

Orange County Public Library Board of Trustees

May 17, 2018, Meeting Minutes

Members present: John Frey, Christine Kastan, Dave Kraus, Joan McClung, Wally Rosheim, Beth Wilbanks

Member absent: None

Others present: Katie Hill

The meeting was called to order by Chairperson McClung at 3:57 PM.

Approval of agenda: Motion by Rosheim, second by Frey to approve the agenda. Passed.

Approval of minutes: Accepted without objection.

Financial Report

Hill reported the following:

- Gordonsville and Wilderness had excess part-time employee funds for the current fiscal year. Gordonsville was applying the excess to adding hours to part-time staff to complete special projects. The Wilderness excess was transferred to purchase printer ink for the system.
- The Board of Supervisors has approved the FY 2019 budget but has not appropriated the required funds, pending passage of a Commonwealth of Virginia FY 2019 budget. Thus the library system's funding for next year is subject to possible changes.

Librarian's Report

Hill highlighted her written report and added the following:

- Katie Hill, Library Director, Michele Beamer, Wilderness Branch Librarian, Patricia Keister, Gordonsville Branch Librarian, and Michelle Pursel, Youth Services Librarian, attended the annual meeting of the Public Library Association in Philadelphia.
- Hill requested a change in date for the August Board meeting due to her scheduled surgery. Motion by Frey, second by Rosheim to change the August meeting date to the 9th. Passed.
- Hill expects to be out of the office four to six weeks while recovering from her surgery. While away, Michele Beamer will serve as the acting library director.
- Hill will be on vacation May 21-June 6.

Old Business

Hill provided an update on the launching of the customer survey.

New Business

Hill requested authorization for a variety of fiscal year-end line item transfers. Motion by Frey, second by Kastan to authorize fiscal year-end transfers at Hill's discretion. Passed.

The Board agreed by consensus to make no changes in the policy restricting use of library meeting rooms for fundraising events.

Hill requested approval of the staff-developed "Orange County Public Library Values". Motion by Kraus, second by Wilbanks to approve the values. Passed.

Kastan reported that the Gordonsville Friends of the Library are considering ways of celebrating the library's 20th anniversary. She also reported that the Friends made a contribution to the Summer Reading Program at Gordonsville.

Adjournment: Motion by Rosheim, second by Frey to adjourn the meeting at 4:43 PM. Passed.

The next meeting of the Library Board of Trustees is scheduled for Aug. 9, 2018 at 4:00 PM.