

DRAFT
Minutes of the Library Board of Trustees
January 22, 2015

The Board of Trustees of the Orange County Public Library met Thursday, January 22, 2015, at 5:15 in the meeting room of the main library. Present were trustees Selven Powell, Pat LaLand, Marcia Poole, and John Floyd; and library director Katie Hill. Trustees Wally Rosheim and Joan McClung were absent, Ms. McClung due to illness.

Vice-chairperson Poole called the meeting to order.

The minutes from the October 16, 2014, meeting and the December 17, 2014, budget meetings were accepted as presented.

Financial Report

Ms. Hill presented the financial report noting that the line for travel and training would go from 100% remaining to 100% spent because travel to the American Library Association meeting by a staff librarian. Other items were as would be expected at this point in the fiscal year.

Librarian's Report

Ms. Hill presented the librarian's report. "Collection HQ" had made little progress to date but the subscription/license period would not begin until it was up and running. A copy cataloger position became vacant and will be advertised to current the county employees only because of multiple in-house interest. Response to the DVD TV collection circulating by entire season as be favorable, overall. The County Administrator has indicated he supports the Wilderness branch "refresh." Ms Hill has informed the county that there was not sufficient money budgeted for the disassembly/reassembly of shelving in the carpeting budget line. Library shelving is equivalent to heavy duty built-in storage and takes extra time and skill to move.

Old Business

The procedure regarding address verification was discussed. Use of a postcard mailing to confirm valid address for all new library card applications was demonstrating numerous cases of bogus addresses on applications. This strongly suggests that expending only provisional (i.e., limited) borrowing privileges until address can be varied is preventing the loss of items. Wording of the policy will be addressed at the next library board meeting.

* * *

The next meeting of the library board is schedule for March 19, 2015.