BOARD OF SUPERVISORS MINUTES **OCTOBER 9, 2007**

At a regular meeting of the Orange County Board of Supervisors held on Tuesday, October 9, 2007 beginning at 4:00 p.m., in the Meeting Room of the Gordon Building, 112 West Main Street, Orange, Virginia. Present: R. Mark Johnson, Chairman; Thomas E. Graves; Teri L. Pace; and Richard D. Wallace. Also present: William C. Rolfe, County Administrator; Todd G. Patrick, County Attorney; and Donna D. Curry, Chief Deputy Clerk. Absent: Clement L. Dodson, Vice-Chairman.

RE: ADOPTION OF AGENDA

Mr. Graves moved, seconded by Mr. Wallace and carried, to approve the agenda as presented. Ayes: Johnson, Graves, Pace, Wallace. Nays: None. Absent: Dodson.

RE: CONSENT AGENDA

Mr. Wallace moved, seconded by Mr. Graves and carried, to approve the following Supplemental Appropriations as presented:

The Board approved the following supplemental appropriations:

- $39.95 from Refund (3-100-18990-0300) to County Attorney, Codification of Ordinance (4-100-12215-3155);
- $155.08 from Bounceback Funds Carryover (0-100-000300-0300) to Commonwealth Attorney, Program Supplies (4-100-22100-6040);
- $32.47 from Refund (3-100-18990-0300) to Sheriff, Extradition (4-100-31200-5542);
- $4.53 from Refund (3-100-18990-0300) to Sheriff, Repair & Maintenance: Vehicles (4-100-31200-6009);
- $250.00 from Insurance Reimbursement (3-100-41010-0100) to Sheriff, Repair & Maintenance: Vehicles (4-100-31200-6009);
- $50.00 from Rebate (3-100-18990-0300) to Sheriff, TRIAD, Equipment (4-100-31770-8201);
- $2,053.04 from Insurance Reimbursement (3-100-41010-0100) to Fire and EMS, Repair & Maintenance: Vehicles (4-100-32310-6009);
- $113.47 from Insurance Reimbursement (3-1000-41010-0100) to Fire and EMS, Repair & Maintenance: Vehicles (4-100-32310-6009);
- $500.50 from Rebate (3-100-18990-0300) to Animal Shelter, Pet Food (4-100-35200-6003);
- $200.00 from Rebate (3-100-18990-0300) to Animal Shelter, Pet Food (4-100-35200-6003);
- $489.04 from Donations (3-100-18990-0305) to Animal Shelter, Professional Services: Emergency Vet (4-100-35200-3115);
- $500.00 from Donations (3-100-18990-0306) to Animal Shelter, Pet ID – Microchip Program (4-100-35200-3201);
- $150.00 from Donations (3-100-18990-0305) to Animal Shelter, Professional Services: Spay/Neuter (4-100-35200-3116);
- $300.00 from 3-100-18990-0305) to Animal Shelter, Shelter Renovation (4-100-94530-1055);
- $3,500.00 from Donation (3-100-16150-0700) to Library, Furniture and Fixtures (4-100-73100-8202);
- $2,621.70 from Carry over (0-150-000300-0300) to Commonwealth Attorney, Forfeiture Fund Expense (4-150-22100-5844);
- $35,000.00 from Head Start Grant (3-205-11010-0200) to School – Head Start, Head Start Grant (4-205-061310-3012);
- $60,311.00 from Insurance Reimbursement (3-100-41010-0100) to Landfill Fund, Vehicle & Equipment Maintenance (4-513-42300-6009).

Ayes: Johnson, Graves, Pace, Wallace. Nays: None. Absent: Dodson.

RE: BUDGET TRANSFERS

Mrs. Pace requested that the Budget Transfers be pulled from the Consent Agenda for discussion. She voiced concern regarding the merit pay transfers due to the recent salary increases associated with the pay and classification study. She stated that she is in favor of merit pay raises but feels that this coming on the heels of the large increases from the pay and classification study, as well as the cost of living raises, is too soon to implement merit pay raises since there were substantial pay raises across the board last year.

