


**ORANGE COUNTY, VIRGINIA  
OFFICE OF THE COUNTY ADMINISTRATOR**

WILLIAM C. ROLFE  
COUNTY ADMINISTRATOR  
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R. LINDSAY GORDON III BUILDING  
112 WEST MAIN STREET  
P O BOX 111  
ORANGE, VIRGINIA 22960

To: Orange County Board of Supervisors

From: Ted Coberly, Assistant County Administrator 

Through: William C. Rolfe, County Administrator

Date: July 16, 2007

Subject: Supplemental Appropriate VTSE Grant – Consent Agenda

1. Orange County has been awarded a Virginia Tobacco Settlement Foundation (VTSE) cost reimbursement grant in the amount of \$24,295 for the period July 1, 2007 through June 30, 2008. This grant will be used to provide a continuation of the LifeSkills Training program to all 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students in Orange County and to extend the program to include all children in grades 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades. This grant has a local match of \$12,960 that will be provided by way of in-kind support from existing school guidance counselors.

2. As this grant was not awarded until after the budget was approved, the funds must be appropriated so that they may be spend.

3. Should the Board of Supervisors approve, the following motion would be in order:

**Supervisor \_\_\_\_\_ made a motion and Supervisor \_\_\_\_\_ 2<sup>nd</sup> the motion to approve the appropriation of \$643.00 in State Virginia Tobacco Settlement Fund grant revenues into budget line 53740-5540 (Travel/Training) and \$23,652 of grant revenues into budget line 53740-6099 (LifeSkills Training Materials). Grant revenues will be deposited in line 3-100-24040-1486.**

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# Office On Youth

ORANGE COUNTY:  
YOUTH COMMISSION  
YOUTH COUNCIL  
INTERAGENCY COUNCIL  
OFFICE ON YOUTH

146 Madison Road, Suite 258  
Orange, Virginia 22960  
540-672-5484  
Fax: 540-672-2311  
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Date: May 29, 2007

To: Mr. Mark Johnson, Chairman  
Orange County Board of Supervisors

From: Ruth Anne Paisley, Director Office on Youth *Ruth Anne Paisley*

Through: William C. Rolfe, County Administrator

RE: Appropriation of VTSF grant funds

I am requesting the appropriation of \$24,295 to cover the expenses of a reimbursement grant that we recently received. This grant is provided by the Virginia Tobacco Settlement Foundation (VTSF) and will provide the continuation of the LifeSkills Training (LST) program to all 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students in Orange County. Additionally, this year we have included the program for all 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> grade students. LST is a "proven program" which means that it has been demonstrated that it is successful in preventing drug/alcohol/tobacco use.

This represents a partnership between the OOOY who will administer the grant and the Orange County Public Schools guidance counselors who will teach the classes.

Thank you for your help.

**Ted Coberly**

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**From:** Ruth Anne Paisley  
**Sent:** Monday, July 02, 2007 4:48 PM  
**To:** Ted Coberly  
**Subject:** VTSF

Good afternoon, Ted,

I seem to have been trying to get this off to you all day. I get things together and the phone rings and I'm off on another tangent. It has been one of those days. The line items for the VTSF grant are as follows:

53740-5540 Travel/Training	643.00
6099 LifeSkills Training materials	<u>23,652.00</u>
Total	24,295.00

Thanks and I do appreciate your willingness to come over at 5:00 p.m. for a meeting.

Ruth Anne

7/16/2007

# VTSF

VIRGINIA TOBACCO  
SETTLEMENT FOUNDATION

May 23, 2007

William C. Rolfe  
Orange County Administrator  
Orange County Office on Youth  
146 Madison Road, Suite #258  
Orange, VA 22960

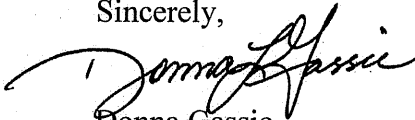
Dear Mr. Rolfe:

Congratulations! Your application for VTSF program RFP #852P008 has been approved for funding for the grant term of July 1, 2007-June 30, 2008. Funding is being awarded in the amount of \$24,295.

Please mail the updated budget along with *two* signed copies of the contract to my attention at the VTSF Richmond office (701 E. Franklin Street, Suite 501, Richmond, VA 23219). As soon as the contract copies are received, they will be reviewed for completeness. VTSF will then sign the contracts and return one original to you.

Thank you for your interest in providing quality tobacco use prevention programs to the youth of the Commonwealth of Virginia. We look forward to working with you.

Sincerely,



Donna Gassie  
Director of Programs