all necessary inspections related to the submitted plans, both pre-approval and during construction, as well as to monitor all aspects of the project post-development.

(Applicant Signature)

(Date)

↓ **Office use only** ↓

Date of submittal: _____ # of plan copies: _____ Received by: _____

Fees paid on: _____ (date) Amount: \$ _____ Check Cash Other

Transmission to:

- | | |
|--|--|
| <input type="checkbox"/> Virginia Department of Transportation | <input type="checkbox"/> Town of Orange |
| <input type="checkbox"/> Rapidan Service Authority | <input type="checkbox"/> Town of Gordonsville |
| <input type="checkbox"/> Culpeper Soil & Water | <input type="checkbox"/> Virginia Department of Health |
| <input type="checkbox"/> Economic Development Authority | <input type="checkbox"/> Other: |

Zoning: _____

Subject to: Proffers SUP/SE Variance

NOTES: _____