Following a brief discussion, Mr. Wallace moved, seconded by Mr. Graves and carried to approve the following budget transfers:

- $453.00 from Reserve for Position Reclassification (100-12220-1907), $367.00 to Circuit Court Judge, Salaries (100-21100-1111), $29.00 to Circuit Court Judge, FICA (100-21100-2100), $52.00 to Circuit Court Judge, Retirement (100-21100-2210), $4.00 to Circuit Court Judge, Group Life Insurance (100-21100-2400), $1.00 to Circuit Court Judge, Workers' Compensation (100-21100-2710);
- $3,484.00 from Human Resources, Merit Pay Wedge (100-12220-1902), $2,835.00 to County Administrator, Salaries (100-12110-1111), $217.00 to County Administrator, FICA (100-12110-2100), $400.00 to County Administrator, Retirement (100-12110-2210), $28.00 to County Administrator, Group Life Insurance (100-12110-2400), $4.00 to County Administrator, Workers' Compensation (100-12110-2700).
- $2,264.00 from Human Resources, Reserve for Merit Pay (100-12220-1900), $1,843.00 to Clerk, Circuit Court, Salaries (100-21600-1111), $141.00 to Clerk, Circuit Court, FICA (100-21600-2100), $260.00 to Clerk, Circuit Court, Retirement (100-21600-2210), $18.00 to Clerk, Circuit Court, Group Life Insurance (100-21600-2400), $2.00 to Clerk, Circuit Court, Workers' Compensation (100-21600-2710).
- $1,496.00 from Human Resources, Reserve for Merit Pay (100-12220-1900), $1,158.00 to Emergency Medical Services, Salaries (100-32310-1111), $89.00 to Emergency Medical Services, FICA (100-32310-2100), $163.00 to Emergency Medical Services, Retirement (100-32310-2210), $12.00 to Emergency Medical Services, Group Life Insurance (100-32310-2400), $74.00 to Emergency Medical Services, Workers' Compensation (100-32310-2710).
- $5,575.00 from Human Resources, Merit Pay Wedge (100-12220-1902), $4,505.00 to Animal Shelter, Salaries (100-35200-1111), $345.00 to Animal Shelter, FICA (100-35200-2100), $636.00 to Animal Shelter, Retirement (100-35200-2210), $45.00 to Animal Shelter, Group Life Insurance (100-35200-2400), $44.00 to Animal Shelter, Workers' Compensation (100-35200-2710).
- $18,617.00 from Comp. Services Act Adm., Salaries: Regular (100-35500-1111) to Comp. Services Act Adm., Wages: Part-Time (100-35500-1322).
- $2,355.00 from Human Resources, Comp. Services Act Adm., Reserve for Merit Pay (100-12220-1900), $515.00 to , Salaries – PT (100-53520-1322), $39.00 to Comp. Services Act Adm., FICA (100-53520-2100), $1.00 to Comp. Services Act Adm., Workers' Compensation (100-53520-2710), $1,460.00 to Youth Commission, Salaries (100-53700-1111), $112.00 to Youth Commission, FICA (100-53700-2100), $206.00 to Youth Commission, Retirement (100-53700-2210), $15.00 to Youth Commission, Group Life Insurance (100-53700-2400), $7.00 to Youth Commission, Workers' Compensation (100-53700-2710).
- $5,791.00 from Human Resources, Reserve for Merit Pay (100-12220-1900), $1,860.00 to Parks & Recreation – Administration, Salaries (100-71100-1111), $142.00 to Parks & Recreation – Administration, FICA (100-71100-2100), $262.00 to Parks & Recreation – Administration, Retirement (100-71100-2210), $19.00 to Parks & Recreation – Administration, Group Life Insurance (100-71100-2400), $2.00 to Parks & Recreation – Administration, Workers' Compensation (100-71100-2710), $1,508.00 to Child Care – GBES, Salaries (100-71300-1111), $115.00 to Child Care – GBES, FICA (100-71300-2100), $213.00 to Child Care – GBES, Retirement (100-71300-2210), $15.00 to Child

Care – GBES, Group Life Insurance (100-71300-2400), $10.00 to Child Care – GBES, Workers' Compensation (100-71300-2710), $1,333.00 to Child Care – UES, Salaries (100-71320-1111), $102.00 to Child Care – UES, FICA (100-71320-2100), $188.00 to Child Care – UES, Retirement (100-71320-2210), $13.00 to Child Care – UES, Group Life Insurance (100-71320-2400), $9.00 to Child Care – UES, Workers' Compensation (100-71320-2710).

