



OCPR OFFICE COSTUME CONTEST RULES

- Open to all Businesses, Organizations, and Departments physically located within Orange County, VA.
 - Employees are not required to be Orange County residents.
- There is no entry fee, but entrants must submit their entry form by October 22 26, 2018. Groups who do not submit their form by October 26, 2018 may not be able to participate.
- Groups must consist of two or more participants. This affects the participation score, but is only scored as ½ of a judge. As such, participation alone is not enough to win the contest. Please see judging system below.
 - Small businesses with few employees are welcome to partner with another business to get more participants, but again participation alone has never been the deciding factor.
 - There is no upper limit to the number of participants.
 - Children of employees who are participating may participate in the picture, but must be under the age of 10. They will not be included in the participation count. Be aware that the photograph (and anyone in it) will be displayed on our Facebook page and website.
- Costumes must have a common theme.
 - This theme can be very specific (ex: characters from the Andy Griffith show) or very broad (ex: the color green), but there must be some theme that ties them together.
 - OCPR reserves the right to exclude from the competition any group whose costumes are deemed vulgar, inappropriate, or offensive. OCPR will have the final say in these matters. As a rule of thumb, keep it PG-13.
 - Props and scenery are allowed for your entry, but they must be relevant to the theme and must be onsite at your location.
- Winners will be determined using a combination of Facebook vote, Official Judges Scoring, and Participation Counts. Prizes will be awarded based upon number of entries received.
 - The judging system is described below, but is subject to change if necessary.
- Participant groups will receive a visit from OCPR for photographs and review on October 31, 2018.
 - OCPR visits are subject to number of entries received, photographic entries may be required from your group if larger numbers of entries are received.
 - Groups will be required to wear their costumes together for the photograph.
- Please note that by entering this contest your business/organization and all participants grant permission for Orange County Parks & Recreation to use any pictures for any lawful program-related or promotional purposes. We will be happy to provide you with an electronic copy of your group's photo.

JUDGING SYSTEM & PRIZES:

- Winners will be determined using a combination of Facebook vote, Official Judges Scoring, and Participation Counts. The formula is balanced so that no single aspect will win the contest for an entrant, they must do well overall.
- There will be 3 to 5 official individual judges. The Facebook Vote is valued the same as one additional judge, and the participation score counts as ½ of a judge.
- Judges will rank each entry based upon set criteria (including costume quality, creativity, and group theme). The highest possible score from a single judge will be equal to the total number of entries received. For example, if there were 8 entries, then 8 would be highest possible score. The lowest possible score will be 1. The Facebook Vote will be converted to a score equivalent to a judge by taking the entry with the most Facebook Likes and awarding it the top score (equal to the total number of entries, as above). The next highest will get one point lower, and so on. The Participant Count will be converted in the same fashion based on the number of participants in an entry. Judges may not have ties in their scoring. Ties in the Facebook Vote or Participation Count will result in the tied entries receiving the same score for that particular judging section.
- Once all scores are decided by all judges, they will be added together to create a final score, which will determine the winners.
- Prizes: Trophies and gift cards: **1st Place**-\$75 Faye's Office Supply Gift Card, **2nd Place**-\$50 Faye's Office Supply Gift Card, **3rd Place**-\$25 Faye's Office Supply Gift Card. Prizes awarded to businesses/organizations as a whole, not to individuals. OCPR reserves the right to add, alter, or remove prizes as necessary.