

Orange County Public Library Board of Trustees

November 16, 2017, Meeting Minutes

Members present: John Frey, Christine Kastan, Dave Kraus, Joan McClung, Wally Rosheim, Beth Wilbanks

Others present: Katie Hill, Patricia Keister, Michelle Pursel

The meeting was called to order by Secretary Kraus at 4:07. (Note: Due to late arrivals/early departures, the meeting later was chaired, in order, by Rosheim, McClung, Rosheim.)

Approval of agenda: The agenda was accepted without objection.

Approval of minutes of the Aug. 17, 2017, and Oct. 19, 2017, meetings: The minutes were accepted without objection.

Financial Report

Frey and Kastan volunteered to work with Hill (date TBD) on a 2018-19 budget proposal for Library Board consideration in Dec. The date of that Board meeting is TBD.

Librarian's Report

Hill highlighted her written report. Kraus thanked Hill for now including for all categories in her "Circulation Statistics" report "year-to-date" numbers for both the current and preceding years.

Old Business

The results of the annual public survey were very positive, with no issues arising, including from the written comments. 569 surveys were completed versus last year's approximately 450.

New Business

2018-19 Budget:

The Board and staff members had a wide-ranging discussion about the county's budget formulation process and developing the 2018-19 library submission.

Motion by Kastan, second by Kraus to include in the budget submission expanding hours at Gordonsville to allow the library to be open on Mondays. Motion passed.

Motion by Kastan, second by Frey to include in the budget submission the addition of a:

- full-time paraprofessional assistant branch manager position for the Main Library,
- part-time seasonal Youth Services summer position,
- part-time position at Gordonsville so that the library can have Monday hours.

Motion passed.

Long-Range Plan Revision:

Hill reviewed some of the methodologies used to update the plan in the past. Its revision is due by August, 2018. She will determine a date in January for appropriate staff members and at least two Library Board members to meet to formulate a specific strategy for the revision.

Adjournment: Motion by Kraus, second by Frey to adjourn the meeting at 6:22. Motion passed.

The next meeting of the Library Board of Trustees will be held in December, date TBD, to approve the 2018-19 budget submission. The next regular meeting of the Board is scheduled for Jan. 18, 2018.