- $2,130.00 from Human Resources, Reserve for Merit Pay (100-12220-1900), $712.00 to Child Care – ELC, Salaries (100-71350-1111), $54.00 to Child Care – ELC, FICA (100-71350-2100), $88.00 to Child Care – ELC, Retirement (100-71350-2210), $7.00 to Child Care – ELC, Group Life Insurance (100-71350-2400), $5.00 to Child Care – ELC, Workers' Compensation (100-71350-2710), $1,151.00 to Parks & Recreation – Programs, Salaries – PT (100-71200-1322), $88.00 to Parks & Recreation – Programs, FICA (100-71200-2100), $25.00 to Parks & Recreation – Programs, Workers' Compensation (100-71200-2710).
- $572.40 from Human Resources, Reserve for Merit Pay (100-12220-1900), $530.40 to Orange Library, Wages – Part-Time (100-73100-1322), $41.00 to Orange Library, FICA (73100-2100), $1.00 to Orange Library, Workers' Compensation (100-73100-2710).
- $6,036.00 from Human Resources, HR Contingency (100-12220-9210), $11,513.00 from Planning (100-81100-1322), $13,113.00 to Planning, Salaries (100-81100-1111), $123.00 to Planning, FICA (100-81100-2100), $1,849.00 to Planning, Retirement (100-81100-2210), $2,331.00 to Planning, Hospitalization (100-81100-2310), $131.00 to Planning, Group Life Insurance (100-81100-2400), $2.00 Planning, Workers' Compensation (100-81100-2710).
- $9,079.00 from Human Resources, HR Contingency (100-12220-9210), $7,300.00 to Planning, Salaries (100-81100-1111), $559.00 to Planning, FICA (100-81100-2100), $1,031.00 to Planning, Retirement (100-81100-2210), $73.00 to Planning, Group Life Insurance (100-81100-2400), $116.00 to Planning, Workers' Compensation (100-81100-2710).
- $3,444.58 from Human Resources, Reserve for Merit Pay (100-12220-1900), $2,081.00 to Solid Waste Disposal, Salaries (513-42400-1111), $190.00 to Solid Waste Disposal, FICA (513-42400-2100), $294.00 to Solid Waste Disposal, Retirement (513-42400-2400), $21.00 to Solid Waste Disposal, Group Life Insurance (513-42400-2400), $101.00 to Solid Waste Disposal, Workers' Compensation (513-42400-2710), $406.25 to Solid Waste Disposal, Salaries – PT (513-42400-1322), $314.33 to Landfill Collection Center, Salaries – PT (513-42317-1322), $24.00 to Landfill Collection Center, FICA (513-42317-2100), $13.00 to Landfill Collection Center, Workers' Compensation (513-42317-2710).
- $15,375.00 from Sheriff's Office, Crime Analysis (100-31765-1322) to Sheriff's Office, Wages: Part-Time (100-31200-1322).

Ayes: Johnson, Graves, Wallace. Nays: Pace. Absent: Dodson.

RE: PUBLIC APPEARANCES

RE: SERVICE AWARD PRESENTATIONS

The following employees were presented service awards for their dedicated service to the County.

- Carolyn Ladd, Orange County Sheriff's Office -10 years
- Gary Lindsay, Landfill - 10 years
- Valerie Jarrell, Commissioner of the Revenue - 5 years
- Kerry Lawson, Parks and Recreation - 5 years
- Lucille Jones, Parks and Recreation - 5 years
- Christopher Payne, Fire and EMS - 5 years
- Andre "Joel" Bower, Fire and EMS - 5 years

RE: VDOT UPDATE

Don Gore, VDOT Resident Engineer, introduced Quintin Elliott, VDOT Acting District Administrator. Mr. Gore updated the Board on the status of projects in Orange County. He reported that there has been a procedural change with the Six Year Road Improvements Plan. Mr. Gore explained that a public hearing will be scheduled with each locality to receive public comment on recommendations for projects to be considered for inclusion in the Six Year Plan. Then a worksession will be held with the Board of Supervisors in February to discuss the comments made at the public hearing. Finally, a public hearing will be held in April to adopt a Six Year Plan.

By consensus, the Board scheduled a public hearing on December 11, 2007, for consideration of recommendations of projects for the VDOT Six Year Road Improvement Plan.

RE: ACTION ITEMS

RE: CONSIDERATION OF A VOTING DELEGATE FOR THE VACO ANNUAL MEETING

Mr. Wallace nominated Mr. Dodson as the voting delegate for the annual VACo Business Meeting to be held on Tuesday, November 13, 2007. Mr. Johnson seconded the motion. Ayes: Johnson, Graves, Pace, Wallace. Nays: None. Absent: Dodson.

RE: CHILD GARDEN LEASE AGREEMENT WITH THE SCHOOL BOARD

Mr. Rolfe explained that the proposed lease agreement is between the Orange County Public Schools and Orange County Parks and Recreation for the Child Garden program. He indicated that staff has modified the lease regarding the payment of rent. Mr. Rolfe stated that the Child Garden is a County run program which is educational in nature; therefore, there is a question as to the appropriateness of one County entity charging rent to another County entity at a County/School owned facility.

Debra Bickley, Director of Parks and Recreation, stated that the lease term is for one year rather than three years. She explained that there is a state requirement that the Child Garden must give the Social Services Department six months notice if they decide to move.

Discussion ensued including: the terms of the lease, the services currently being provided by the County at the site/facility, and possibly charging the schools for trash pick-up.

Following discussion, Mr. Wallace moved, seconded by Mr. Graves and carried, to approve the Child Garden Lease Agreement as revised including: the right to terminate be increased to 180 days and term expiring June 30, 2010. Ayes: Johnson, Graves, Pace, Wallace. Nays: None. Absent: Dodson.

RE: HABITAT FOR HUMANITY CDBG

Mr. Rolfe explained that the Virginia Department of Housing and Community Development (DHCD) was contacted regarding a potential Planning Grant request from the Community Development Block Grant (CDBG) program for the Habitat for Humanity project currently being explored by the Board. He stated that the proposed grant would not be competing with the grant application for the Route 20 Sewer Project as grants are considered on a “first come, first serve” basis.

Discussion ensued including: the need for more information regarding this type of development which has been established in other localities before taking further action and concerns from citizens, who are not opposed to Habitat for Humanity, but have concerns about a development that would become a community within itself.

Mr. Wallace moved to authorize the County Administrator to provide additional information as necessary for DHCD to consider Orange County's letter of interest regarding funding for the Habitat for Humanity project to build twelve houses. The motion died for lack of a second.

RE: APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES

The Board made no appointments at this time. The Board requested that the appointments be added to the County website to generate interest with the citizens.

RE: DISCUSSION ITEMS

- PRIMARY ROAD PRIORITIES

Mr. Rolfe stated that he had received a letter from the Virginia Department of Transportation notifying the County of a public hearing scheduled for November 1, 2007, to review and provide comments on the Fiscal Year 2009-2014 Six Year Improvement Program.

Discussion ensued including: safety projects from the Route 20 Corridor Study; additional work at Route 522 and Route 20; Route 611 and Route 20 as a top priority; and removal of Route 20 from the Town of Orange to Route 3.

The Board requested that this item be added to its October 23, 2007 agenda for further discussion.

RE: NEW MILLENNIUM SPORTS COMMITTEE UPDATE

Mr. Rolfe explained that the County does not have an elected official attending the New Millennium Sports Committee meetings and the Town of Orange is concerned that the County is not interested in the project. The Town felt that it would be more appropriate if the County sent an elected official and not the County Administrator. The Committee is at a point where they have advertised a Request for Proposals for preliminary engineering on this project. Fundraising projects have been planned to assist with the financing of the engineering fees. The Town wants confirmation that the County is still interested in the project.

Discussion ensued regarding the County's financial obligation to the project and that the County Administrator's representation of the County is enough.

RE: INFORMATION ITEMS

The following information was presented to the Board for its information:

- Treasurers Report
- RRCSB Executive Director's Report – September, 2007.

RE: CALENDAR

The Board received copies of its calendar for the months of October, November and December, 2007 calendar and was reminded that the October 23, 2007 Board of Supervisors Meeting will be held at the Lake of the Woods Clubhouse.

RE: RECESS

The Board recessed for dinner at 4:57 p.m. and reconvened at 7:00 p.m.

RE: PUBLIC COMMENT

There being no one wishing to speak, public comment was closed.

RE: BOARD COMMENT

The Board members made no comments at this time.

RE: RECESS

The Board took a short recess at 7:02 p.m. and reconvened at 7:30 p.m.

RE: PUBLIC HEARINGS:

RE: VOLUNTEER TAX RELIEF ORDINANCE AND FUNDING

At 7:30 p.m., this being the time and place as advertised in the Orange County Review, Chairman Johnson called the public hearing to order to receive comments on the following:

> A proposed ordinance to provide volunteer fire and EMS individuals with a $100 voucher to be used to pay for license fees, personal property taxes or real property taxes.

In the past, Orange County has given active members of the volunteer fire and rescue agencies a free county decal for their volunteer services. The Towns of Gordonsville and Orange have also done the same for Town residents. This year, the County and the Town of Gordonsville eliminated decals; however, the Town of Orange continues to sell decals. With the elimination of decals, staff is proposing that a tax voucher in the amount of $100 be granted to all active volunteer personnel that meet the minimum eligibility requirements set forth in the proposed ordinance which was drafted by the County Attorney and reviewed by the fire/rescue community. Mr. Rolfe noted that certain criteria defines an active volunteer and stated that a list will be prepared annually with a tally of individuals who qualify for the voucher and will be submitted to the Finance Director. He concluded by saying that if approved, the Finance Director will issue a tax voucher for each eligible volunteer member.

Chairman Johnson opened the floor for public comment at 7:32 p.m. There being none, the public hearing was closed.

Mr. Graves moved, seconded by Mr. Wallace and carried, to (a) adopt the ordinance as presented, (b) create line item 4-100-32310-3109 Volunteer Tax Voucher within the Department of Fire and EMS Budget; and (c) transfer $22,900 from the contingency fund to line item 4-100-32310-3109 Volunteer Tax Voucher to support the Volunteer Tax Relief Program.

Chairman Johnson stated that he is a member of the Barboursville Volunteer Fire Company and has never taken advantage of the free decal and does not intend to take advantage of the proposed $100 voucher.

Ayes: Johnson, Graves, Pace, Wallace. Nays: None. Absent: Dodson.

RE: TAX RELIEF FOR THE ELDERLY AND DISABLED

Chairman Johnson called the public hearing to order at 7:33 p.m. to receive comments on the following:

> Proposed ordinance changes to Sections 58-133 and 58-135 of the Code of Ordinances of the County of Orange, to increase the amounts of income and financial worth for qualifying for certain percentage exemptions for real estate property taxes for certain elderly and disabled persons.

Mr. Rolfe briefly reviewed the qualifications for grant exemption; calculation of amount of exemptions; and the exemption percentage schedule.

Chairman Johnson opened the floor for public comment. There being none, the public hearing was closed.

Mr. Wallace moved, seconded by Mr. Graves and carried, to amend and readopt Sections 58-133 and 58-135 of the Code of Ordinances of the County of Orange as presented.

Discussion ensued regarding changes to the total combined income.

Ayes: Johnson, Graves, Pace, Wallace. Nays: None. Absent: Dodson.

RE: ADOURNMENT

There being no further business to discuss, Mr. Wallace moved, seconded by Mr. Graves and carried, to adjourn the meeting at 7:37 p.m.